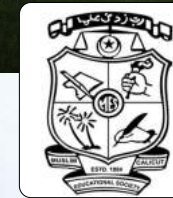




M E S KEVEEYAM COLLEGE VALANCHERY

VALANCHERY , MALAPPURAM (Dist) KERALA - Pin 676552
0494- 2642670(Office), 2644380 (Principal)
www.meskeveeyamcollege.ae.in, principal@meskeveeyamcollege.ae.in

Publisher and Chief Editor : Shajid P.P. (Principal MBS Keveeyam College. Valanchery)
Associate Editor : Sivya Vasudevan K.K (Department of English)



M E S KEVEEYAM COLLEGE VALANCHERY

Affiliated to University Of Calicut
Accredited by NAAC with A+ Grade (3.44)

Hand Book 2022-2023



Valanchery
Malappuram Dist
Kerala - Pin 676552



www.meskeveeyamcollege.ac.in
principal@meskeveeyamcollege.ac.in



04942642670: (Office)
2644380 (Principal)



TIME TABLE

[illegible]

M E S KEVEEYAM COLLEGE
VALANCHERY - 676 552, Malappuram Dt., Kerala

(Aided Institution affiliated to University of Calicut)

(Accredited by NAAC with A+ Grade 3.44)

Phone : 0494 - 2642670 (Off.)

0494 - 2644380 (Principal)

mail@meskeveeyamcollege.ac.in,

principal@meskeveeyamcollege.ac.in

www.meskeveeyamcollege.ac.in



PERSONAL DATA

Name

Class Roll No.

Admission No Blood Group

Name of Tutor

Name of Parent / Guardian

Residential Address

.....

Phone No. : Mobile :

e-mail

പ്രാർത്ഥന

അക്ഷരങ്ങളെ സൃഷ്ടിച്ചേകിയവെളിച്ചമേ!
 അളക്കാൻ കഴിയാത്ത കനിവിൻ കാരുണ്യമേ!
 സത്യമേ, പ്രപഞ്ചത്തിൻ സ്വപ്നമേ, ചൈതന്യമേ!
 തെറ്റുകൾക്കെല്ലാം മാപ്പു നൽകുന്ന മഹത്വമേ!

മഴയിൽ, മഞ്ഞിൽ, കാറ്റിൽ, വെയിലിൽ, വസന്തത്തിൽ
 നിന്റെ സന്ദേശത്തിന്റെ സംഗീതം മുഴങ്ങുമ്പോൾ
 പൂക്കളായ്, പുഴുക്കളായ്, പച്ചയായ്, ചുകുപ്പായും
 രാപ്പകലുകൾ നിന്റെ കീർത്തനം പാടീടുമ്പോൾ,
 നല്ല വാക്കുകൾ ചൊല്ലാൻ, നന്മകൾ മാത്രം ചെയ്യാൻ
 നേരായ മാർഗ്ഗങ്ങളിൽ നടന്ന് ലക്ഷ്യം നേടാൻ
 അക്ഷരങ്ങളെ സൃഷ്ടിച്ചേകിയ തെളിച്ചമേ
 എപ്പൊഴും ഞങ്ങൾക്കൊപ്പം നിൻ കൃപയുണ്ടാകണേ!!

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well - being alone lies my happiness.

"AL-Fathia"

THE OPENING

*In the name of God,
the Beneficent, the Merciful
Praise be to God, Lord of the worlds,
the Beneficent, the Merciful.
Owner of the Day of Judgement
Thee do we worship,
Thee do we ask for help,
Guide us to the right path.
The path of those on whom, thou
bestowed thy grace
Not (the path) of those who earn
Thine anger, nor those who go astray*

HOLY QUR-AN



THE MES CREST

On top of the emblem the MES motto is inscribed. It is a verse from the HOLY QUR-AN, which means “Oh Lord! Increase my knowledge”. Given below is the symbol of the prevailing justice in Islam. The crescent moon and star represent the Muslims all over the world. The HOLY QUR-AN, the source of all knowledge is placed open below. Adjacent to it the flambeau of Islamic culture is held in sturdy hands. The letters ‘MES’ in the middle is the short form for Muslim Educational Society. The coconut trees below denote the scenic beauty of Kerala, the land where Islam and institutions of MES are widely spread. The feather held in hand with bangles shows importance given to women literacy and education in Islam. The bottom of the crest is the full name of the organisation and the year of inception.

VISION

Be a leading Centre of Higher Learning nurturing all-round academic excellence along with core human values: a vibrant institution which enlightens the youth just as it enriches and empowers them and remains a resource centre for the larger community.

