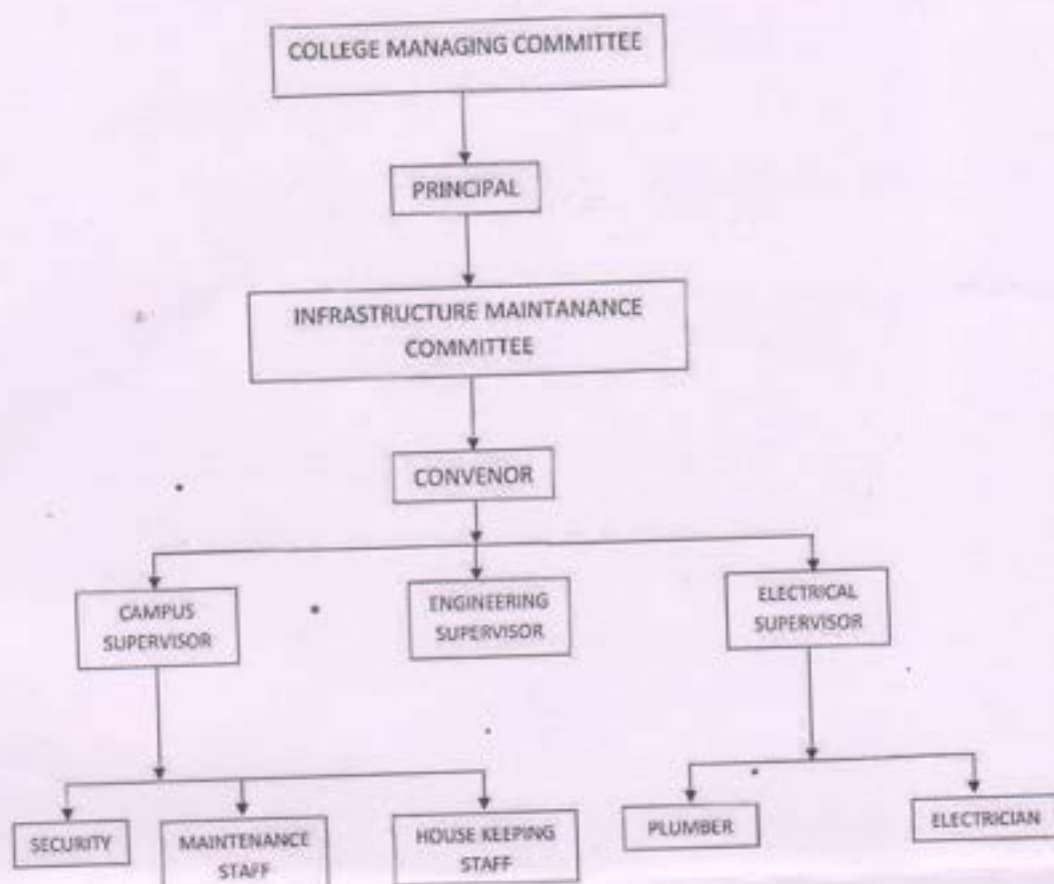




AMC

KVMP/22-23/210

kirloskar
care

GCDPL/Bandhan/AMC/2022/23
13/07/2022
MES Keveeyam College.
Valanchery.

Sub: Qtn. for providing KOEL Bandhan(AMC) to your DG set

We would like to inform you that, we are the only Authorized KOEL CARE Service center in the Districts of Calicut, Malappuram and Wayanad in Kerala State.

KOEL BANDHAN RATE:-

SL NO	RATING	No of Years	Amount/No Of Visit	GST	TOTAL AMOUNT
			4		
1	125 KVA	1	11500	18% Extra	13570
2	125 KVA	3	24500	18% Extra	28910
3	125 KVA	5	33000 ✓	18% Extra	38940 ✓

Payment should be made in the name of KIRLOSKAR OIL ENGINES LIMITED through ONLINE.

We here with enclosed the scope of KOEL Bandhan for your reff.

Thanking you and assuring you of our best and prompt attention at all times.

Yours truly
For G-CARE DIESELS PRIVATE LIMITED

Vijesh K
Managing Director
9961977707

Handwritten calculations:
33000 - 660 = 32340
32340 + 5940 = 38280
38280 + 660 = 38940 ✓
18% of 33000 = 5940

[Signature]

G-Care Diesels Pvt. Ltd.
Authorised Service & Spares Dealer

Regd. Office: 24/1181,G,G1, Chandrama Arcade, Mini Bypass Road, Mankavu-673007, Calicut
Tel: +91 0495 2967 707, 99619 77707 | Email : gcarediesels@gmail.com
Helpdesk No: +91 88063 34433, +91 99619 77707
CIN : U74999KL2018PT052466



kvmp/22-23/21#



TOSHVIN

Quotation Re SHIA-SC:2223:54

Date: 21-09-22

MES Keeveeyam College
Valanchery P.O
Malappuram

Kind Attn : Dr. C. Rajesh

Sub : Renewal of Annual Service Contract for your SHIMADZU Analytical Instruments
as per Annexure I

Dear Sir/Madam,

With the reference to the above subject, please note that the reference contract expiring on 14.05.2022
In view of this, enclosed please find our renewal service contract in duplicate for your confirmation
for release of AMC PO and payment.

While renewing the service contract, we would like to bring to your kind attention that due to
an increase in labor, transportation and conveyance costs, we are compelled to revise our
service contract charges this year.

We request you to return the duplicate copy of the contract form duly signed by you along with
your purchase order and payment at the earliest.

Thanking you and assuring you of our best services at all the times.

Yours truly,
For Toshvin Analytical Private Limited.

M. Chidamparapandian

Chidamparapandian. M
Sr. Service Executive
Mobile : 8138915099

Encl :

1. Annexure I - Service contract details.
2. Annexure II - Terms & Conditions.
3. AMC Estimate.

Toshvin Analytical Pvt. Ltd.

Registered Office:
101, S.J. House, Sreenivas Compound, N.M. Joshi Marg, Lower Panel, Mumbai-400011
(022) 2301 5195 | mumbai@toshvin.com | www.toshvin.com
CN: 220125 WK2801 PRC134276

Branch Office:
CC 53/2063, Changanassery, Off Thattumayil Lane,
Vytilla, Cochin - 682 019 India.
(0484) 2204040 | cochin@toshvin.com

EMPOWERING
SCIENCE

SUPRA ELECTRONICS

43/3040, Pallissery Road,
NH Bye Pass, Palarivattom, Cochin - 682025
Ph: 0484-2342432, 2342433, 9447-136-440
Email: sm@supraelectronics.co.in

31360
Toll Free :: 1800 123 6440
AMC Enquiry. 9496 026 452
GSTIN : 32ACFPJ6607F1ZZ

Ref :SE/AMC/2022-2023/10134

Date: 01-09-2022

To

MES COLLEGE VALANCHERY
VALANCHERY ,
MALAPURAM, , Kerala

04942642670

Dear Sir/Madam,

We would like to inform you that the Warranty/AMC period is expired for the systems as per the attached **Annexure-I**. In view of the above we are pleased to enclose herewith **1 Year Comprehensive AMC** proposal for rendering uninterrupted service for your valuable equipment's.

We need not emphasize the importance of giving regular and prompt attention to the UPS, Inverter and Stabilizer systems, especially in view of the humidity and voltage fluctuation. Hence we would suggest your signing the '**ANNUAL MAINTENANCE CONTRACT**' to ensure that the systems are maintained in perfect working condition throughout the year.

We have a good team of technically qualified and highly experienced service engineers to render prompt and efficient after sales service. We have the facility to use proprietary items for servicing which are not available in the local market.

We request you to kindly consider our proposal and if you require any further clarifications, you may please feel free to contact us.

