MES KEVEEYAM COLLEGE

Annual Performance Assessment Reports (APAR) (As Per UGC Regulation 2018, No. F.1-2/2017(EC/PS) dated 18th July, 2018)

2021-22

PART A: GENERAL INFORMATION

1.	Name of College/ University .	MES KEVEEYAM COLLEGE, VALANCHERY.
2.	Name of Incumbent (In Block Letters)	SIVYA VASUDEVAN K K
3	Name of Father / Mother	VASUDEVAN K K
4.	Sex	FEMALE
5.	Date of Birth	11-09-1987
6.	Nationality	INDIAN
7.	Current designation	ASSISTANT PROFESSOR
8.	Department	ENGLISH
9.	Date of entry to service	20-12-2012
10.	Date of last promotion if any	
11.	Date of eligibility for promotion	20-12-2018
12.	Address for correspondence (with Pincode)	KONTHAM KULANGARA (H), ATHALUR (PO), MALAPPURAM – 679573
13.	Telephone No:	9037381583
14.	Email	sivyastylesh@gmail.com

15. Academic Staff College Orientation/Refresher Course attended;

Name of the Course /Summer School	Venue	Duration (From - To)	Sponsoring Agency
		, 489	

PART B:
Annual Performance Assessment Reports (APAR)

2020-2021

1. TEACHING

(Classes taught includes sessions on tutorials, lab and other teaching related activities)

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

Sl.No	Course/Pape r	Level	Mode of teaching*	No. of classes per Week allotted	No. of classes conducted per Week	% of Classes/ Pract. Taken
01.	I BCom/PC		L ,	5	5	100
02.	I Physics		L	1	1	100
03.	Applied Phonetics	23	L	5	5	100
04	Theatre for Communication	. K	L	5	5	100
05.	I BCom/PC		L	5	5	100
06.	I Physics		L	1	1	100
07.	Linguistics	4	L	5	5	100
08.	English Language Teaching		L	5	5	100
	1		TOTAL			100%
70% t	nd above: "Good" o 80% : "Satisfacto han 70% : "Not sa	ry" tisfactor	·y"		Grade	Good

2. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES:

(2. a) Administrative responsibilities such as Head, Chairperson/Dean/Director/Co-ordinator, Warden etc.

SL.	Type of Responsibility/Duty	Role Performed
01	Publication Division	Coordinator
02	Red Ribbon Club	Coordinator
03	Infotainment Club	Coordinator
04	Grievance redressal cell	Dept. coordinator
05	Scholarship cell	Coordinator
	Total number of activities Involved	5

(2. b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.

Sl. No	Type of Responsibility/Duty	Role Performed
01	University Exam	Invigilator
02	University Exam	Examiner
03	University Viva- Voce Examination	Examiner
04	Internal Examination	Question paper setter
05	Internal Examination	Invigilator
06	Internal Examination	Examiner
	Total number of activities Involved	>15

(2. c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

Sl. No	Type of Responsibility/Duty	Role Performed
01	Red Ribbon Club	Coordinator
02	Infotainment club	Coordinator
03	Scholarships	Coordinator

2(d) Organising seminars/ conferences/ workshops, other college/university activities.

Sl. No	Type of Responsibility/Duty	Role Performed
1		
2		

,	e) Evidence of	actively	involved	in guiding	Ph.D	students.
4.	ej Evidence oj	ucurciy	Marorren.			BE B. C. S. S. S. C. C. C. C. C.

-NIL-

(2. f) Conducting minor or major research project sponsored by national or international agencies.

-NIL-

2g. At least one single or joint publication in peer- reviewed or UGC list of Journals: Nil

Summary of Overall Grade in APAR

Activity	Grade
Overall Grade for the Assessment Year	

Overall

Good = Good in teaching and satisfactory or good in activity at Sl.No.2.

Satisfactory = Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.