MISSION

- * To fulfill meaningfully the higher educational aspirations of the young men and women of the socially and economically backward area by equipping them with the enabling knowledge and skills for achieving upward mobility.
- * To make every effort, as a young institution for horizontal and vertical growth with more custom made courses in diverse disciplines at UG and PG levels with state of the art facilities for teaching and learning.
- * To strive continuously, to maintain and improve quality standards in all curricular and co-curricular activities creating a benchmark for excellence.
- * To offer students a wholesome campus experience where they will learn along with the boundless pleasures of pursuing knowledge, the principles and practices of a harmonious vision of life to emerge as fine human beings and worthy citizen of a dynamic, pluralistic, egalitarian world.

CORE VALUES

- * SECULARISM
- * EQUITY
- * SOCIAL COMMITMENT
- * QUALITY
- * PROFESSIONAL ETHICS
- * HUMANISM
- * ENVIRONMENTAL CONSCIOUSNESS

QUALITY POLICY

The management and academic leadership of the institutions give performance assurance to all stake holders namely parents, students, faculty, administrative staff and the community. Our commitment and dedication are built into our policy of continual quality improvement of higher education by establishing and implementing mechanisms and modalities ensuring equity and accountability levels, transparency in procedures and access to information and actions.

ENVIRONMENTAL POLICY

Our institution strives for excellence not only in educational activities but also in activities promoting a greater environmental awareness among the youth so as to make the world a better place to live.

PERSONAL DATA

Name
Class Roll No.
Admission No Blood Group
Name of Tutor
Name of Parent / Guardian
Residential Address
.....
.....
Phone No. : Mobile :
e-mail
Name of Local Guardian
Residential Address
.....
.....
Phone No. : Mobile :
e-mail

Affix Photo

I assure you that my son / daughter / ward will not indulge in any act of ragging.

Signature of Tutor

Signature of Parent

CONTENTS

About the Institution	11
College Management Committee	12
Faculty	13
Non-Teaching Staff	21
Assignments of Teachers	23
Programmes Offered	31
Scheme of Examinations	34
Open Courses and code	77
Dates of Internal Examinations	78
Endowment Awards	79
Choice based Credit Semester System	80
General Rules	85
Statutory Cell & Bodies	88
Rules for issue of certificate	91
Attendance and Leave	92
Fee Regulations	94
Fee Structure	95
Fee Concessions and Scholarships	97
Library	99
* Newspapers	102
* Periodicals	103
* Journals	104
* Library advisory committee	106
Academic & Administrative bodies	106
* College council	106
* Internal quality assurance cell - IQAC	106
* Planning board	107
* Academic monitoring cell	107
* Parent teacher association	107
* Research promotion council	107
* Admission committee	107
* College purchase committee	108

* Discipline committee108
* Consultancy division108
Schemes for students108
* Student insurance108
* Book Bank109
* Remedial coaching109
* Minority coaching109
* Pre-marital counseling centre109
* Walk with a scholar (WWS)109
* Scholar support programme (SSP)110
* Focus110
* Transit111
* ASAP111
* Helen's House111
* Study in India111
* Unnat bharaat abhiyaan112
Schemes for staff112
* Co-operative credit society112
* Group accident insurance112
* Research grant112
* Travel grant112
Clubs and forums113
* Institution innovation council113
* Electoral literacy club113
* Human rights forum113
* Career guidance and placement cell113
* IEDC113
* Moral studies centre114
* VAGARTHA – A Resource Centre for English114
* Polychem114
* ZOEAC114
* Entrepreneurship Development Club114
* Debate Forum115
* Nature Club115

* Womens Employment Cell115
* Red Ribbon Club115
* "KANMA" - Infotainment Club115
* Health Club116
* Solace To Destitute116
* Language lab116
Ek Bharath Sresht Bharath116
Alumni association117
Tutorial system117
Internal evaluation cell117
Women's grievance redressal cell117
Student feed back118
Counseling centre118
NSS118
NCC118
College Union118
Sports Council119
Fine Arts Association119
College Magazine119
Medical Inspection119
Co-operative Society119
Canteen120
Hostel & Hostel Rules120
Student Charter121
E-mail Id of Departments122
Important Telephone Numbers123
Application for Leave124
Application for TC, CC125
Calendar 2021 - 22126
National Anthem139

* * *

ABOUT THE INSTITUTION

M E S Keveeyam College was established in 1981 under the aegis of Muslim Educational Society (MES), which is one of the largest educational agencies in India. The college is a government aided institution, affiliated to the University of Calicut and included under 2(f) and 12(b) of the UGC act. The campus is located in a rural area and most of the students hail from socially, economically and educationally backward sections of society. The greater enrolment of girls and minority students validate the institutional obligation towards equity and inclusion.