Assuring you of our best attention at all times and thanking you,

Yours Faithfully,

For SUPRA ELECTRONICS

Manager - Service
Mob: + 91 9447 136 440
mailto:sm@supraelectronics.co.in

KVM/p22-23/767

MeshiLogic

KINFRA – Techno Industrial Park, Calicut University P.O., Kerala-673 635

E-mail: mail@meshilogic.com, www.meshilogic.com, Ph: +91-494-2405650, Mob +91-9447187200, 400, 9447537400

VAT TIN:32100628004 CST:32100628004C SSI No:320513833 GSTIN/UIN:32AAMFM5339EIZD

PROFORMA INVOICE

To

MES KVM COLLEGE, VALANCHERY

Invoice No : PFI/2022-23/141

Invoice Date : 16/12/2022

Phone :

Payment Terms :

S L	Description	HSN/ SAC	Qty	Rate	Disc	CGST (%)	CGST	SGST (%)	SGST	Total
1	AMC Renewal Charge for Online TCS Software. Period: 01-01-2023 to 31-12-2023		1	25,000.00	0.00	9.00	2,250.00	9.00	2,250.00	29,500.00
2	AMC Renewal Charges for Website. Period: 01-01-2023 to 31-12-2023		1	15,000.00	0.00	9.00	1,350.00	9.00	1,350.00	17,700.00
Total Taxable Amount :										40,000.00
Total GST :										7,200.00
Round off :										0.00
Grand Total :										47,200.00
Amount in words : Indian Rupee Fourty Seven Thousand Two Hundred only.(INR 47200.00)										

Declaration

We declare that all the particulars shown in the tax invoice are true and correct and our registration under GST Act-2017 is valid as on date of this bill.

Kavind
PAID

47200-
800

46400



For MeshiLogic

Authorised Signatory

1cvm 1p22-23 490

HANDTECH ELEVATORS

THE LIFT EXPERTS

INVOICE

XVI 165 HAYATHUL ISLAM MAHAL COMMITTEE
LAKKIDI RAILWAY STATION ROAD LAKKIDI PERUR 2
PALAKKAD - 679302 KERALA INDIA

Bill To

To
MES KVM College , Valanchery
GSTIN 32AAATM3669DD6ZO

Date	19/12/22
Invoice No	00002
Customer ID	MES
Due Date	21/12/22
GSTIN	32AOZPV4293D1ZC

S No	Description	Qty/Nos	Amount
1	AMC Services	1	24000

28320 - 00

480 - 00

27840 - 00

Other Comments:	Sub Total	24000
AMC will be expire on 06th December 2023	SGST (9%)	2160
	CGST (9%)	2160
	Total	28320
	Adv.Paid	0
	Balance	28320

Currency in INR

[Handtech elevators]

If you have any questions about this invoice, please contact

[HANDTECH ELEVATORS, 7034268538 #,handtechelevators@gmail.com]

Thank You For Your Business!

Customer Care : 7034268538, 7829277427

<https://handtechelevators.com>

21/12/22

PAID

Confidential - Company Proprietary

levm 10/ 473



PROFORMA INVOICE

Invoice No.: PIN72223000653

Inv.Date : 19.10.2022

From :

HYKON INDIA LIMITED
27/478,DEEPAM
KOLERIPARAMBAKOZHICODEKERALAIN
DIA04952740743clt@hykonindia.com

To :

MES KVM COLLEGE , VALANCHERRY
VALANCHERRY
MALAPPURAMMALAPURAMINDIA9446768376
Currency : INR

Seq No	Product Description	Prod Qty	Sales Price	Discount	Extended Price
1	090180000070GEBTS20KVA/240V	2.000	20,768.000	0.000 0 %	41,536.000

Tax Amount 6336

Total 41536

Amount in words: Forty-One Thousand Five Hundred And Thirty Six Rupees Only

Payment Term : INDIVIDUAL 7 DAYS
FOB : FORWARD & PACKING
Ship Via : BY ROAD
Remarks : Proforma Invoice Created From Quotation

Bank Details : The South Indian Bank Ltd. ,#No. : 0084083000004172 , IFSC Code : SIBL0000084

Customer Care Number's : 9020121121,18604250121

41536
831

40705

Kevin
PAID

Signature
for Hykon India (P) Ltd



Prepared By : VINAYA BOSE
Date : 19.10.2022

Authorised Signatory

Annexure I
SERVICE CONTRACT DETAILS: (In Duplicate)

1. Customer Name : MES Keeveeyam College

2. Address : Valanchery P.O
Malappuram

3. Details of Instrument :

No	Instrument & Model No	Serial No	Amount (Rs)
1	himadzu FTIR Model IRAffinity-15	A22135300239	27,720.00
2			

4. Period & Visit Details :

AMC Period		No. of Visits (Per Instrument)	Amount (Rs)
From	TO		
01-09-22	31-08-23	2 Preventive Maintenance visits + 1 Breakdown Call	27,720.00 +18% GST

* Service tax at prevailing rate (current rate is 18%) will be applicable & will be charged in addition to the contract charges. Any additional visit required to be given in emergency will be charged @ Rs. /- per day per instrument
GST REGISTRATION NO. MUM-> 27AABCT4482D1ZE
Category of Service : Management, Maintenance & Repair : 998719
Purchase order to be sent to mail ID: cochin@toshvin.com

We agree to the terms & conditions mentioned in Annexure A with AMC estimate.
We confirm the Service Contract as above.

Signature

Name & Designation

Date

Seal of the Company / Institution


SHAJID P P
ASSISTANT PROFESSOR
IN CHARGE OF PRINCIPAL
M.E.S KEVEEYAM COLLEGE
VALANCHERY, PIN 676 552



Toshvin Analytical Pvt. Ltd.

Registered Office:
702, S.J. House, Grand Mills Compound, N.M. Joshi Marg, Lower Panel, Mumbai 400011
(022) 2301 5095 | mumbai@toshvin.com | www.toshvin.com
On: 933125 880001 PG134376

Branch Office:
CC 550263, Changanassery, Off Thodumayal Lane,
Vayala, Cochin - 682 019 India.
(0484) 2304047 | cochin@toshvin.com

**EMPOWERING
SCIENCE**

ICT Maintenance Register

Date	Description of Complaints	Description of Service
14/12/22	* Photostat Machine Not working (Office) * Printer Not working (Botany)	Solved
15/12/22	* Toner Refilling (BCA) * Toner Refilling (English)	Ink added
19/12/22	* No Internet Access (Language Dept.) * A/C Projector Not working (Language Lab) * No Internet Access (Chem. HOD)	Network Switch is Replaced new Network Solved Solved
20/12/22	* System Not working (Botany) * Printer Not working (BCA)	Solved
21/12/22	* System Not working (Language) * No Internet Access	Solved
24/12/22	* System Not working (Office)	Solved
03/01/23	* No Internet Access (Office)	Solved
04/01/23	* Printer Not working (Office) * No Internet Access (Admission Room)	Solved
05/01/23	* Printer Not working (Zoology)	Solved



Date	Description of complaints	Description of service
06/01/23	* Projector Not working (Zoology (1st year))	Solved
	* No Internet Access (Exam Room)	"
	* System Not working (HOD Commerce)	"
07/01/23	* System Not working (Office)	"
	* Projector Not working (1st physics)	"
	* Printer Not working (HOD physics)	"
	* Printer Not working (Dept. Commerce)	"
09/01/23	* Systems Not working (HOD physics)	"
	* Wifi Not working (English)	"
	* Koha Software Not working (Library)	"
	* UPS Not working (General)	Supra Solved
	* Printer Not working (physics Dept)	"
	* No Internet Access (chem. Dept)	"
	* Printer Not working (English Dept)	"
10/01/23	* No Internet Access (Library)	"
	* System Not working (NCC)	"
11/01/23	* No Internet Access (Room Self Dept)	Solved
12/01/23	* No Internet Access (ICT Lab)	"
13/01/23	* No Internet Access (Commerce)	"

