

Certificate Course 1



MES KEVEEYAM COLLEGE VALANCHERY

P.O.Valanchery, Malappuram Dist, Kerala, Pin:676 552.
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www.meskeveeyamcollege.ac.in;
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Reaccredited with 'A+' Grade by NAAC (Score 3.44)

Aided by Govt. of Kerala and Affiliated to the University of Calicut
ISO 9001:2015 certified institution

Proceedings of the Principal, MES Keveeyam College Valanchery

Order No. ACS/2023-2024/01 Date:16.09.2023

Sub : Certificate Course – Reg .

Ref: (1) Request from the Head of the Department of Optometry dt:15/9/2023
(2) Minutes of Board of Studies meeting for approval of the syllabus dt:
15/9/2023.

ORDER

As per reference cited (1), request was received from the HOD, Department of optometry and ophthalmological techniques to start a short term course on “**Dispensing Optics**”. In the same letter, the head of the department has recommended a panel of academicians to be included in the Board of Studies. The Department of optometry is hereby given sanction to conduct a short term course on Dispensing optics to the UG 2nd year students of the college.

The board of studies for the above course is constituted with the following members

1. Sabitha V, Head, Department of Optometry, MES KeVeeYam College, Valanchery
2. Fathima nidha NK, Assistant Professor, optometry department , MES KeVeeYam College, Valanchery
3. Alshida sherin, Assistant Professor, MES KeVeeYam College, Valanchery.
4. Nusrath U Faculty Shihab Thangal Paramedical College , Tirur

Order is issued accordingly.



Copy to

1. HOD, Department of Optometry
2. File


Dr. Vinodkumar KP

Principal **PRINCIPAL**
KEVEEYAM COLLEGE
VALANCHERY, PIN 676552
MALAPPURAM

From

Sabitha V.

The Head of the Department

Department of Optometry and ophthalmological techniques

MES KVM College, Valanchery

To

The principal

MES KVM College, Valanchery

Sir,

Sub: Request for the Approval of Certificate Course

The Department of Optometry and Ophthalmological technique is planning to conduct a certificate Course on "Dispensing Optics" of 30 hours duration for the Second year UG students. So kindly grant permission for the same.

Thanking you

Yours faithfully,

Sabitha V.

Place: Valanchery

Date: 15/09/2023



Kovind
PRINCIPAL
M.E.S KEVEEYAM COLLEGE
VALANCHERY, PIN 676552
MALAPPURAM



From

Sabitha V.

The Head of the Department

Department of Optometry and ophthalmological techniques

MES KVM College, Valanchery

To

The principal

MES KVM College, Valanchery

Sir,

Sub: Request for the Approval of Board of Studies for the Short Term Course

Following Accademicians may be included the Board of Studies for the Short Term Course on “**Dispensing Optics**” to be conducted by the Department of Optometry with these members.

1. Sabitha V , HoD , Optometry Dept, MES Keveeyam College, Valanchery
2. Fathima Nidha NK , Asst. Professor , Optometry Dept, MES Keveeyam College, Valanchery
3. Alshida Sherin , , Asst. Professor , Optometry Dept, MES Keveeyam College, Valanchery
4. Nusrath U. Principal, B.Voc Optometry, Shihab Thangal hospital and research centre, Tirur

Thanking you

Yours faithfully,

Sabitha V.

Place: Valanchery

Date: 16/09/2023



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PRINCIPAL
M.E.S KEVEEYAM COLLEGE
VALANCHERY, PIN 676552
MALAPPURAM

MES KEVEEYAM COLLEGE VALANCHERY

SHORT TERM COURSE ON

CC/OPT/01-DISPENSING OPTOMETRY

CREDIT ;3

30 HRS

OBJECTIVES

- knowledge on OPTICAL procedures
- Ensure the academic excellence
- Improving the practical
- Self motive
- learn to earn

OUTCOME

- To access the lens fitting and measurements
- To get an input on the role of optometrist cum optician

COURSE CONTENT

- Theory :20
- Practical :10

SCHEME OF EVALUATION

- Written examination :40 mark
- Practical : 10 marks
- Total :50 marks

A grade :80% and above , B grade 60 to 79 % C grade 40 to 59 % below 40 % D grade

MINUTES OF BOARD OF STUDIES MEETING

Venue: Department of Optometry and Ophthalmological techniques

Agenda: Approval of syllabus of short term course

Date : 17/09/23

Agenda

1. Introduce importance of certificate course -HOD introduced about the short term course
2. Syllabus discussion –schedule total hrs for complete
3. Discussed about practical output

Decisions

- Decide to conduct short term course on dispensing optics
- Detailed syllabus discussed
- Practical knowledge on the optical field
- Create a request letter , getting approval from principal .

Action

- Mrs .sabitha restructured the syllabus
- Classes is taken bt fathima nidha and alshida sherin
- Minutes recorded by mrs.fathima nidha
- These minutes will be circulated to all committee members for their reference and review.