The college offers 11 UG, six PG and two PhD programmes. The UGC sponsored BVoc programmes introduced in 2018 aim to equip the students with knowledge and skills in the vocational streams. The college maintains a positive academic atmosphere for intellectual pursuits that has consistently been rewarded with excellence in curricular and co-curricular endeavours. The college was accredited with B grade by NAAC in 2007. It was a felicitous recognition of the college striving for excellence that had resulted in getting an 'A' grade in the re-accreditation with CGPA 3.28 in 2015. The DST has sanctioned Rs.80 lakh under the FIST scheme in 2015 for augmentation of research facilities. The college was ranked 51 in the NIRF ranking of colleges by MHRD in 2017. Since then, our college has become a partner institution of the flagship programmes of MHRD like 'Study in India', 'Unnat Bharat Abhiyan' and 'Institution Innovation Council'. Through the Study in India programme, students from different countries like Rwanda, Ghana and Nigeria have enrolled in our institution. In 2018, Rs. 2 crore was sanctioned for infrastructure development of the college under RUSA. Our college was selected as a mentor institution by UGC under PARAMARSH scheme for mentoring non-accredited colleges. The college also got ISO 9001:2015 certification in 2019. The college is accredited by NAAC with A+ grade (score 3.44) in the third cycle in 2021.

COLLEGE MANAGING COMMITTEE

Mobile No.

CHAIRMAN

Mr. O.C. Salahudheen

9895180190

SECRETARY & CORRESPONDENT

Dr. Mohammed Ali P.

8848541845

TREASURER

Prof. Parayil Moideen Kutty

9446245088

EX-OFFICIO**1. MES State President**

Dr. P.A. Fazal Ghafoor

9847233800

2. MES State General Secretary

Prof. Kadavanad Mohammed

944641428

3. Corporate Manager**MES Aided College**

Dr. K.A. Hashim

9895553398

4. MES District President

Salahudeen O.C.

9895180190

5. MES District Secretary

Jb. Kainikkara Shafi Haji

9847015157

6. Principal,**M.E.S. Keveeyam College.**

Shajid P.P.

9846884800

FACULTY

Principal

Shajid P P. MA, B Ed, UGC NET

Email : shajidvalanchery@gmail.com

9846884800

Department of Arabic

(arabic@meskeveeyamcollege.ac.in)

1. Dr. Muhammed Riyas K. MA, M.Phil, B.Ed., NET, JRF, PhD
Assistant Professor & Head 9895233278
Email : riyaspariyapuram@gmail.com
2. Anoof Paravannur MA, B Ed
Assistant Professor (Adhoc)
Email: anoofparavannur017@gmail.com 7561879999

Department of Botany

(botany@meskeveeyamcollege.ac.in)

1. Dr. Janeeshma E M.Sc, JRF, PhD.
Assistant Professor 9048969923
E-mail: edappayiljaneeshma@gmail.com
2. Dr. Abdul Faisal P. MSc, PhD
Assistant Professor (Adhoc)
Email: abdufaisal2010@gmail.com 8943956888
3. Sruthi Mohan C.K. M Sc, CSIR-UGC NET, NFSC-JRF, GATE
Assistant Professor (Adhoc)
Email: sruthimohanvly@gmail.com 9946280971
4. Ragitha A.V. M.Sc.
Assistant Professor (Adhoc)
Email: ragithaav@gmail.com 7034349557

Department of Chemistry

(pgdchemistry@meskeveeyamcollege.ac.in)

1. K.M.Rukkiya. M.Sc.
Associate Professor & Head 9447336822, 0493-3267305
Email: jafarrukkiya@gmail.com

2. Dr. Soumini C. M.Sc., B.Ed., PhD
Assistant Professor 9446073961
Email : chandralayamsoumini@gmail.com
3. Dr. C. Rajesh. M.Sc., B.Ed., SET, PhD
Assistant Professor 9446768376, 0494-2644380
Email: rajeshvlcy@rediffmail.com,
4. Dr. V.S.Jisha. M.Sc., PhD, PDF
Assistant Professor 9383463488, 0494-2645099
Email : jishasomasekharan@gmail.com
5. Dr. Saifunneesa T.K. M.Sc., UGC NET, M.Phil, PhD
Assistant Professor 8606218601
Email : saifuchem@gmail.com
6. Jaseela M.A. M.Sc. Chemistry, M.Sc. Bio Informatics, UGC NET
Assistant Professor 8129940593
Email : majaseela.ma@gmail.com
7. Dr. Suraja P V M.Sc. PhD, NET
Assistant Professor (Adhoc) 9048818007
Email : suraja1984@gmail.com

Department of Commerce
(commerce@meskeveeyamcollege.ac.in)