User Log Book

UV-VISIBLE SPECTROPHOTOMETER

DST-FIST FUNDED INSTRUMENT

No	Date	Name & Address of the User	Brief description of the sample	No of Samples Tested	sample Code	Signature of Faculty
58	18/4/22	Manimamal		2		
58	18/4/22	Manimamal	HAP, CaO	2	HAP1, HAP3	
59	21/4/22	Manimamal	CaO	7	C1, C2	
60	15/5/22	Shahida Msc. pannani	liquid sample	10		
61	11	"	powdered Sample	4		
62	23/5/22	MINSHYAP	Dye solution	2	SR	
63	7/6/22	BINISHA-P			DRAG	
63	7/06/22	BINISHA-P, Msc. project (guide: Jishamini)	Dye solution	4	Lo PC, Mg PC, Mn PC, VO PC	
64	7/06/22	Mufeeda.p Msc project guide jishamini	Dye Soln	1	Lo PC, Mn PC, IR 1048	
65	8/06/22	BINISHA Msc project	A Dye Soln	2	Ni PC, Pyromethane CS IR	
66	9/06/22	Mufeeda.p Msc project	Dye Soln	2	IR 1061 Cyanine	



User Log Book

FTIR

DST-FIST FUNDED INSTRUMENT

No	Date	Name & Address of the user	Brief description of sample	No. of Sample	Sample code	Signature
	9/6/22	Neethu Pazhassi Sagar	Liquid sample	3	1,2,3	
	13/6/22	Ashma St Mary's clg	powder sample	4	C, D, E, F	
	19/8/22	Maava	Powder sample	1	2,4-D	
	17/8/22	Jesmin	Powder sample	1	D-A	
	19/8/22	Poojila Balan CT	Powder sample	4	A, B, C, D	
	19/8/22	Jasula Mim	Powder sample	1	E	
	27/10/22	Saranya K.S	SBR-CCF Composites	4	G, D, C, H, 2	
	17/11/22	Dr. Jisha Krishnan	Faculty - Zoology	1	(a)	
	24/11/22	Dr. Jisha Krishnan	Faculty - Zoology	2	(b, c)	
	24/11/22	MINSHIYA P	Powder - dye	2	SBG50NH DRAG101	
	7/12/22	Saranya K.S (External)	powder sample	8	MAOI, 2, 3	
	16/12/22	" External	"	4	paracetamol	
	21/12/22	" "	"	1	S	
	10/1/23	" "	"	12	A, B, C, ...	
	25/1/23	" "	"	1	N.P	
	9/2/23	" "	film	10	ASO, 1, 2	
	10/2/23	" "	Film	6	NSI, 2 ...	
	10/2/23	" "	powder	2	G1, 2	
	3/3/23	" "	"	3	A, 1, 2, 3	
	15/3/23	Suhaila	Project chem	1	cellulose	



User Log Book
UNIVERSAL TESTING MACHINE
(UTM)
DST-FIST FUNDED INSTRUMENT

W

Sr no	Date	Name and Address of the user	Brief description of sample	No of sample tested	Sample code
	26/12/2020	Sajna P MES Kallakudi College	Starch + chloroprene	9	
	1/7/2020	Saranya K.S	SBR + Carbon black	12.	CBTN SBTN
	16/07/2020	Ajith	G, PA	2	GPA, CB A1, 2, 3
34	15-9-2021	Saranya K.S	SBR + HAF } film SBR + ISAF }	4	HATN HATA 1STN, 2ND MO1, MO2, MO3, MO4, MO5, MO6
	29-9-2021	Fexiba Philipose	Silicone + DCP + filler	7	
	29-9-2021	Mohamed Irshad PP C For External. (Injured)	NR	16	
	30-9-2021	Saranya K.S	Dcp mix + SBR + Filler	3	SBD1 SBD2 SBD3
	20-10-2021				
	30-10-2021	Fexiba Philipose	SR Mix Tear	5	
	"	Saranya K.S	DCP mix + SBR (Tensile)	9	
	3/11/2021	Ranjith KT	EPDM mix - Tensile, tear	2	EDC1 EDC2
	5/11/21	Saranya K.S	DCP + SBR (Tensile) (Tear)	4	DCB DSA
	09/11/21	Shanmuga VP			
	16-11-21	Fexiba Philipose	Blend mixes SR	7	B341
	17-11-21	Fexiba Philipose	Blend mixes SR	7	B6A1
	18-11-21	"	SR mixes Aging	7	MOO-MOS
	02/09/22	Ranjith KT	EPDM composite	7	EDS1-7
	03/09/22	Safa Thesnim P A	EPDM composite	7	EDS1-7
	05/09/22	Ranjith KT	"	"	ESC1-7
	05/09/22	Safa Thesnim P A	EPDM composite	"	ESC1-7
	19/10/22	Bargeetha V S	SBR		SBR10
	27/10/22	"			GUMB3 5, 6



E-Leasing

October 2022

12/10/22	RAC Commerce	9:30 to 11:30
19/10/22	Online Lecture (Botany)	11:00 to 12:

November 2022

23/11/22	English (Webinar)	9:40 to 11:00
29/11/22	Commerce (RAC)	1:15 to 3:10

2023

January 25 - Arabic (Riyas Sir) 2:00 to 3:00 pm



PRINCIPAL
M.E.S. KAVEEYAM COLLEGE
VALANGHERY, PIN 676552
MALAPPURAM

March 20 - English Department (Seminar) 10:30 to 12:30

June 19 - Rusa (Online) 11:00 am to 1:00 pm
(Meeting - Shajid Sir & Sarfraz Sir)

September 29 - Innovation (Maty) 11:00 to 12:00
Jawad & Shabir Khan

**ICT LAB
LOG BOOK**

Date: 17/01/23

Time

class session Roll
Date Sem

Name

Sign in - Signout

Sig

1	Ahmed Yaseen	1:42		
2	Favadh	1:43	3:35	
3	Mohammed Jalal .P	1:44	3:30	
4	Mohammed Asif .M	1:47		
5	Mohammed Hisham .M	1:45	3:30	
6	Mohammed Nehal .C	1:45		
7	Mohammed Rameesh .C	1:45	3:35	
8	Mohammed Shamir .C	1:46	3:35	
9	Nihal .C	1:47	3:35	
10	Akshay .K	1:48	3:35	
11	Adithyan	1:48	3:35	
12	Shifana Sherin .P	1:48	3:35	
13	Irfana .T	1:48	3:35	
14	Farthima .Rafa .M	1:48	3:35	
15	Rishin .Mohammed	1:48	3:35	
16	Nazeel .Mohammed	1:48	3:35	
17	Diksha .K	1:50	3:30	
18	Shruthi .Shukoor .K .K	1:51	3:35	
19	Seelakshmi .M	1:51		
20	Shamnad	1:51		
21	Adithyan .ER	1:51	3:35	
22	AFLAH .KM	1:51		
23	Ajay .A .P	1:51	3:35	
24	Alkhil .Kumar .M .P	1:52		
25	Amal .K .Rishna	1:53		
26	Anjun	1:56		
27	Danush	1:42		
28	Jaseel .NM	1:41	3:36	
29	Vivek .P	1:35		
30	Muhammed .Amen	1:55	3:15	
31	Mohammed .Ziyan	1:54		
32	Zaid .U	1:45		
33	Shruthi .K .Rishna	1:45		

Date : 14/12/2023

	Roll No	Name	Signature	Sign
1	19	Seelakshmi. M	1.44pm	
2	17	Dilsha. k	1.44pm	
8	41	Sooraj krishna. k. k	1.45 Pm	
4	24	Akhil kumar	1.45 Pm	
5	15	Akshay	1.45 pm	
6	9	Naheel. Muhammed	1.45 pm	
7	28	Jaseel Nn	1.45 pm	
8	8	Shamir	1.53 pm	
9	12	Trifana -T	1.53 pm	
10	35	Amen	1.53pm	
11	50	Zameer. K P	1.53pm	
12	37	Sinan	1.53	
13	2	Favaeth	1.54 pm	
14	22	AFLAH. KM	1.55 Pm	
15	1	AHMED YASEEN.	1.55	
16	43	ZHAHID	1.55	
17	18	SHAIKHA SHUKOR. k. k	1:55	
18	42	Vivek. P	2:06	
19	13	Shifana Sherin. vp	2:06	
20	3	Mohamed Jaseel. P	2:06	
21	30	Mohamed Nusrat Abdul Azeer	2:06	
22	16	Nimshan Ali	2:00	
23	31	Mohammed Kais	2:00 1:48	
24	47	Najia. k	2:30	
25	32	Mohammed Rishad	2:00	
26	48	Niya Febin	2:00	
28	33	Saeed	2:00	
29	39	Neeraj. R	2:00	
30	23	ARAY A. P	2:00	
31	40	Nibhal	2:00	
32	38	Nafil	2:00	
33	36	Muhammed Sharif	2:00	
34	24	Muhammed - A. P. M. K	2:00	



