

Academic Audit Report 2023-2024

Prepared by: IQAC, MES Keveeyam College, Valanchery

Introduction

The academic audit for the year 2023-2024 was conducted with the aim of evaluating the effectiveness of academic processes and ensuring compliance with institutional goals and quality standards. The audit included both internal and external evaluations, providing a comprehensive assessment of teaching-learning practices, research output, infrastructure, and administrative efficiency.

Objectives of the Internal Academic Audit

The objectives of the internal academic audit were:

- Verification of documents across all seven NAAC criteria.
- Identifying strengths and weaknesses in departmental and institutional processes.
- Providing actionable recommendations for improvement in all areas of the institution.
- Ensuring compliance with institutional goals and quality benchmarks.

Internal Academic Audit

Date: 21st March 2024

Conducted by:

- **Dr. Vinod Kumar**, Principal
- **Shajid**, Vice Principal
- **Nisab T**, IQAC Coordinator

The internal academic audit was conducted as a comprehensive review of academic and administrative processes based on the seven NAAC criteria:

1. **Curricular Aspects:** Assessment of curriculum implementation, departmental course plans, and flexibility.
2. **Teaching-Learning and Evaluation:** Evaluation of teaching schedules, faculty performance, internal assessments, and student feedback mechanisms.




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3. **Research, Innovations, and Extension:** Analysis of research publications, funded projects, community outreach programs, and faculty development initiatives.
4. **Infrastructure and Learning Resources:** Review of the availability, utilization, and adequacy of classrooms, laboratories, libraries, and ICT facilities.
5. **Student Support and Progression:** Assessment of mentoring practices, counseling services, and student achievement in academics, placements, and extracurricular activities.
6. **Governance, Leadership, and Management:** Verification of governance practices, strategic planning, and resource allocation.
7. **Institutional Values and Best Practices:** Evaluation of sustainable practices, inclusivity measures, and social responsibilities upheld by the institution.

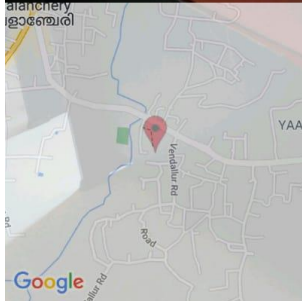
Recommendations of the Internal Audit Team

1. **Curricular Aspects:** Encourage interdisciplinary courses and certificate programs to enhance academic flexibility.
2. **Teaching-Learning and Evaluation:** Introduce additional pedagogical training for faculty to adapt innovative teaching methods. Strengthen internal assessments with more diverse evaluation techniques.
3. **Research, Innovations, and Extension:** Promote faculty engagement in collaborative research and participation in international conferences. Increase awareness about funding opportunities for research projects.
4. **Infrastructure and Learning Resources:** Upgrade ICT tools and establish more advanced learning facilities to support hybrid teaching methodologies.
5. **Student Support and Progression:** Develop more structured mentoring programs and expand career counseling activities to enhance student success rates.
6. **Governance, Leadership, and Management:** Streamline administrative processes to ensure efficient governance and encourage feedback-driven improvements.
7. **Institutional Values and Best Practices:** Foster initiatives for environmental sustainability, inclusivity, and outreach programs to strengthen the institution's community impact.



K. Vinod

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