1. Dr. P.C. Santhosh Babu M.Com, B.Ed, SET, UGC NET, MPhil, PhD
Assistant Professor & Head 9895040129
Email : sanbabupc@gmail.com
2. Dr. P.M.Habeebu Rahiman, M.Com, MBA, Ph.D., DIM, PGDFM
Associate Professor (Adhoc) 9847244820
E-mail:habeebufalaki@gmail.com
3. T. Nisab. M.Com., B.Ed., M.Phil, UGC NET
Assistant Professor 9995845437
Email : nisabt@gmail.com
4. Dr. Divya M, M.Com, UGC-NET, JRF, PhD, MBA
Assistant Professor 8129772887
Email : divyadcms@gmail.com

- | | |
|---|------------|
| 5. Sinija A.S. M.Com, UGC NET
Assistant Professor
Email:sinijashihas@gmail.com | 8281865375 |
| 6. Rameena K.A. M.Com, NET, PGDIM
Assistant Professor
Email: rameena09@gmail.com | 9400931560 |
| 7. Abdul Latheef K.T. M.Com, NET, JRF, CA (Inter)
Assistant Professor
E-mail: abdullatheefmes@gmail.com | 9400806498 |
| 8. Ledid Bin Abdul Khader, MPhil, MBA (NET), M Com (NET)
Assistant Professor (Adhoc)
Email: ledidbinabdulkhader@gmail.com | 7293439296 |
| 9. Dr. Rebeena Alavudheen M Com, NET, JRF, Ph D
Assistant Professor (Adhoc)
E-mail:rebinaabid@gmail.com | 9496303627 |
| 10. Shabna P., M.Com, NET, B Ed, M Phil.
Assistant Professor (Adhoc)
Email: shabnaplr@gmail.com | 9746699980 |
| 11. Hasnath T., M Com, UGC NET
Assistant Professor (Adhoc)
E-mail : Hasna.abid@gmail.com | 9656761764 |
| 12. Nusrath P, M Com, B Ed, SET, NET
Assistant Professor (Adhoc)
Email: nusisharafu123@gmail.com | 9048560616 |
| 13. Ranjith P. M Com, NET
Assistant Professor (Adhoc)
E-mail: ranjithpilasheri@gmail.com | 9188656476 |
| 14. Surya K T, M.Com, NET
Assistant Professor (Adhoc)
E-mail: suryakt10@gmail.com | 9745953191 |
| 15. Dr. Akhila Ibrahim K K, M.Com, JRF, PhD.
Assistant Professor (Adhoc)
E-mail: akhila.ibrahim@gmail.com | 8547031387 |

Department of Computer Science
(bca@meskeveeyamcollege.ac.in)

1. Najiya K.V. MCA, UGC NET
Assistant Professor & Head 9605510675
Email : kvnajiya@gmail.com

Department of Computer Application
(bca@meskeveeyamcollege.ac.in)

1. Fareeda P., MCA, UGC NET
Assistant Professor (Adhoc) 9544548369
Email : fareedapary04@gmail.com
2. Akshaya B., M Tech in Computer Science & Engineering
Assistant Professor (Adhoc)
Email: akshayabalaram@gmail.com 9567743960
3. Shamna Kalleparamban MCA, NET
Assistant Professor (Adhoc)
Email: shamnakalleparamban@gmail.com 9656794599
4. Ramseena N M SC Computer Science
Assistant Professor (Adhoc)
Email: ramzeenarashid@gmail.com 8848482559
5. Jasna K V M SC Computer Science
Assistant Professor (Adhoc)
Email: Aizafaizal22edpl@gmail.com 9539778207

Department of English
(english@meskeveeyamcollege.ac.in)

1. Dr. Najila T.Y. M.A, B.Ed., UGC NET, PhD
Assistant Professor & Head 9495971122
Email : najila.faisal@gmail.com
2. Sivya Vasudevan.K.K. M.A, UGC NET
Assistant Professor 9037381583
Email : sivyastylesh@gmail.com
3. Dr. Reji A.L. M.A, MPhil, UGC NET, PhD, JRF
Assistant Professor 8281677565
Email : reji.reji777@gmail.com