PRINCIPAL
S. KEVEERAN COLLEGE
VALSARAI, PIN 676552
MALAPPURAM

ECDC REGISTER

February 2023

1-2-23	poster critr	9:25	to	10:05
	Sheet -	10:20	to	12:30
	11	1:30	to	1:50
	11	2:15	to	2:40
	poster (1 card)	3:00	to	4:15
	11	4:35	to	5:15
2-2-23	poster critr & poster (card)	10:00	to	12:00
	poster for (News) ^{Meppa}		to	5:40
3-2-23	poster correction		to	5:45
	19			
4-2-23	poster correction / Mole	9:45	to	6:10
5-2-23	poster critr & Pm Recordy	10:00	to	6:00
	Branduly (card)			
6-2-23				
7-2-23				
8-2-23				
9-2-23				
10-2-23				
11-2-23	Grade (block)	2:00	to	5:30
12-2-23	Exam duty (Grade)	2:00	to	5:45
15-2-23	poster critr	11:30	to	11:45
	Pm Recordy & Mory	12:00	to	1:40
21-2-23	poster for Zoology	9:30	to	11:00
22-2-23				
23-2-23	Long Recordy for (18 rle)	11:40	to	1:00
		11:15	to	1:40
		2:40	to	3:50
24-2-23	Sheet on Conference Hall	11:30	to	12:00
	Sheet on EV Hall & prapd	2:30	to	3:15
	room			

26-2-83

Exam duty (RPP)

8:00 am to 6:00 pm

27-2-83

posting for Zoology &
oplo

2:15 to 4:40

28-2-83



S/Prm
PRINCIPAL
M. S. KEVEEYAM COLLEGE
VALANCHERY, PIN 676552
MALAPPURAM



Crystal

245 25 2

MAINTENANCE
REGISTER

From-01 04 21-



2022, JUNE -

DATE	COMPLAINT REC'D - DEPT / SECTION	NAME OF	Status
10-PR	Hykan UPS not working.	Shahul	
2	Chemistry PG lab Machines not working.	Inshad	
12-SD	202 class room projector HDMI Cable not working.	Shahul	
4	209 class LMD projector not working.	Shahul	
4	Optimizing class room projector not working.	Shahul	
9	115 chemistry class room projector not working.	Shahul	
9	All hall projector to be aligned	Shahul	
13-PR	Quarant for Buisbilit 2x windowed	Sange	
13-MD	Postal labor charges Rs 100.	Sange	
16/06/22	English Department laptop repair	Dr. Raj A.L.	
16-TH	1. No head phones in the dept. 2. Long Lab central console is taken for repair in March, 2021. Long Lab is not functioning now. 3. No WiFi in the HOD room. 4. Three chairs damaged. 5. Speaker is not working. 6. HOD room, Head phone not working.		
16-TH	Routed Men's hostel water pumpier, Suggestion box to removed to College new hostel.	USMAN	
4	Check data Cable from receiving to ICT Lab (not working)	Shahul	
4	Class room 411 projector not working.	Shahul	
4	Men's hostel UPS to be lifted	Rajesh	
17-06-PR	Chemistry Ph lab 1 exhaust fan not working	Inshad @V	

MAINTENANCE DONE - NAME WITH DATE	Remarks	Status
Main K.S.E.B line faulty, Fuse blown, maintenance done 10.06	OK	Done
Changed HDMI Cable on 12.06	?	Done
Disassembled the projector on 12.06	?	Done
Disassembled the projector on 12.06	?	Done
Disassembled the projector on 12.06	?	Done
Aligned the projector on 12.06	?	Done
replaced 2 exhaust fans	OK	Done
Rs. 1000/- Call Rs 1200/-	Rs. 2200/-	Done
removed and taken to new men's host	OK	Done
on 16.06.22		
checked and found broken Cables	OK	Done
Crumpled done on 16.06.22	OK	Done
checked power.	OK	Done
UPS from Commerce Comp lab taken out	OK	Done
Lifted.		Done
checked - Exhaust motor blown		Done

JUNE - 20.22

DATE	COMPLAINT REM / DEPT / SECTION	NAME	SIGN DATE
17.06	TOTAL LAB & OR. CHARGES - 16.06.24 Rs. 1000/-	Shirish	
17.06	Plumbing work near basket ball Court yard - leak	USMAN	
"	Chem lab, solvent fire again for welding (Ph lab)	ISHAN	⊕ V
24.6	Commerce girls toilet lock issue	Nishu	⊕ V
24.6	Commerce Dept Computer Complaint	Nishu	⊕ 24.6
24.6	UPS Complaint Commerce dept	Nishu	⊕ 24.6
24.6	Conference hall AC complaint	Nishu	⊕
"	AC hall AC Complaint	Nishu	⊕
30.06	Standing pipe near physics dept. (leaking of basket ball court)	USMAN	
"	Tube in library not working in reception area	ISHAN	
"	Fire pump in Commerce dept	Sachin	
20.07	Water from rain battery spill to left side and Toxicology lab	USMAN	⊕ V
"	BVOC bathroom water water block	USMAN	
"	English HOD room water cooler Block	USMAN	
"	6" water pipe from rain battery leak	USMAN	
22.07	Backward fan in Chemistry lab replaced after warning	Shirish	
22.07	Speaker connection cables in reception to do	Shirish	

MAINTENANCE DONE NAME WITH DATE	REMARKS	SIGN
BILLS - Rs 500/- Inverter repair Rs. 389 - (NC Bill)	TOTAL Rs. 1939	Shirish
Leaking pipe fittings changed on 17.06	OK	Shirish
Girls toilet (Commerce dept) Lock issue - cleaned	28-6-22	Nishu
Changed lock on 05.07.20	OK	Shirish
Checked - Battery down - kept for charging after switching off UPS on 24.06	OK	Shirish
OK		
OK		
Changed the Standing pipe etc on 20.06		Shirish
Changed LED tube Set on 30.06	OK	Shirish
Binded the burnt Service wire away Cable	OK	Shirish
6" PVC pipe layed directly to rain water battery on 02.07.24		Shirish
Block cleared on bath - 02.07.24	OK	Shirish
Glued the 6" pipe from 1st floor on 02.07	OK	Shirish
OK		
done speaker connection on 02.07.24		Shirish

JULY 36
2022

DATE	COMPLAINTS REC'D / DEPT. / SECTION	NAME	Slav. No.
04 MO	TOTAL LABOUR CHARGES ON 12.06		
	30.06 - 02.07 - 02.07 - SARU 1800/-	3 nos - Saru	
04 MO	HDMI Cable in class room	Shahid	5
"	It is not working	Shahid	
"	Lock to be changed in Stock	Chacki	
"	Room (cleaning material room)		
"	Common room girls toilet lock	Nisch	
	Complaint		
04 MO	incinerator waste pipe to fix	Usman	
"	BCA department electrical DB		
"	Smoking, Smelling, no power	Shahid	
"	Need a bulb with wire in Exam	Alauddin	
	Room for UPS connection		
05 TU	with announcement service tech.	Shahid	
"	Assignment needed		
"	Common girls toilet Health Unit		
	not working		
06 WE	Physics Lab clock room ticks not	Nasir	① ✓
	working, table plugs not working		
06 WE	clock to be fixed in ICT Lab	Shahid	② ✓
	Speakers not working in ICT Lab		
08 FR	LABOUR CHARGES 12 - SARU 1800/-	3 DAYS	
12 TU	class room 405A to fix UPS	Shahid	
	Connection plugs and HDMI Cable		
	for projector, & Data Cable.		
15 FR	LABOUR CHARGES 2 - SARU	1 DAY	