Not Satisfactory = If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant:

Designation:

Place:

Date:

CERTIFICATE

This is to certify that Dr/Sri/Smt	has
successfully carried out all the duties in respect to APAR SL Number 1 & 2 assigned to him, which	1 are
claimed by him in the APAR Proforma for the assessment year	

Countersigned by:

(Office Seal)

Name and Signature of Principal/Head of the Office

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

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Λ	D	Pro Paris and Addison	
М.	rersonal	Information	

Name	Dr. 15. MANIAMMAC
Date of Birth	100.11/1982
Educational Qualifications	M.Sc. M. Phil, Ph.D.
Department	PHYSICS
Date of Joining this institution	04/10/2021
Date of Joining Teaching Profession	04/10/200
Details of Other Employment if any	
Residential Address	Poglas POONGETTUKULAM, 67610
Phone No	00000000
Email Id	minimaruthi @ gmail. com 388381728097
Adhar No	200 2012 20092
PAN	3003817×0017

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/- Response	Score	Scoring Indicator
1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	82.85	25	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged			>20 II . 0
3	Remedial Classes engaged	5	1	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
				>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1 If Yes Score 2
4	Class tutorship	Yes/No		
5	Innovative teaching methodology	Yes/No	2	
Fota	I from Category I			If Yes Score 2 And give a brief description

Attestation from the Head of the Department:

Dr. U. SAILAJA M.Sc., M.Phill, Ph.D. Associate Professor in Physics M.B.S. Keveeyam College Valanchery - 676 552

Cate	gory II: Examination and Valuation (Maximum	Score: 20)	Score	Scoring Indicator
Sl	Item	Number	Score	
No		Response		>12 Score 6
1	Internal Examination duty	2+3	4	9-12 Score 5 5-8 Score 4
		l		If Yes, Score 6
2	Member of Internal Examination Cell	Yes/No		>12 Score 6
3	University Examination duty within college	9	5	9-12 Score 5 5-8 Score 4
				Score 1 per day
4	University Examination duty outside college (Practical/Viva)	-		Maximum 3 score
5			7	Score 1 per paper
2	Question Paper Setting for Internal Examination		2	Maximum 3 score
5	Valuation of University Examination(Regular)		-	Score 1 per day Maximum 3 score
Γota	for Category II		7+4	=

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Sl No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator	
1	Escorted study tour/field trip	¥es/No		1 point per day (Maximum 3)	
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)	
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)	
1	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)	
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)	
	Have You been the coordinator of any programme organized by the	Yes /No		2 Points per programme	
	Have You been the coordinator of any programme of the Department?	Yes/No		(Maximum 4) 2 Points per prgoramme (Maximum 4) 1 point per programme (Maximum 3)	
	Have you been a member of organizing committee of any	Yes/No	1.		
	programme in the college? Do you have the charge of any cell/club/forum in the college	Yes/No			
'otal	for Category III		4	2 points per charge (Maximum 4)	

Cate Sl	gory IV: Research and Publications*	(Maximum Score: 10) Number/	Score	Scoring Indicator
No		Response (If Yes Specify)		Score 2 per paper
1	Publication in International journal with impact factor	-		(Maximum 4) Score 1 per paper
2	Publication in National journal with ISSN	-		(Maximum 2) Score 2 per book
3	Books with ISBN			(Maxmium 4) Score 2 per paper
4	Presentation in international		18 11	(Maximum 4)
5	conferences/Seminar/Workshop Presentation in national	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Score 1.5 per paper, Maximum 3
	conferences/Seminar/Workshop			Score 1.5 per
6	Participation in international conferences/Seminar/Workshop		4,5 4	seminar Maximum 3
7	Participation in National		1	Score 1 per seminar Maximum 3
	conferences/Seminar/Workshop			Score 1 per
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV=