- | | |
|---|------------|
| 4. Swapna N R MA, M Phil, UGC NET
Assistant Professor
Email: swapu87@yahoo.com | 7736351981 |
| 5. Harsha K., MA, B.Ed., SET, UGC NET
Assistant Professor (Adhoc)
Email: harshakrishna24@yahoo.com | 9746857056 |
| 6. Shahilmon P.P., MA
Assistant Professor (Adhoc)
Email : hailrosa4ever@gmail.com | 9995698833 |
| 7. Athira K., MA, UGC NET
Assistant Professor (Adhoc)
Email: athiread1ce@gmail.com | 9061943125 |
| 8. Dr. Aswathi S. MA, NET, SET, JRF, KTCT, PhD
Assistant Professor (Adhoc)
E-mail: achus103@gmail.com | 9846805686 |
| 9. Jithinkumar P. MA, B.Ed, SCT, NET
Assistant Professor (Adhoc)
E-mail: jithinp33@gmail.com | 8606562642 |
| 10. Mridul C. Mrinal, MA, NET
Assistant Professor (Adhoc)
E-mail: mridul4rocksteim@gmail.com | 9567010640 |
| 11. Aswathy K.K., MA, NET
Assistant Professor (Adhoc)
E-mail: aswathyathalur@gmail.com | 9846442993 |
| 12. Murshida Panchily, MA, NET
Assistant Professor (Adhoc)
E-mail: murshipanchily@gmail.com | 9539138136 |

Department of Hindi (hindi@meskeveeyamcollege.ac.in)

- | | |
|---|------------|
| 1. Dr. Preetha .S.R M.A, B.Ed., M.Phil.,SET, PhD.
Assistant Professor & Head
Email: preethasr79@gmail.com | 9207439484 |
|---|------------|

2. Pravitha P., MA, B. Ed.
Assistant Professor (Adhoc)
Email: pravithadhanesh73@gmail.com 9745362581

Department of Malayalam
(malayalam@meskeveeyamcollege.ac.in)

1. Shajid P.P., MA, B.Ed., UGC, NET
Principal
Email : shajidvalanchery@gmail.com 9846884800
2. Anju P., MA, B. Ed.
Assistant Professor (Adhoc)
Email: anjukottappuram@gmail.com 7510823622
3. Majitha O. MA, B. Ed., SET
Assistant Professor (Adhoc)
Email: majithashabeeb2@gmail.com 8891437513

Department of Mathematics
(maths@meskeveeyamcollege.ac.in)

1. Muneera .K. M.Sc , M.Phil., B.Ed, UGC NET
Assistant Professor & Head 9495809434, 9961819658
Email: kmuneera@gmail.com
2. Raseena P. M.Sc., B.Ed, SET
Assistant Professor (Adhoc) 8547063487
Email : raseenamarakkar@gmail.com

Department of Physics
(physics@meskeveeyamcollege.ac.in)

1. Dr. Sailaja.U. M.Sc, M.Phil, Ph.D
Associate Professor & Head 9400846070, 0483-2746070
Email: sailajaurpayil@gmail.com
2. Abdul Majeed, M.Sc. Physics
Associate Professor (Adhoc) 9846548867
abdulmajeedtgi@gmail.com
3. Muhammed Shibu K., MSc., B.Ed., UGC NET
Assistant Professor
E-mail:muhammedshibuk2007@gmail.com 9496345088

4. Dr. Nabeel Rashin M., M.Sc., B.Ed., PhD, PDF
Assistant Professor
Email: nabeelrashin@gmail.com 9744687530
5. Dr. Navas M P., M Sc (Tech), PhD, PDF
Assistant Professor (Adhoc)
Email: navasmangalam@gmail.com 8281611761
6. Lubna A, M Sc
Assistant Professor (Adhoc)
Email: lubnaamariyil@gmail.com 7994226553
7. Deepa A V., M Sc. M phil, PhD
Assistant Professor (Adhoc)
Email: deepa.shajan@gmail.com 9940041580

Department of Physical Education
(pe@meskeveeyamcollege.ac.in)

1. Dinil. S., M.PEd, M.Phil, UGC NET
Assistant Professor & Head
Email: dinilmes@gmail.com 9447213574, 04862-225666

Department of Zoology
(zoology@meskeveeyamcollege.ac.in)

1. Dr. K.S.Krishnaprabha. M.Sc, B.Ed, UGC NET, PhD
Assistant Professor & Head
Email: sumirvs11@gmail.com 9495452585, 0494-2620050
2. Dr. Priya T.V., M.Sc., NET, PhD
Assistant Professor
E-mail: priyasudheesh222@gmail.com 9744934026
3. Dr. Jisha Krishnan E.K. M.Sc., M.Phil, UGC NET, PhD
Assistant Professor (Adhoc)
Email: sajishakrishna22@gmail.com 9037400068
4. Resmi M. M.Sc, B.Ed, SET
Assistant Professor (Adhoc)
Email : resmirajagopalan@gmail.com 8943181982

- | | |
|---|------------|
| 5. Vichithra K, M.Sc. Zoology
Assistant Professor (Adhoc)
Email: vichithra07k@gmail.com | 8113048074 |
| 6. Dr. Ayisha Banu C., M.Sc - Zoology, PhD
Assistant Professor (Adhoc)
Email: ayisha916@gmail.com | 9946157100 |
| 7. Aswathy P K., M Sc, M Phil.
Assistant Professor (Adhoc)
Email: aswathyappunni96@gmail.com | 9745578147 |