37

MAINTENANCE DONE - NAME - DATE	REMARKS	Slav. No.
BILLS - NC - Ds. 2176/- Amps. Box		
Service Rs. 1300/- Exhaust fan working		
Rs. 1600/- Labour charges - TOTAL Rs. 8076		Saru
Changed HDMI Cable on 05.07 TU	OK	Saru
Changed lock on 05.07 TU	OK	Saru
Changed lock set on 05.07 TU	OK	Saru
changed 2 1/2 clamp for waste pipe.	OK	Saru
Checked DB changed 1100mm on 05.07 TU	OK	Saru
Fixed 90 bulb with wire on 05.07 TU	OK	Saru
Assisted the technical people on 05.07 TU	OK	Saru
changed health faucet on 05.07 TU	OK	Saru
filled 2 LED tubes, table power checked	OK	Saru
on 12.07 TU		
Fixed clock on 12.07 TU	OK	Saru
checked on 18.07 Sat		
4.07, 05.07 Rs. 1500/- no bills.	Rs. 1500/-	Saru
work done on 14.07 TH	OK	Saru
TOTAL Rs. 2000/-		Saru

2022 JULY

DATE	COMPLAINT REF./O/P/SECTION	NONE	Sign
15 FR	Botany lab UPS plug and power plug to fit	Shahid	
"	Commerce Block room tube to change	Nisab	
16 SA	Panoramic pipe near Canteen Broken	Nisab	
"	Speakers in B.A. Hall since classroom 4 was not working	Shahid	
"	ICT Lab Speaker not working	"	(X) V

18 MO	TOTAL LABS UP CHARGES 16.07.22	07-2 NOS	
20 TU	Language lab UPS down	Shahid	
"	Lab UPS plug not working in Commerce Block - Staff only	Nisab	
21 WED	Girls' Centre, Boy's Centre, Chemistry Girls' toilet, wash Basin Corp. sink to be fixed.	USMAN	
"	Lift UPS not working properly	Subat	(X)
"	Men's Hostel Corridor piping under Kitchen	Shahid	

AUGUST

02 TH	Speaker connection to entrance block. Lifting to be done	Shahid	
	TOTAL LABOUR FINE Rs. 6000/-	Shahid	
03 WE	BCA class room 306 Projector Screen fallen	Shahid	
"	Commerce CIO Screen damaged	Nisab	(X)
"	Projector to be fixed back in class room offstage	Shahid	
"	Projector to be fixed back in classroom I MA.	Shahid	

MAINTENANCE DONE NAME - DATE	Remarks	Sign
works done on 17-07, 18-07. Sameer IQBAL	OK	Shahid
tube changed to LED on 18-07. Sameer IQBAL	OK	Shahid
Coloured the bands and ellows on 18-07.	OK	Shahid
checked for Speaker Connection and Tech. Panel on 18-07. Sameer IQBAL	OK	Shahid
- Girls Centre speaker not working	OK	Shahid

Sameer IQBAL Rs. 4000/- Bills Rs. 10435/-	OK	Shahid
checked, filled with water in Ballroom	OK	Shahid
Planned termination on 28-07-TH	OK	Shahid
changed 1 LED tube 2 bulbs on 22-07	OK	Shahid
fixed soap dishes Buses on 28-07-TH	OK	Shahid
checked, Altered connection on 28-07-TH		Shahid
B/S Rs 300, Labour chgs - Rs 2000/-		Shahid
TOTAL Rs. 5100/-		Shahid

Started pulling wire on 01-08-TH - 2 Labour	OK	Shahid
02-08-TH - 1 Labour, 04-08-TH - 2 Labour	OK	Shahid
06-08-SA - 2 Labour - TOTAL Labour	OK	Shahid
furnished work and checked (Gleason)	OK	Shahid
NCPLIS - Rs. 8654 + Rs. 1541 + Rs. 11754/- TOTAL - 10754/-	OK	Shahid
installed back on 03-08-WE	OK	Shahid
as speaker reported to Shahid		Shahid
fixed on 03-08-WE	OK	Shahid
fixed on 03-08-WE	OK	Shahid

10
2022 AUGUST

DATE	COMPLAINT REG/DEPT/SECTION	NAME	SIGN
03-WE	UPS Connected to lights needed in office	Hanefa	
"	Classroom no 114 tube not working		
"	Chemistry Rn Lab 2 tubes not working	Irshad	
"	Chemistry 116 Lab Suction Apparator belt loose	Irshad	
"	Zoology class room 316 tube not working	Subair	
"	PYM chamber looks loose	Dimil	
"	Common block class room C12 projector tube fixed back	Shahul	
"	Common girls bath room Healthy faucet broken	Nisab	
04-TH	TOTAL LABOUR CHARGES INR	Saam	
04-TH	Laundry speaker not working	Shahul	
"	Girls Centre speaker not working	Shahul	
"	Speakers to be dismantled in class room and Staff room in Entrance block (2 nos)	Shahul Jayar	
05-FR	Language Lab UPS not working	Shahul	
06-MO	Library Some tube not work	Librarian	
20-8K	1 Fan no Speed 1 LED not working	Librarian	
"	Chemistry class room 114 - 115 and Admission room LED UPS	USMAN	
"	Lights to be fixed		
00-SA	Reception 1 tube not working	Sudha	
06-SA	Girls Centre bath room Pail machine to change (key missing)	Memor	
07-SU	Majid 1 LED bulb fuse	Mithun	

41

MAINTENANCE DONE - NAME - DATE	OK	SIGN
Charged UPS Connected on 03-08-WE	OK	SH
Charged LED tube / no on 03-08-WE	OK	SH
Charged 1 LED tube and 1 tube on 03-08-WE	OK	SH
Checked and tightened the belt	OK	SH
Charged 1 LED tube light on 03-08-WE	OK	SH
tightened the locks on 03-08-WE	OK	SH
fixed back projector on 03-08-WE	OK	SH
Charged the broken faucet on 03-08-WE	OK	SH
Rs. 1000/- N.C Bill - Rs. 590 + 100/- on 04-08-TH	OK	SH
Speaker changed on 10-08-WE	OK	SH
Speaker changed on 10-08-WE	OK	SH
Done on 10-08-WE	OK	SH
Filled water in boiler changed the terminals on 14-08-Su	OK	SH
work done on 10-08-WE, 13-08-SA	OK	SH
work done on 23-08-TU	OK	SH
Charged 1 LED tube on 03-08-MO	OK	SH
Charged Lock on 04-08-MO	OK	SH
Charged Bulb on 06-08-MO	OK	SH

2022, AUGUST, SEPTEMBER

DATE	COMPLAINT REQ/DEPARTMENT/SEC	NAME	STAN
10-AUG	Chemistry class 1151 tube not working.	USMAN	
"	Examination room fan making noise	USMAN	Ⓢ
12-MO	TOTAL LABOUR - 08, 10, 14, 23 - 3 NOS., LABOUR RS. 2000/-		
20-SEP	MES Men's hostel Compressor motor is Proposed to Shift to new well change Power plug, check plumbing	Rajesh	
12-MO	TOTAL LABOUR - 3 NOS - SATISH, IQBAL, ARUN - N.C.		
10-SA	Principal Speaker Switch to fix	Shahul	
"	office room Speaker Switch to fix	"	
"	Library Garden to cut off	"	
"	1 Sprinkler not working near Cooperative	USMAN	
10-SA	Zoology Staff room Speaker not working, Exhaust fan faulty	USMAN	
"	Physics 1 st Class room near Ph. Lab Speaker not working	Shahul	
10-SA	Water Cooler 6 th Floor no water.	Dimit	
10-SA	Speakers to be dismantled from Entrance Block - Minority Education Office and reading room - (2 NOS)	Shahul	
12-MO	VPs Room Exhaust Fan, wall fan not working	"	
12-MO	TOTAL LABOUR - 1 NO - SANJAY - NO BILLS		
10-SA	Drinking water filter to be fixed in Men's hostel	USMAN	
16-FA	TOTAL LABOUR - 2 NOS - SANJAY - RS. 2000/-		