Decision

1. Discussions were done on the draft syllabus
2. Suggestions for including practical in the syllabus
3. Approval can be given to syllabus

Members present :

1. SABITHA V , HOD, Dept. of Optometry, MES KVM College
2. Fathima Nidha. N.K., Asst. Professor, Department of Optometry, MES KeVeeYam College, Valanchery
3. Nusrath U. Principal, B.Voc Optometry, Shihab Thangal hospital and research centre, Tirur

TIME TABLE FOR THE SHORT TREM COURSE (18-09-2023 to 25-10-2023)

DATE	DAY	NAME OF FACULTY ENGAGING THE CLASS	TIME
18/9/2023	Thursday	Alshida Sherin	3.30-4.30
19/9/2023	friday	Alshida Sherin	
20/09/2023	Thursday	Alshida Sherin	3.30-4.30
21/09/2023	Friday	Alshida Sherin	3.30-4.30
22/09/2023	Monday	Nidha	3.30-4.30
25/9/2023	tuesday	Nidha	3.30-4.30
26/09/2023	wednesday	nidha	3.30-4.30
27/09/2023	Thursday	nidha	3.30-4.30
28/09/2023	friday	nidha	3.30-4.30
29/09/23	monday	Sabitha	3.30-4.30
2/10/23	tuesday	Sabitha	3.30-4.30
3/10/23	Wednesday	Sabitha	3.30-4.30
4/10/23	thursday	Sabitha	3.30-4.30
5/10/23	friday	Alshida Sherin	3.30-4.30
6/10/23	tuesday	Alshida Sherin	3.30-4.30
9/10/23	wednesday	Alshida Sherin	9.30 - 12.30

10/10/23	thursday	Alshida Sherin	3.30-4.30
11/10/23	friday	nidha	3.30-4.30
12/10/2023	Monday	nidha	3.30-4.30
13/10/23	tuesday	Sabitha	3.30-4.30
16/10/23	Wednesday	Sabitha	3.30-4.30
17/10/23	thursday	Sabitha	3.30-4.30
18/10/23	friday	Nidha	3.30-4.30
19/10/23	monday	Nidha	3.30-4.30
20/10/23	tuesday	Sabitha	3.30-4.30
23/10/2023	Wednesday	Sabitha	3.30-4.30
24/10/2023	thursday	Alshida Sherin	3.30-4.30
25/10/2023	friday	Nidha	3.30-4.30

Alshida sherin : 10 hrs

Sabitha V : 10hrs

Fathima Nidha :10 hrs

CERTIFICATE COURSE SYLLABUS

Practices in Dispensing Optics

UNIT 1:

Parts of frame, and types of frames, bridges, temples. Classification of frames

Purpose of different frames.

UNIT 2:

LENS: types classification, lens marking, PAL Lens Bifocal lenses comparison and types and purpose, different types of coatings ARC Coatings, blue lens and its importance.

UNIT 3:

Lens manufacturing designs, materials, lens marking, fitting criteria in both Bifocal and PAL lens.

UNIT 4:

7 on face and off face adjustment, pupillometer, ipd marking.

UNIT 5:

Brand and quality assessment of frames and lenses

Lens dispensing for myopia, hypermetropia and astigmatism.

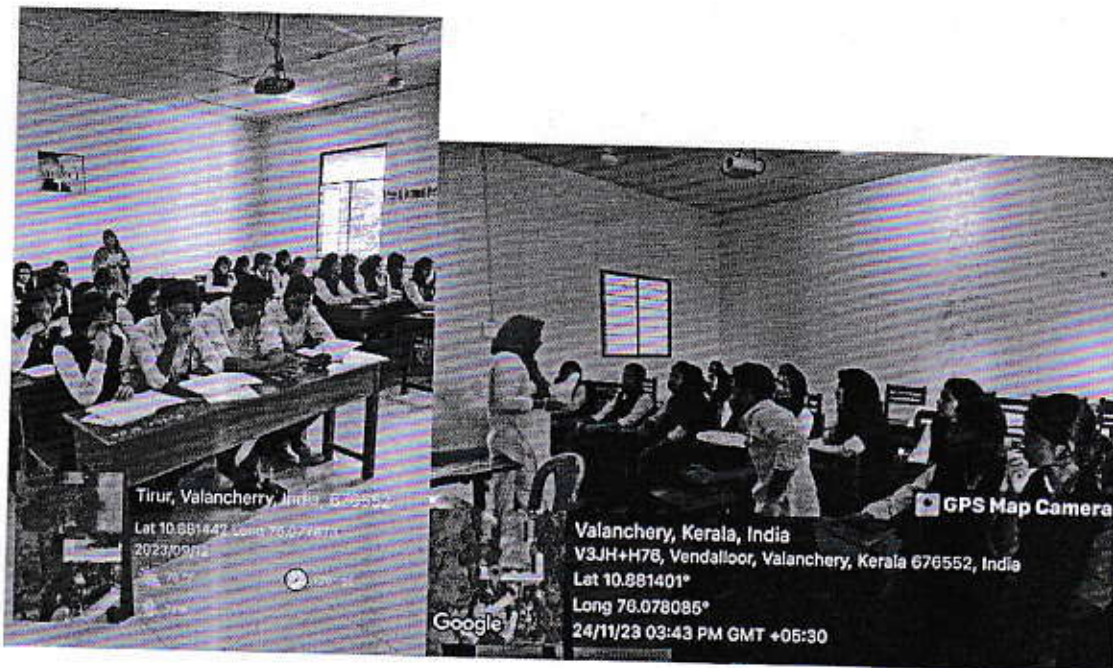
Report on Certificate Course:

COURSE :DISPENSING OPTICS

Department of optometry conducted certificate course on dispensing optics on September to October month with 30 hours' time table.

