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भारत सरकार  
विज्ञान और प्रौद्योगिकी मंत्रालय  
विज्ञान और प्रौद्योगिकी विभाग  
टेक्नोलाजी भवन नया महरौली मार्ग नई दिल्ली - 110016

GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE & TECHNOLOGY  
Department of Science & Technology  
Technology Bhawan, New Mehrauli Road, New Delhi-110016

SR/FST/ College-191/2014

21 November 2014

Subject: Your Proposal under "FIST Program - 2014"

Dear Sir,

This is in connection with the aforesaid proposal submitted by your Department/ Centre for support under the FIST Program of DST. We are happy to inform you that the aforesaid proposal has been identified for support in Level-I category by the DST based on the recommendations of the FIST Advisory Board (FISTAB). The details of the recommendations for 5 years duration of the project are given below:

**To strengthen Teaching and Research Facilities in all Science departments of the College.**

E – Rs 32 lakh (Items to be identified for Teaching Facilities by the College) and Rs 30 lakh for items to be identified for Research Facilities.

NW – Rs 7 lakh (for Setting up Computer Lab)

Books – Rs 3 lakh

Renovation of Lab – Rs 5 lakh (for making e-Learning Room)

Maintenance – Rs 3 lakh

**Total : Rs 80.0 Lakh**

It may be noted that the allocations indicated now above with respect to any Equipment or any other budget heads are the upper limit of the budget as they are purely based on recommendations and also tentative. However, Department shall now finally firm-up specifications/ configurations of each Equipment, Computational & Networking facility in Computer Lab, Infrastructure Facility as recommended above for acquiring by the Department/ Centre/ School and actual cost of this project shall be firmed up based on these inputs from you. The support for the 'Maintenance' will be provided as per norms under FIST Program. The type of equipment and its specifications/ configurations finalized now by the Department/Centre/ School would not be possible to change during the course of implementation of the said project. For enabling us to process the case further, including the release of 1<sup>st</sup> installment of grant now, you are requested to please submit the following documents **latest by before 16<sup>th</sup> February 2015 (Monday):**

- 1) One each Budgetary Quotation from Equipment supplier (all-inclusive i.e. Custom Duty, Bank & other Charges) for all Equipment recommended for support. Please ensure that the budgetary cost is not an inflated one with respect to its specifications given. In case, Equipment list "to be identified & prioritized", please submit quotations of the identified & prioritized Equipment only. Under 'Teaching Facility Support' only laboratory equipment to be utilized for experimental purposes shall be proposed. Teaching Aids like LCD Projector, Smart Boards etc. are out of scope under FIST support and shall not be projected by the College.
- 2) Details plans for implementation of the 'Networking and Computational Facilities' (NW) under the support as per guidelines mentioned in the *Terms and Conditions* of DST-FIST Program available at the Website: [www.fist-dst.org](http://www.fist-dst.org). Please download 'Terms & Conditions' and submit the same on completion of all formalities along with above-said documents to DST.
- 3) Details & their cost estimates of Items/ activities recommended & proposed under 'Infrastructure Facility' which includes the list of Books, etc.



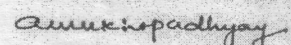
- 4) For implementation of the project, the Department/School/Centre/College shall constitute an 'Project Implementation Group' who shall be responsible & accountable for its implementation during the project duration of 5 years. The composition of the 'Project Implementation Group' shall be informed to DST by the Department/School/ Centre.
- 5) The respective Department/ School/ Centre/College shall open an only Saving Bank Accounts to handle the project grants. However, the concerned Department/Centre or College shall need to forward a photocopy of a Blank Cheque only for their Institute/ University/College Bank Account which is maintained & operated by the Registrar (for University) or Director (for Institute) or Comptroller (for Agricultural University) or Principal (for College) to facilitate the transfer of grants through ECS Transfer System. The Department/Centre or College shall also be requested to ensure the registration in Central Plan Scheme Monitoring System (CPSMS) [www.cga.nic.in] for R&D Support (1009) head of A/c and attach the Registration Details of their University/Institute/College along with other documents.

The Department/ Centre/ School who have already enjoyed support earlier under FIST Program and recommended for **Repeat Support** now, shall need to complete all formalities i.e. submission of Project Completion Report, Audited Financial Statements, refund of unspent funds etc. for the previously supported project under DST-FIST Program. Processing towards releasing the grants to such Department/ School/ Centre would not be possible to initiate without completion of all formalities for the previous project. **Blank Format** towards closure of previous project is also available at the Website: [www.fist-dst.org](http://www.fist-dst.org).

Departments/ Centres/ Schools/ College are also requested for sending all documents at one stage instead of sending in parts by Post only. Please avoid of sending these documents by Email as well as at the last moment. Incomplete documents submitted by any Department/ Centre/ School/ College would be unable to process for releasing grants and the matter would be kept pending maximum for six months, beyond which recommendations for the Department/Centre/School/ College deemed to be forfeited automatically for considering support under DST-FIST Program.

We look forward for kind cooperation from you in this regard and if any clarifications are needed, please feel free to contact us. Please submit the following documents before 14<sup>th</sup> February 2014 (Friday). All documents will be required to send by Post. Documents may not be sent by E-mail for releasing fund.

With best regards.

  
(A. Mukhopadhyay)

To

**Principal,**  
**MES Keveeyam College,**  
Malappuram,  
Valanchery-676552  
Kerala

[Note: E – Equipment, NW – Networking & Computational Facility, IF – Infrastructure facility, M – Maintenance]