MAINTENANCE DONE - NAME - DATE	REMARKS	STAN
changed LCD tube on 14.08.24	OK	San
checked floor, bearing to change 14.08.24		
SANJU - 2, IQBAL - 1, NC BILLS RS. 2981/-		
TOTAL RS. 5981/-		
Shifted motor, changed Power plug to motor plumbing done to cooler tank & fixed with water 2000 LTS IN 2 HRS ON 24-08	OK	San
BILLS RS. 4784/- LABOUR RS. 3000/-		
TOTAL - RS. 7784/-		
work done on 11. SE,	OK	San
"	OK	San
"	OK	San
changed Sprinkler on 11.24	OK	San
Removed exhaust fan, given for winding on 11.24	OK ⊕	
checked for Speakers in classroom - 11.24	OK	San
checked. Shifted tap to Cooler from Basin on 11.24	OK	San
Removed 2 Speakers kept in Reception on 11.24	OK	San
given for winding on 11.24	OK ⊕	
Done electrical, plumbing fixing works on 15.09.24	OK	San
NC Bill: RS. 435/-		
TOTAL RS. 2435/-		

2022 SEPTEMBER

DATE	COMPLAIN REG/DEPT / SECTION	NAME	DATE
26-MO	Zoology Staff bathroom exhaust fan not letting after winding	Sanyu	See
"	UPS room wall fan not letting after winding	Sanyu	See
"	418 class room projector to be shifted to Auditorium	Shahid	
"	428 class room projector not working	"	
27-TU	Library garden 2 sprinklers change. Two standing valves to change	Chellie	
"	MES Now's hostel Compressor motor not working	Tomy	
27-TU	P.L. lab chemistry 1 fan so Speed Tube not working, 1 Exhaust not working. Heater radiator not working	Shahid	
28-WE	Exhaust not to be fixed	Usman	
"	Adjusted 1 tube light not working	Akky	
28-WE	TOTAL LABOUR CHARGE = 2 DAYS	SANYU	Rs 2000
OCTOBER	Cartoon push top Complaint	Mushtaq	
02-SU	Speaker Connection in Reception	Sudha	
"	Fan in Reception to change	Sudha	
"	418 class room projector to be shifted	Shahid	
"	115 chemistry class room projector to fix after servicing	Shahid	
11/10/20	B.S. Zuber class white board complaint - was replaced	Lilipha	10

MAINTENANCE DONE - NAME - DATE	REMARKS	SIGN
work done on 27-TU	OK	See
work done on 27-TU	OK	See
work done on 27-TU	OK	See
chromatid and given to Shahid on 27-Tu	OK	See
Changed Sprinkler, Valves on 27-TU		See
changed Capacitor on 29-THU	OK	See
changed 1 Fan Capacitor on 28-WE	OK	See
Changed tube in 28-WE	OK	See
checked for power connection on 28-WE	OK	See
Fixed net on 28-WE	OK	See
Changed LED tube light - on 28-WE	OK	See
NE Bill: Rs 1755, Fan winding bill Rs 1500 of Rs 5285		See
Changed Mushpale on 02.10.20	OK	See
Done on 02.10.20	OK	See
Done on 02.10.20	OK	See
Done on 20.20.20	OK	See

OCTOBER-2022

DATE	COMPLAINT Recd./SECTION/DEPT	NAME	SIGN
09-TU	Chemistry lab oven not working	Ershad	
"	Auditorium UPS plugs, power plugs wire loose contact	Subair	
"	Sprinklers in garden. Library not working properly	usman	
"	water cooler leaking in Ground Floor	Subair ⑧	
"	projector from mt class to remove for program in Auditorium	Nisab	
10-MO	Power problem in Canteen, 418 projector not working	Mushtafa Shafiq	
"	Projector in Masjid not working	Mukayy	
"	Commons Block		
"	CB 1b class room projector screen, white board, fallen	Nisab	
"	Commons dept. no fan no speed	Nisab	
"	Class rooms in roof top 401, 402, 403, 404. fans no speed	usman	
"	Speaker Earbuds to be fixed for Kolambi	Shafiq	
11-TU	tube light not working in reading room - Entrance block	Jayam	
"	push taps leaking in Girls Centre	Chachi	
"	404 class LED tube not working	usman	

MAINTENANCE DONE- NAME- DATE	REMARKS	SIGN
changed coil on 05-WB. Sanghi	OK	Sanghi
Loose Contact rectified, flux pipe Lead. on 05-WB Sanghi	OK	Sanghi
Changed Sprinklers 2 no on 05-WB	OK	Sanghi
Cooler water Connection Bypassed. on 05-WB Sanghi	OK	Sanghi
Removed and placed in Auditorium on 05-WB	OK	Sanghi
K-503 fire fault rectified on 10-WB removed and given for service	OK	Sanghi
given for service and fault back on 14TH Sanghi	OK	Sanghi
Fixed on 10-MO Sanghi	OK	Sanghi
Changed Capacitor on 10-MO Sanghi	OK	Sanghi
Changed Capacitors 5nos. on 10-MO	OK	Sanghi
Fixed bed Switch on 14-TH. Sanghi	OK	Sanghi
Changed 2 LED tube lights on 14-TH	OK	Sanghi
Changed 2 push taps on 14-TH	OK	Sanghi
Changed LED tube on 26-WB	OK	Sanghi

OCTOBER - 22

DATE	COMPLAINT REM./DEPT./SECTION	NAME	SIGN
17-MD	New's hostel motor plug loose Contact 1 internal partition broken Room light switch loose contact projector to be refixed in I.M.A class room, 418 classroom	Tommy	②
25.7V		Shahul	
26.7V	UNBOUN CHARGES 2 nos. Sansu Rs 2000-		
28-FR	Zoology department and 1100 room speakers not working	Prakha	
"	Caulken staff basin leak	Mustafa	
28-FR	Projector to fit in Adhitorius programme	Shahul	
"	2 taps in Ph lab. 1 tap in V.C. lab chemistry leaking	Irshad	
29-SA	Check and fill water in batteries UPS in file room	Shahul	
"	Zoology staff 1 plug not working Total UNBOUN CHARGES - 15000, Sansu Rs 2000	Prakha	

NOVEMBER - 22

8-Tue	Department of Comput. Applied 304 room speaker is not working. Need extra fans in 304	Fareed	
8-Tu	Water pipe to entrance block broken by Bengali	Usman	
"	Concrete block C.B. 6 fan not working	Santhosh	
11.13	Chemistry dept. Hummer Speed	Irshadi	

MAINTENANCE DONE, NAME	DATE	REMARKS	SIGN
Changed motor plug and switch on 25-TU Sansu		OK	Sau
refixed on 25-TU Sansu		OK	Sau
BILLS NC - 939, 933, 1619 - Return 360	31.26		
BILLS - 570, SERVICE BILL - 200	TOTAL Rs 5896		
laid piping and wire, fitted 2 speakers in dept and 1100 room Sansu 1990 on 31-Su		OK	Sau
Block out side waste pipe cleared on 28-FR Sansu		OK	Sau
Taken projector from school ICJ lab and refixed on 29-SA Sansu		OK	Sau
Change 3 taps on 30-Su		OK	Sau
Checked and filled water on 30-Su Sansu		OK	Sau
Changed plug on 30-Su			
BILLS NET - 240 + 1093 + 1622 =	Rs. 2955-		
	TOTAL Rs 4955/-		
Speaker changed on 11-FR Sansu		OK	Sau
Jointed pipe on 08-TU Sansu		OK	Sau
Changed Capacitor on 08-TU		OK	Sau
Changed Capacitor on 08-TU		OK	Sau