Department of Psychology
(psychology@meskeveeyamcollege.ac.in)

- | | |
|--|------------|
| 1. Dr. Aiswarya Rasmi M.N., M.Sc., PhD
Assistant Professor & Head (Adhoc)
Email: mnaiswaryarasmi@gmail.com | 8590572745 |
| 2. Nisar V.P., M SC, UGC NET, GATE
Assistant Professor (Adhoc)
Email: nisarvpworld@gmail.com | 9946060363 |
| 3. Sanoobiya T.E. M.Sc.
Assistant Professor (Adhoc)
E-mail: sanoobiya123@gmail.com | 8893332225 |

Department of Optometry & Ophthalmological Techniques
(optometry@meskeveeyamcollege.ac.in)

- | | |
|--|------------|
| 1. Dr. Lakshmipriya T, M.Sc, GATE, KAR-NET, PhD
Assistant Professor & Head (Adhoc)
E-mail: lakshmisaketh@gmail.com | 9895255275 |
| 2. Aneesha P, B.Sc (Optometry)
Assistant Professor
E-mail:anunaseem111@gmail.com | 8136895681 |
| 3. Fathima Nidha N K., B Sc Optometry
Assistant Professor (Adhoc)
Email: nidha.shefi17@gmail.com | 9605746735 |
| 4. Jumaila M, M Sc (Microbiology)
Assistant Professor (Adhoc)
Email: jumailam96@gmail.com | 9947647108 |

5. Ruksana K.V., M.Sc.
 Assistant Professor (Adhoc)
 E-mail : ruksanakv1992@gmail.com 9539729170

Department of Retail Management
(rm@meskeveeyamcollege.ac.in)

1. Ameenudheen P.K., M Com, UGC NET, MBA, MA (Psychology)
 Assistant Professor (Adhoc) 9961789637
 E-mail: drameenkp@gmail.com
2. Jameela M K., M Com, NET,
 Assistant Professor (Adhoc)
 Email: jemikoppam@gmail.com 8943714074
3. Ajisha Parveen K, M.Com, UGC NET
 Assistant Processor (Adhoc)
 E-mail: ajeeshaparveenaju@gmail.com 9539888783

NON TEACHING STAFF

- | | | | |
|----|-----------------|----------------------------|------------|
| 1 | ABDUL MAJEED P. | Junior Superintendant | 9400091228 |
| 2 | HANEEFA C.P. | | 9846320540 |
| 3 | S. RAM SUNDAR | Librarian (Adhoc) | 9746045338 |
| 4 | BINDU P.K. | Clerk | 9846049513 |
| 5 | NIKHIL K DAS | Clerk (Adhoc) | 9605820455 |
| 6 | BABY SOMAN | Clerk (Adhoc) | 9745460556 |
| 7 | C.H. USMAN | Campus Supervisor(Adhoc) | 9895349318 |
| 8 | ABILASH V.P. | Office Assistant(Adhoc) | 8086562686 |
| 9 | THULASI P. | Office Assistant(Adhoc) | 9746640135 |
| 10 | SHAHUL HAMEED | Technical Assistant(Adhoc) | 8943228789 |
| 11 | SABEEN SATHYAN | Technical Assistant(Adhoc) | 9745333003 |
| 12 | AYSHA K.M. | Lab Assistant | 8086189713 |
| 13 | GEETHU | Lab Assistant (Adhoc) | 9446075718 |

14	SINDHU	Lab Assistant (Adhoc)	7025132005
15	MUHAMMED IRSHAD	Lab Assistant(Adhoc)	9061594100
16	REMYARAJ	Library Assistant(Adhoc)	9946229300
17	SHAHABAS BASHEER TK	Library Assistant(Adhoc)	9645616864
18	SUDHA K.	Receptionist(Adhoc)	9645472042
19	ZUBAIR T.K.	Office Attender(Adhoc)	9946878404
20	ALAVIKUTTY C. P.	Office Attender(Adhoc)	9846659170
21	FRANSIS V.T.	Principal - PA	9496406817
22	SIDIQUE	Store Attender	9846427477
23	DEVAYANI	House Keeping Staff	9048142078
24	PUSHPALATHA	House Keeping Staff	8594014312
25	PRAMEELA	House Keeping Staff	9645708849
26	PREMA	House Keeping Staff	8606916996
27	AMBIKA	House Keeping Staff	9605196023
28	GOPALAKRISHNAN	Engineering Supervisor	9846451600
29	SANJU	Electrical & Plumbing Supervisor	8589003599
30	MUSTHAFA	Canteen Contractor	9947444688
31	KUNHUNNI	Security Staff	9633677856
32	SASIDHARAN	Security Staff	7907096855
33	TONNY JACOB	Security Staff	9633775501