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. K. MANIAMMAL 06/04/2022

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	NAYAS. M.P
Date of Birth	24-04-1988
Educational Qualifications	PhD Physics
Department .	Physics
Date of Joining this institution	30/09/2021
Date of Joining Teaching Profession	21.21202
Details of Other Employment if any	D. h Jackel fellow (35-04-901 for 27-
Residential Address	Melelt Relhour (H), Mangalon (Ro),
Phone No	000000000000000000000000000000000000000
Email Id	navasmangalam @gmail.com
Adhar No	8425 02794318
PAN	EXRPMOS76D

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	98	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	5	ı	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	II	2,	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/ No	Yes?	If Yes Score 2
5	Innovative teaching methodology	Yes/No	Yes 2	If Yes Score 2 And give a brief description
Tota	l from Category I		35	

Attestation from the Head of the Department;

37

Dr. U. SAILAJA M.Sc., M.Phil., Ph.D. Associate Professor in Physica M.E.S. Keveeyam College Valanchery - 676 552

21	egory II: Examination and Valuation (Maximum Item	Number/	Score	Scoring Indicator
No		Response		>12 Score 6
1	Internal Examination duty	9	5	9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	17	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)		-	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	6	3	Score 1 per paper Maximum 3 score
5	Valuation of University Examination(Regular)	5	3	Score 1 per day Maximum 3 score
	I for Category II	Enlara.	17	an ile tropical

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI

Item

college?

Total for Category III

7

8

9

Have You been the coordinator of

any programme of the Department?

Have you been a member of

organizing committee of any

Do you have the charge of any

cell/club/forum in the college

programme in the college?

Category III: Institutional Responsibilities (Maximum Score: 30)

Number/ Score Scoring Indicator No Response (If Yes Specify) Escorted study tour/field trip 1 Yes/No 1 point per day 2 (Maximum 3) 2 Escorted students to C-Zone Yes/No 1 point per day (Maximum 3) 3 Accompanied students to NSS Yes/No 1 point per day programmes/stayed at camp (Maximum 3) 4 Accompanied students to sports Yes/No 1 point per day meets (Maximum 3) 5 Escorted students to other colleges or Yes/No institutions for different academic/co-1 point per day 6 curricular programmes (Maximum 3) Have You been the coordinator of YesAlo 6 any programme organized by the 2 Points per

Yes/No

Yes/No

Yes/No

Yes

3

2

0

programme

2 Points per

prgoramme

1 point per

programme

(Maximum 3)

(Maximum 4)

2 points per charge

(Maximum 4)

(Maximum 4)

Cai	egory IV: Research and Publications*	(Maximum Score: 1	Score	Scoring Indicator
Sl No	Item	Number/ Response		
1	Publication in International journal with impact factor	(If Yes Specify)		Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN	No		Score 1 per paper (Maximum 2)
3 .	Books with ISBN	No		Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	No		Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	No		Score 1.5 per paper, Maximum 3
5	Participation in international conferences/Seminar/Workshop	No	3	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	No		Score 1 per seminar Maximum 3
3	Presentation/Invited talk in Regional conferences/Seminar/Workshop	No		Score 1 per seminar Maximum 2
	Participation in Regional conferences/Seminar/Workshop	No		Score 0.5 per seminar Maximum 1
0	Awards/Recognitions	No		Score 3
ota	I for Category IV	1 7 7 6		

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 64 63

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. Navas. M.P.

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information	1 1-10-A
Date of Birth	Lubna · A 14-11-1995
Educational Qualifications	14-11-11-
Department	MSc Physics
Date of Joining this institution	Physics.
Date of Joining Teaching Profession	22-11-2021
Details of Other Employment if any	22-11-2021
Residential Address	
Phone No	Amarigil(H), Karippol(PO), 5765
Email Id	7994226553
Adhar No	lubraamariyil@gmail.com
PAN	776025670125

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No		Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	85·3	25	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged Remedial Classes engaged			>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
1	Class tutorship	Yes/No		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
	Innovative teaching methodology from Category I	Yes/No	2	If Yes Score 2 If Yes Score 2 And give a brief description

Attestation from the Head of the Department:

Dr. U. SAILAJA M.Sc., M.Phil., Ph.D. Associate Professor in Physica M.B.S. Keveeyam College Valanchery - 676 552

SI No	egory II: Examination and Valuation (Maximu Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	3		>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	103/110		>12 Score 6

6

1

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13

9-12 Score 5

Score 1 per day

Maximum 3 score

Score 1 per paper

Maximum 3 score

Score 1 per day Maximum 3 score

5-8 Score 4

Total for Category II Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

University Examination duty outside college

Question Paper Setting for Internal Examination

Valuation of University Examination(Regular)

4

5

6

(Practical/Viva)

S1 No		Number/ Response (If Yes Specify)	Score	Scoring Indicator
2	Escorted study tour/field trip	Yes/No	2	1 point per day (Maximum 3)
	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	He .	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
5	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme
7	Have You been the coordinator of any programme of the Department?	Yes/No	2	(Maximum 4) 2 Points per prgoramme
3	Have you been a member of organizing committee of any programme in the college?	Yes/No	1	(Maximum 4) 1 point per programme (Maximum 3)
	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)
otal	for Category III		\$,

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Item Number/ No Response (If Yes Specify) Score 2 per paper Publication in International journal (Maximum 4) with impact factor Publication in National journal with Score 1 per paper 2 ISSN (Maximum 2) 3 Books with ISBN Score 2 per book (Maxmium 4) 4 Presentation in international Score 2 per paper conferences/Seminar/Workshop (Maximum 4) 5 Presentation in national Score 1.5 per paper, conferences/Seminar/Workshop Maximum 3 Participation in international 6 Score 1.5 per conferences/Seminar/Workshop seminar Maximum 3 7 Participation in National Score 1 per seminar conferences/Seminar/Workshop Maximum 3 Presentation/Invited talk in Regional Score I per conferences/Seminar/Workshop seminar Maximum 2 Participation in Regional Score 0.5 per conferences/Seminar/Workshop seminar Maximum 1 Awards/Recognitions Score 3 Total for Category IV

Overall Score: Category I + Category II+ Category III+ Category IV= 38 + 2 = 40

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Lubna A

^{*}Attach Details of Publications/Presentations

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	DY. AYISHA BANU. C
Date of Birth	24-05-1989
Educational Qualifications	Msc., Ph.D
Department	Zoology
Date of Joining this institution	15-11-2021
Date of Joining Teaching Profession	15-11-2021
Details of Other Employment if any	
Residential Address	Thekeenchery purakkalathil, pur
Phone No	9946157100
Email Id	ayisha 916@gmail. com.
Adhar No	5876 8505 3526
PAN	BUYPC3706N

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	99%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	< lo tirs	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
Tota	l from Category I		31	

Attestation from the Head of the Department:

KRISHNA PRABHA K.S ASSISTANT PROFESSOR HOD, Department of Zoology MES Keveeyam College Valanchery-676 552

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	4	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	The same	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	FI ST	1.2	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination		2	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)			Score 1 per day Maximum 3 score
Tota	l for Category II		41	

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	N- y	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Ye s/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Ye s/No	1	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the collège?	¥es/No		1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Item SI Number/ No Response (If Yes Specify) Score 2 per paper Publication in International journal 2 (Maximum 4) with impact factor Score 1 per paper Publication in National journal with 2 (Maximum 2) ISSN Score 2 per book Books with ISBN 3 (Maxmium 4) Score 2 per paper Presentation in international (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper, Presentation in national 5 Maximum 3 conferences/Seminar/Workshop Score 1.5 per Participation in international 6 seminar conferences/Seminar/Workshop Maximum 3 Score I per seminar 7 Participation in National Maximum 3 conferences/Seminar/Workshop Score 1 per 8 Presentation/Invited talk in Regional seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional seminar conferences/Seminar/Workshop Maximum 1 Score 3 Awards/Recognitions Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 47

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. Ayisha Banu. C <u>Ayal</u> 31/03/2022