DATE	DESCRIPTION DONE / DATE / NAME	NAME	STATUS
08.10	Cable to kitchen tap broken, dis- take not working.	Mutha	Done
09.10	Portulaca Spunhere wiring faulty and open to ground - Check water meter pipe from computer block - broken check	Shahid	Done
10.10	Non's Arjun's house - given for service filled tank	Singh	Done
10.10	TOTAL LABOUR - 24500/- 10.10 - Rs 2000/-		
11.10.22	Resort instrumentations work re complaint	Dr. Ravi	Done
10.10	Plumber class room 209, 110 m3 Cable to change	Shahid	Done
	Compressor Crap lab system work	"	Done
11.10	Library Computer lab system work Library fire fan 1st floor not working	Shahid	Done
	3rd floor of fan tank flow Geopland	Shahid	Done
11.10	1st floor stage hooks not ok - 1st floor hook (new) water tank pipe joint leak	Shahid	Done
15.10	1st floor 5 LED Bulbs not working 1st floor 2 LED Bulbs not working	Shahid	Done
17.10	TOTAL LABOUR CHARGE - 12000/-	Shahid	Done

DESCRIPTION DONE / DATE / NAME	NAME	STATUS
Changed tap and one valve on 08.10 Shahid	Shahid	Done
100% done on 09.10 - Shahid	Shahid	Done
Changed 4" PVC pipe broken on 09.10	Shahid	Done
Done on 10.10 - Singh	Singh	Done
N.C. Bills - 950 + 584 + Inversion Bill Rs 850/- TOTAL - Rs 2384 + 2000 =		Rs 4384/-
Changed HDMI cable on 11.10	Shahid	Done
work done on 11.10	Shahid	Done
" " " " " "	Shahid	Done
given for winding and re-filled on 16.10	Shahid	Done
filled over flow pipe with 100% technical work on 11.10	Shahid	Done
Clamped with 1" Sash on 16.10	Shahid	Done
changed 5 LED Bulbs on 16.10	Shahid	Done
changed 2 LED Bulbs on 16.10	Shahid	Done
N.C. Bills - 296 + 321 + Fan winding bill - 650 = TOTAL - Rs 2267/-		Rs 2267/-

DECEMBER - 2022

DATE	COMPLAINT	DEPT	SECTION	Name	Sig.
28/11/22	5' churrs - in CofA duct need to be repaired • 1 Brick and red steel - RMA.				
01 TH	Pool top tray's animal Pyle lock trap leaking			Sukain	
01 TH	Boy's bath room exhaust fan not working			Usonar	
01 TH	A.V hall HDMI Cables to change			Shahul	
02 FR	Data Cables to be pulled to Broom retail Dept. from B.C.A			Shahul	
03 SA	Compressor block water leaks float switch not working, water over the Mesa's hosted compressor motor			Nikant	
03 SA	into leak inside the basement			Tammy	
03 SA	B.C.A bathroom wash water block.			Danu	
06 TH	Audiovision projector to be fitted			Shahul	
07 FR	Laying HDMI, VPI power, USB Cables with fitting and switch boards in				
08 TH	Archives - Total SLABOUR WORK				
18 SA	TOTAL LABOUR CHARGES SONIA KADAM - 7 nos.				
27 TU	MES men's hostel Compressor motor dismantling, refilling, Starter fitting, labour charge			Sonika - 1 no.	

MAINTENANCE DATE	DATE	NAME	REMARKS	Sig.
Changed Pyle lock	01 02 FR	Sonika	OK	Sonika
Given for winding	01 2 FR	Sonika		
HDMI Cables changed	01 2 FR		OK	Sonika
pulled Data Cables	01 2 FR	Sonika	OK	Sonika
Changed float switch, over flow pipe fitted	03 SA	19842 Sonika	OK	Sonika
lifted the pipe and jointed	03 SA	with 19842	OK	Sonika
Cleaned the clogged water tank	03 SA		OK	
06 TH with welding people and projector filters, Sanyo tube fluorescent fitted			OK	Sonika
07 UPS power wires with 19842				Sonika
08 HDMI, USB Cables laid with 19842				
Rs 7000/- NC 7 Bill				Sonika
Rs 1000/- winding Bill				
Rs 3300 + Starter Service Rs 25				
TOTAL			Rs 4500/-	

54
2023 JMW

DATE	COMPLAINT / DEPT / SECTION	NAME	SIGN
01-SU	Entrance Block DVR Camera with Service technician	Shahid	
04-WE	Commerce Block, Dept. Street Service	"	
"	Entrance Block Classroom tube hanging	Jagan	
06-FR	ICT Lab projector re-fixing	Shahid	
08-SA	UPS room Exhaust fan, wall fan change. UPS conn. to lift, Staircase LED strip change, 6 floor strip tube change, Computer change to fan in AV hall, Conference hall. 2 nos	Shahid	
10-TH	402 Projector re-fixing	Shahid	
"	415 Projector re-fixing	"	
13-FR	Office LED panel light change 2 nos	Baby	
"	Library UPS water filling, tube change	Librarian	
"	Entrance Block Classroom tube not working	Jagan	
13-FR	ICT Lab LAMP & CHARGERS - 4 nos	SANU, 3	
24-123	Tube light of 3BA classroom is hanging	Boys	
"	Bo top of one the workbench of the dept. is about to break	by	
26-01-23	Main gate gate completed	C.W.U.	
24-01-23	Street lights to be checked	Shahid	
25-01-23	Electricity given to UPS Generator	Wages	
"	to Physical Dept. Staff room		
25-01-23	Notice board to shift from corridor to Chemistry Staff room	Public	
27-FR	Turns LAMP & (NO)	Sana	

55

MAINTENANCE NOTE / NAME / DATE	WORKS	SIGN
Removed DVR Adapter given for service	OK	Sana
Done on 04-WE	Sana	OK
" " "	Sana	OK
Done on 06-FR	Sana	OK
Done on 07-SA	Sana	OK
Done on 11-WE	Sana	OK
" " 11-WE	Sana	OK
Done on 13-FR	SANU	OK
Done on 13-FR	OK	Sana
" " 13-FR	OK	Sana
SERIAL - 1. NL BILLS - RS 1754 / (20.00 + Pencil note)		
Fixed on 25-01-WE - Sana	OK	Sana
Tightened on 25-01-WE - Sana	OK	Sana
Main gate Road Light changed - Sana	OK	Sana
25-01-23		
Checked, 4 Street lights not working, to change	OK	Sana
SANU on 25-01-WE	OK	Sana
Done on 27-FR	OK	Sana
RS 1000/-		

Verified by
Shahid

2023 JANUARY

DATE	COMPLAINT / DEPT / SECTION	NAME	STATUS
20. FR	Compressor motor in MEH's hostel to be fitted in shed	usman	
27. FR	TOTAL LOCKER 120	SANJIV	OK
30. MO	Mashed tap broken (Ladies Side)	KUTAN	OK
30. MO	MEH's hostel 1 closet block green pipe leak 2 tubes not working	unnikrish	
31. TU	Inspection requested for Corpo.	Shajid Sir	
REG 33 PERGRUPAY:			
05. TH	Maska 23 cooks - Optimizing room no 422 Dark room door Screen	Shahul	
"	Classroom 410 class room Screen in door	Shahul	
"	Physics 410 lab dark room Screen in door	Shahul	
"	Projector to remove from Physo class room to Physo lab	Shahul	
"	Dark room Screen in door in Classroom block CB10	Santhosh	
06. MO	Ammone dept. drilling and string to do	Santhosh	
"	Common block water cooler tap to change	Nisab	
"	Room no 104 LED bulb to fix	Shajid Sir	
"	English class room 11nd BA - Sweeping to do, Corridor Skinning	Shahul	
"	Optimizing class room 422, 423 Skinning for charts	Habib	

MAINTENANCE DONE	DATE	NAME	REMARKS	STATUS
Done on 21.01.23	SA	BANUJI	OK	Spd
Rs. 1000/-			Completed 27.01.23	Spd
Changed laptop	30-01-23	MO	OK	Spd
Cleared on 31.01.23	TU	replaced 2 LED tubes - BANUJI	OK	Spd
Inspected and reported on 31.02.23		SANU	OK	Spd
Done on - 05.02.23	Su	SANU	OK	Spd
done on - 05.02.23	Su	SANU	OK	Spd
done on - 05.02.23	Su	SANU	OK	Spd
done on - 05.02.23	Su	SANU	OK	Spd
done on - 06.02.23	MO	SANU	OK	Spd
done on - 06.02.23	MO	SANU	OK	Spd
done on - 06.02.23	MO	SANU	OK	Spd
done on - 06.02.23	MO	SANU	OK	Spd