ASSIGNMENTS AND DISTRIBUTION OF WORK

- | | | |
|---|--|--|
| 1 | College Council | Principal (Chairman)
Heads of Departments
IQAC Coordinator
Junior Superintendent
Librarian
Prof. K.M. Rukiya (Secretary) |
| 2 | Internal Quality Assurance Cell (IQAC) | |
| | Chairman | Principal |
| | Coordinator | Dr. Najila TY (Dept. of English) |
| | Joint Coordinators: | Krishnaprabha K S
(Head, Dept of Zoology)
Nisab T (Dept. of Commerce)
Dr. Nabeel Rashin
(Dept. of Physics)
Dr. Jisha V S
(Dept. Chemistry) |
| | Members: | Dr P H Habeebrahman
(Associate Professor, Dept. of Commerce)

Mr. Majeed
(Professor, Dept. of Physics)

Rukkiya K M
(Professor Head, Dept. of Chemistry)

Dr Santhosh Babu PC
(Head, Dept. of Commerce)

Dr. Sailaja U
(Associate Professor,
Head, Dept. of Physics) |

	Dr. Preetha SR (Head, Dept. of Hindi)
	Muneera K (Head, Dept. of Mathematics)
	Prof. Manjula Raman (Former Head, Dept. of Chemistry)
	Dr. Biju A (Principal, MES Asmabi College, Secretary, College Management Committee)
	Capt(Dr.) P. Mohamedali (Joint Secretary, College Management Committee)
	Abdul Majeed P. (Junior Superintendent)
	PTA Vice President (Ex Officio)
	College Union Chairman (Ex Officio)
	Alumni Association President (Ex Officio)
3	College Development Council (Planning Board)
	Chairman : Principal
	Co-coordinator: Nisab T (Dept. of Commerce)
4	Academic Monitoring Cell
	Dr. Sailaja U. (Dept. of Physics) Head of Department & IQAC Coordinator
5	Admission Committee
	Abdul Latheef K T (Nodal Officer) Dr. Nabeel Rashin M

6	University Examination Cell	Dr. C. Rajesh (Chief Superintendent, University Examinations)
		Jaseela M A (Deputy Chief Superintendent, University Examinations)
	Internal Examination Cell	Muhammed Shibu K. (Coordinator, Internal Examinations)
		Raseena P. (Joint Coordinator, Internal Examinations)
7	Anti Ragging Cell (Statutory)	Dinil S (Nodal Officer)
8	Grievance Redressal Cell (Statutory)	Dinil S (Nodal Officer)
9	SC/ST Cell (Statutory)	Dr. P C Santhosh Babu (Nodal Officer)
10	OBC and Minorities Cell (Statutory)	Jaseela M A (Nodal Officer)
11	Parent Teacher Association (PTA)	Dr. Muhammed Riyas K (Secretary)
12	Staff Club	Mohammed Shibu K. (Secretary)
		Dr. Reji A L (Treasurer)
13	UGC Cell	Dr. Rajesh C. (Coordinator)
14	Research Promotion Council	Dr. Rajesh C. (Coordinator)
15	RUSA Institutional Committee	Dr. Rajesh C. (Coordinator)
16	Library Advisory Committee	Dr. Mohammed Riyas K. (Convenor)

17 College Purchase Committee	Dr. Krishnaprabha K S (Convenor)
18 Public Information (Under RTI Act)	Sivya Vasudevan K.K. (Public Information Officer) Shajid P.P. (Principal, Appellate Authority)
19 Discipline Committee	Principal (Chairman)
Members:	Head of Depts. Dr. Rajesh C. Nisab T Najiya K V Jameela M K
20 ICT Monitoring Cell	Najiya KV (Coordinator) Fareeda P (Joint Coordinator)
21 College Election Committee	MohammeShibu K (Returning Officer) Dr. Krishnaprabha K S Dinil S
22 Infrastructure Maintenance Committee	Nisab T (Convenor)
23 Career Information and Placement Cell	Dr Jisha V S (Coordinator) Ameenudheen K P (Joint Coordinator) Dr. Muhammed Riyas K. Sinija A S
24 Consultancy Division & Research Facilitation Centre	Dr Rajesh C. (Coordinator)
25 Publication Division	Sivya Vasudevan K K (Coordinator) Mridul C. Mrinal (Joint Coordinator) Shahil Mon P P