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

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Λ.	Darganal	Information
A	Personal	muonnauon

or. Tiska nominary
Dr. Jesha Konfahnan Ex 05-05-1989
MSC M. Phil Ph.D, NET
2002067
29-06-2018
29-06-2018
Project fellow (KSCSTE) 1 Ezhur Kalasinul hocuse
Earna Kalarinel bocase
9031400068
Sajisha Kinshas 22@ gmash com
3508922002.39
BMHP JO208H

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	98%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	< 10 H85	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	Rya x -		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	¥31	If Yes Score 2 And give a brief description
Tota	al from Category I		33	

Attestation from the Head of the Department:

ASSISTANT PROFESSOR HOD, Department of Zoology MES Keveeyam College Valanchery-676 552

SI	Item	1	Score	Scoring Indicator
No		Number/	Beer	
1	Internal Examination duty	Response	5	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	¥es/No		If Yes, Score 6
3	University Examination duty within college	¥65/110	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)		2	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	194 ¹⁵ = 1	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)		- 1	Score 1 per day Maximum 3 score
Tot	al for Category II		16	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
Escorted students to C-Zone	Xes/No	- 4	1 point per day (Maximum 3)
Accompanied students to NSS programmes/stayed at camp	¥es/No		1 point per day (Maximum 3)
Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
Escorted students to other colleges or institutions for different academic/co-	_Yes/No		1 point per day (Maximum 3)
Have You been the coordinator of any programme organized by the		h, 5	2 Points per programme (Maximum 4)
Have You been the coordinator of any programme of the Department?		3	2 Points per prgoramme (Maximum 4)
Have you been a member of organizing committee of any in the college?			1 point per programme
Do you have the charge of any cell/club/forum in the college	Yes/No-	2	2 points per charg (Maximum 4)
	Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/cocurricular programmes Have You been the coordinator of any programme organized by the college? Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college?	Escorted study tour/field trip Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/co- curricular programmes Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college? Programme in the college? Programme baye the charge of any Programme in the charge of any	Escorted study tour/field trip Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/co-curricular programmes Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college? Programme in the college? Programme in the charge of any Programme in the charge of any

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Number/ No Response (If Yes Specify) Publication in International journal Score 2 per paper 1 with impact factor (Maximum 4) 4 Publication in National journal with Score 1 per paper 2 (Maximum 2) Score 2 per book Books with ISBN 3 2 (Maxmium 4) Score 2 per paper Presentation in international 4 (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper. 5 Presentation in national Maximum 3 conferences/Seminar/Workshop Score 1.5 per Participation in international 6 seminar conferences/Seminar/Workshop Maximum 3 Score 1 per seminar Participation in National 7 2. Maximum 3 conferences/Seminar/Workshop Score 1 per Presentation/Invited talk in Regional 8 seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional 9 seminar conferences/Seminar/Workshop Maximum 1 Score 3 Awards/Recognitions 8

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 62

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. Jisha Krishnan Et Justin 31/12/2026

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	BINSHAD.
Date of Birth	
Educational Qualifications	M. Com, NET, MA Eylik.
Department	Commerce
Date of Joining this institution	21.01.2021
Date of Joining Teaching Profession	21. 01. 2021
Details of Other Employment if any	
Residential Address	Thackers Thoday I House, He shethert
Phone No	
Email Id	bins had @ mes keveryam college acin
Adhar No	
PAN	QAD B9 7419

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	2	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged		-	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tota	l from Category I		35	accomption

Attestation from the Head of the Department;

Dr. P.M. Habeebakhum.