This sections were handled by FATHIMA NIDHA, SABITHA V AND ALSHIDA SHERIN assistant professors MES Keveeyam College , Valanchery.

The classes were held under the topics importance on dispensing in optical field. The classes were started at 3.30pm to 4.00pm after the regular classes.



Course outcome of Certificate Course Dispensing Optics

1. Improves lens marketing
2. Improves responsibilities towards the customers
3. Improve in retail field
4. Idea about spectacle dispensing
5. Improoves knowledge of lens and frames

Summery

this course bridges the gap between theoratical knowledge and practical appliacion making it valuable for individuals enetrng the optical field.

Assessment Procedures

Theoretical Assessment : Written exam ,case studies

Practical Assessment : Lens fitting and adjustment,measurments

Communication Assessment : Patient intercation and education



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VALANCHERY | MALAPPURAM | KERALA | INDIA

NAAC RE-ACCREDITED WITH "A+" GRADE (3.44)

www.meskeveeyamcollege.ac.in

DEPARTMENT OF OPTOMETRY

Offering Certificate course on

DISPENSING OPTICS

REGISTER NOW....

REGISTRATION STARTS ON 27/11/2024

Duration : 30hrs





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Valanchery | Kerala

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KVM-CC-23-24/

Certificate

This is to certify that safna sheela T has successfully completed the certificate course on

“ dispensing optics ” conducted by the

Department of optometry & ophthalmological techniques, MES Keveeyam College, Valanchery

during the academic year 2023-24.


Ms. Jameela. M. K

Co-ordinator



Course Facilitator

HOD
Department of Optometry &
Ophthalmological Techniques
MES Keveeyam College
Valanchery | Pin - 676552

Head of the Department



Prof. Dr. K. P. Vinod Kumar

Principal





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KVM-CC-23-24/

Certificate

This is to certify that Lubna Shahanas has successfully completed the certificate course on

“ Dispensing Optics ” conducted by the

Department of Optometry & ophthalmological techniques MES Keveeyam College, Valanchery

during the academic year 2023-24.


Ms. Jameela. M. K
Co-ordinator



Course Facilitator

HOD
Department of Optometry &
Ophthalmological Techniques
MES Keveeyam College
Valanchery - 676552


Prof. Dr. K. P. Vinod Kumar
Principal

Head of the Department



2023-2024

COMMUNITY
OPTOMETRY

Certification Course.

		25/10/23	26/10/23	27/10/23	28/10/23	29/10/23	30/10/23	31/11/23	1/12/23	2/12/23	3/12/23	7/12/23
1.	Anastherin	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
2	Asna banu	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
3	Hiba	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
4	Thoyiba	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
5	Farsama	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
6	Najiya	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
7	Febeema	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
8.	Coopika	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
9.	Haneema	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
10	Munshira	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
11.	Najiya Nam	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
12	Nidha	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
13	Nrishama	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
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15	Safeela	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
16	Shadhya	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
17	Shahnaz	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
18	Shamseema	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
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1	Abhinesh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh
2	Adeeba	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade	Ade
3	Ali muhsin	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali
4	Alisha	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali	Ali
5	Ardra	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr	Ardr
6	Arsha N.T	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh	Arsh
7	Arunima	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun	Arun
8	Abhinesh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh	Abh
9	Fasna shesin	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna	Fasna
10	Fathima Hadil.kp	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
11	Fathima Hiba.T.A	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
12	Fathima Hasna	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
13	Fathima Safna.k	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
14	Fathima Shahna.c	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
15	Fathimath muhsina	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath	Fath
16	Hanna	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann	Hann
17	Hiba shahnas	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba	Hiba
18	Hisana thasni	His	His	His	His	His	His	His	His	His	His	His	His	His
19	Hukkas T.p	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk	Hukk
20	Jasira.v	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir	Jasir
21	Jishana.v	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish	Jish
22	hubna shahnas	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna	Hubna
23	Muhammed Ashigye	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa	Asa
24	Muhammed Fahiz	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah	Fah
25	Muhammed Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh	Shadh
26	Nandana.c.s.Nair	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand	Nand
27	Nasla shenir.v.v	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl	Nasl
28	Neshwa shaji	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh	Nesh
29	Ramseera	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram	Ram
	Risha Sebin	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris	Ris
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