26 NCC	Lt. Najiya K V, (Associate NCC Officer)
27 NSS	Shajid P.P. (Programme Officer) Dr Preetha SR (Programme Officer)
28 Ethics Committee	Dr Muhammed Riyas K (Convenor)
29 Remedial Coaching	Dr Preetha S.R. (Coordinator)
30 Open Course Coordinator	Dr. Nabeel Rashin M.
31 Student Scholarships	Rameena K A (Nodal Officer) Dr. Priya T V (Asst. Nodal Officer)
32 ASAP	Dr Reji AL (Coordinator)
33 Institution Innovation Council	Shajid P P (President) Swapana N R (Convenor)
34 Young Innovators Programme	Sinija AS (Coordinator) Ramseena N (Joint Coordinator)
35 Innovation and Entrepreneurship Centre	Sinija AS (Coordinator) Ramseena N (Joint Coordinator)
36 Ek Bharat Shreshth Bharat (EBSB)	Dr. Rajesh C. Dr. Preetha S R
37 Entrepreneurship Development Cell	Sinija AS (Coordinator)
38 Public Relations Officer	Dr Santhosh Babu P C
39 Women Empowerment Cell	Dr Soumini C (Coordinator) Swapana N R (Joint Coordinator) Janeeshma E (Joint Coordinator)

40. AISHE	Dr. Nabeel Rashin M (Coordinator)
41 Alumni Association	Dr. Santhosh Babu P C (Coordinator) Ranjith P (Joint Coordinator)
42 Counselling Centre	Dr. Aiswarya Lakshmi M N (Coordinator - 8590572745) Nisar V P (Counsellor) (9946060363)
43 Employee Service Cell	Abdul Latheef K T
44 Moral Study Centre	Muneera K (Coordinator) Dr. Muhammed Riyas K (Joint Coordinator)
45 Self Financing Programme	Dr. Habeeb Rahman (Coordinator)
46 Unnat Bharat Abhiyan	Dr. Divya M (Coordinator)
47 Day care centre	Dr. Soumini C (Coordinator)
48 Premarital Counselling Centre	Rameena K A (Coordinator) Jameela M K (Joint Coordinator)
49 Anti Narcotic Club	Dinil S (Coordinator) Muneera K (Joint Coordinator)
50 Cooperative Store Committee	Nisab T (Secretary)
51 College Bus In-charge	Dr. Muhammed Riyas K
52 Cooperative Credit Society	Dr. Santhosh Babu PC (Secretary)
53 Road Safety Club	Abdul Latheef KT (Coordinator)
54 Polychem	Dr C Rajesh (Coordinator)

55 Bhoomithra Sena club	Dr Priya TV (Coordinator)
56 Red Ribbon Club	SivyaVasudevan K K (Coordinator)
57 HACT	Fareeda P (Coordinator) Ramseena N
58 ZOEAC	Dr. Jisha Krishnan E K (Coordinator)
59 Canteen Committee	Dr Santhosh Babu PC (Coordinator) Rukkiya K M (Joint Coordinator)
60 Ladies Hostel	Dr. Reji A L (Deputy Warden) 8281677565
61 Mens Hostel	Nisab T. (Deputy Warden) 9995845437
62 Anti Sexual Harassment Cell	Dr. Priya T V (Nodal Officer)
63 Human rights forum	Dr. Santhosh Babu P C (Coordinator)
64 Kanma Infotainment Club	Sivya Vasudevan K K (Coordinator)
65 Vagartha	Shahil Mon P P (Coordinator)
66 Debate forum	Harsha K (Coordinator)
67 Arts and Cultural Organising Committee	Nisab T (Convenor) Dr. Preetha S R (Joint Convenor) Muneera K Shahilmon P P Dinil S

68 FOCUS	Dr. Reji A L (Coordinator)
69 TRANSIT	Dr. Nabeel Rashin M (Coordinator)
70 Helen's House (For Differently Abled)	Sivya Vasudevan K K (Coordinator)
71 Campus Centre of School of Distance Education	Dr Nabeel Rashin M (Coordinator)
72 International Bird Club	Dr. Jisha Krishnan (Coordinator)
73 Health and sanitation	Dr. Krishnaprabha K.S (Coordinator)
74 COFE	Dinil S (Coordinator)
75 Students in Palliative Care	Nisab T (Coordinator) Dr Preetha S R (Joint Coordinator)
76 Electoral Literacy Club	Muhammed Shibu K (Coordinator)
77 Green Campus Initiatives	Dr. Krishnaprabha K S (Coordinator)
78 Time Table	Muneera K (Coordinator)
79 Energy Conservation Forum	Muhammed Shibu K (Coordinator)
80 Certificate Course	Sruthi Mohan C K (Coordinator) Shahil Mon P P
81 B.Voc	Nisab T. (Nodal Officer)
82 Bridge Course	Muneera K (Coordinator)
83 Media Literacy Programme	Dr. Reji A L (Coordinator)