1990-1991
1991-1992
1992-1993
1993-1994

2023 FEBRUARY

DATE	COMPLAINT / DEPT / SECTION	NAME	Slav
26.02	Chemistry girls toilet out		
✓	Side water supply pipe broken	USMAN	
"	Boy's toilet bathroom pipe broken	Subair	
28.02	Majid moker. Sprinkler not working	USMAN	

2023 MARCH

01.03	Drinking water basin waste water leaking in Corridor 1st Floor	USMAN	
"	Commerce block - UPS not working	Nisab	
"	02.03 - 2 Fans not working properly	Sudhesh	
"	Library out Flood light connection cut (pulled by student)	Kushang	
"	Fan in Security desk not speed	"	
02.03	Garden Standing pipe near Library stop not working	USMAN	
03.03	A V hall 2 AC's not working	Sabeen	

06.03 TOTAL WORKS - 16.02, 17.02, 22.02, 27.02

05.03	Physics dept. UPS connection plugs to tables - 5x2 nos	HOD	
-------	--	-----	--

06.03 TOTAL WORKS - 2 NOS - RS 2000/-

06.03	1 Tube fixed in language dept	Shahid	
"	Plug found loose in 1st table	Shahid	

WORKS / MAINTENANCE DONE / NAME - DATE	REMARKS	Slav
Jointed 1" water pipe on - 27.02	OK	Sam V
Changed tap on - 27.02	OK	Sam V
no water in well. Cutoff Sprinkler meter, in Brand USMAN on 28.02	OK	Sam V

cleaned waste pipe on 02.03 Sam V. OK. Sam

No power to UPS - K S B Service wire cut Bypassed power on 02.03
1 Fan Capacitor changed 1 Fan given for winding 19.02.03

Reconnected the wire on 02.03. OK. Sam

Changed Capacitor on - 02.03 OK. Sam

changed Valve on 02.03 Sam V. OK. Sam

AC's power plug switches off

checked and on - 03.03 Sam V. OK. Sam

02.03, = 2 NOS - RS 2000/-

N C Bill - 4 NOS - RS 4000/- TOTAL - RS 6000/-

works done on 05.03. with 19.02.03

Cash - 06.03 - 13720/-

- RS - 5632/- TOTAL Rs - 7632/-

changed LED tube on 06.03 Sam V. OK. Sam

checked OK. OK. Sam

2023 MARCH

DATE	COMPLAINT / DEPT / SECTION	NAME	SIGN
10.03	Chemistry Lab mill connection	Rajesh	
11.03	Check all UPS main block - Boat top - Chemistry, Lounge lab	Shahul	
12.03	TOTAL LOAN 242 INQ. 5000	Rs 1000	
15.03	New wires near chemistry dept Library water (drinking) not working	Boyan	
17.03	Wall fan service ORIENT in UPS Room	Shahul	
18.03	K.503 line fault	Subair	
18.03	Commerce Block balcony water checking, filling coaxing towards	Shahul	
19.03	Punching room - store tube not working	Seena	
20.03	Principal room 2 LED panel lights not working	Subair	
21.03	Reels for Data to be fixed in Reception	Shahul	
22.03	New telephone line to fix in reception. Data Cable not working in office laptops. Aves	Shahul	
23.03	Motor not taking water in Men's hostel	Unni	
APRIL			
01.04	Exhaust fan serviced ORIENT in Zoology Shift. Toilet	Usman	
03.04	Chemistry UG lab gas pipe leaks Connection to Carbon to cut	Michael Jackson	

MAINTENANCE DONE / NAME / DATE	REMARKS	SIGN
mill and Hydrolic connection changed	OK	SM
checked and filled water, Vasalein applied on 12.03.03	OK	SM
Bill Rs. 170/- Prakashkattel - TOTEC	Rs 1170/-	
Done Standby pit - power to workers BILLS PAID. NC. CASH IN HAND - 1000/-	OK	SM
Rectified the Calor heater	OK	CA
Replaced motor on 18.03. SANJIV	OK	SM
Unbored K.503 - Rectified - SANJIV	OK	SM
checked and filled, used Bathing on 19.03	OK	SM
changed tube 100 cm - 20 SANJIV	OK	CA
wire cut by rats - jointed - 20.03 SANJIV	OK	SM
Done on 20.03 SANJIV	OK	SM
rectified data Comm and layed telephone Cable. UnderComm Cable on 04.04.03 TV SANJIV	OK	SM
inspected no water in wall		SM
changed exhaust fan motor on 02.04	OK	SM
rectified leaks on 03.04 - SANJIV	OK	SM
electrical connection disconnected - SANJIV	OK	SM

APRIL - 2023

DATE	COMPLAINT / DEPT. / SECTION	NAME	SIG.
02-M	Men's hostel Motor Hotplate looks	Usman	
	TOTAL LABOUR CHARGES - Rs 2000/-	NC	Bills
02-TV	Reception mess telephone line, inter		
✓	Crashline UPS line to be pulled -	Shahul	
✓	Office data cable cut by rats to		
	rejoin - TOTAL LABOUR - 2 NOS -	N.C. Bills - 13	
07-FR	Caravan power connection to	Usman	
	dismantle -		
07-FR	Girls Centre behind chemistry dept	Usman	
	to be removed and a new tap to		
	be fixed for construction (Dish)		
15-04	Waste paper from girls Centre	Usman	
SA	to be aged through beams		
09-04	UPS going wrong to System to be	Shahul	
SU	planned		
10-04	Library UPS Room exhaust fan is	Shahul	
MO	1 rotating fan not working		
	Advance from Bazar Rs. 3000/-		
17	TOTAL LABOUR CHARGES - APRIL - 07-30 -		
TU			
MAY 2023			
01-MO	Commence draft water Conn. and	Nisab	
	Electrical connection to restore	Usman	
✓	pipe behind chemistry block changed		
01-MO	Girls Centre 2 tubes - 1 fan to be	Usman	
	removed		
09-TV	Men's hostel UPS not working	Nisab	
"	Store 1 tube not working (dr)	Sadik	
17-TV	TOTAL LABOUR - IND. Salary -	NC Bills -	
19-TV	Cash to NC Bills - 15 10,000/-		

MAINTENANCE DONE / NAME / DATE	REMARKS	SIGN
Done on 02. Su. Salary 1000/- & LABOUR	OK	Sa
4121 + Paniclealt d. B2 d/- Rs 2000/- TOTAL - Rs	5141/-	✓
looks done on 05. WE. Salary 1000/-	OK	Sa
2 LABOUR		
(277 + 450 + Rs 2000/-)	TOTAL Rs 3727	✓
done on 05. WE. Salary	OK	Sa
looks done on 08. SA. Salary	OK	Sa
looks done on 12. TU. Salary 1000/-	OK	Sa
- 2 LABOUR		
looks done on 10. MO. Salary 1/2 LABOUR	OK	Sa
replaced 2 Pan maker orient Service	OK	Sa
on 08.05. Charge Rs. 1290/-		
- 16.05 Given Cash Rs. 1290/-		
- NC Bills - 176 + 1430 + 567 + LABOUR -		
Rs 1500/-	TOTAL - 3673	✓
water connection and electric connection		
restored on 02.05. TU.	OK	Sa
glued the damaged pipe on 02.05. TU.	OK	Sa
removed 2 tubes, 1 fan on 02.05. TU. Salary		
repaired UPS on 15.05. MO. Salary	OK	Sa
Bill Rs 860/- paid. Nisab		
changed LED tube on 12.05. FR. Salary	OK	Sa
Rs. 218 + 1713 + 1000/-	TOTAL - Rs 2931	✓
Balance Rs 2818/-		

PRINCIPAL
MESS / USTAN
BILKIS / USTAN
BILKIS / USTAN