Category II: Examination and Valuation (Maximum Score: 20)

SI	Item			Scoring Indicator
No 1		Number/	Score	
	Internal Examination duty	Response	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	- AT		1f Yes, Score 6
3	University Examination duty within college	Yes/No		>12 Score 6
	- Tanamation duty within conlege	15	6	9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	_		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	10	3	Score 1 per day Maximum 3 score
Tot:	al for Category II		16	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	5	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	-	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No	-	2 Points per programme (Maximum 4) 2 Points per prgoramme (Maximum 4) 1 point per programme (Maximum 3) 2 points per charge (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	2	
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	2	
9	Do you have the charge of any cell/club/forum in the college	Yes/No		

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator No Number/ Score Response (If Yes Specify) 1 Publication in International journal Score 2 per paper with impact factor (Maximum 4) 4 3 2 Publication in National journal with Score I per paper (Maximum 2) ISSN 1 1 3 Books with ISBN Score 2 per book (Maxmium 4) Score 2 per paper Presentation in international conferences/Seminar/Workshop (Maximum 4) 4 2 Score 1.5 per paper, 5 Presentation in national Maximum 3 3 conferences/Seminar/Workshop 2 Participation in international Score 1.5 per 6 conferences/Seminar/Workshop seminar Maximum 3 Score 1 per seminar 7 Participation in National Maximum 3 conferences/Seminar/Workshop Score 1 per 8 Presentation/Invited talk in Regional seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per 9 Participation in Regional seminar conferences/Seminar/Workshop Maximum 1 Score 3 Awards/Recognitions Total for Category IV

Overall Score: Category I + Category II+ Category III+ CategoryIV=

35 + 16 + 7 + 12 = 70

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

BINSHAD BY

^{*}Attach Details of Publications/Presentations

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22

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Bac Openday
Optometray & Opabalmobaical technique
7-02-2022
1 11 000
ALMANARA EYE CARE JIRUN, Ideal college of Parsan
MADA DADAMBILI / HO DIDHUMUR (PO) 679300
8156996405
Sourge asa 1 Sourge at great con
500004000115000000000000000000000000000

B. Performance Evaluation for the Year 2020-21

Category 1: Teaching (Maximum Score: 40)

Item	Number/ Response	Score	Scoring Indicator
Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100			>90% Score 30 80-90 Score 25 Below 80 Score 20
No. of special classes engaged	T ,		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
Class tutorship	Yes/No	0	If Yes Score 2
Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Yes/No	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Yes/No

Attestation from the Head of the Department:

egory II: Examination and Valuation (Maximum Item	Number/	Score	Scoring Indicator
Internal Examination duty	·		>12 Score 6 9-12 Score 5 5-8 Score 4
Member of Internal Examination Cell	Yes/No		If Yes, Score 6
University Examination duty within college			>12 Score 6 9-12 Score 5 5-8 Score 4
University Examination duty outside college (Practical/Viva)			Score 1 per day Maximum 3 score
Question Paper Setting for Internal Examination			Score 1 per paper Maximum 3 score
Valuation of University Examination(Regular)			Score 1 per day Maximum 3 score
	Internal Examination duty Member of Internal Examination Cell University Examination duty within college University Examination duty outside college (Practical/Viva) Question Paper Setting for Internal Examination	Internal Examination duty Member of Internal Examination Cell University Examination duty within college University Examination duty outside college (Practical/Viva) Question Paper Setting for Internal Examination	Internal Examination duty Member of Internal Examination Cell University Examination duty within college University Examination duty outside college (Practical/Viva) Question Paper Setting for Internal Examination

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	1	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	1	1 point per day (Maximum 3)
5	Have You been the coordinator of any programme organized by the	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No		1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Item Number/ Score No Response (If Yes Specify) Score 2 per paper Publication in International journal 1 (Maximum 4) with impact factor Score 1 per paper Publication in National journal with 2 (Maximum 2) ISSN Score 2 per book 3 Books with ISBN (Maxmium 4) Score 2 per paper Presentation in international 4 (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper, 5 Presentation in national Maximum 3 conferences/Seminar/Workshop Score 1.5 per Participation in international 6 seminar conferences/Seminar/Workshop Maximum 3 Score 1 per seminar 7 Participation in National Maximum 3 conferences/Seminar/Workshop Score 1 per 8 Presentation/Invited talk in Regional seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional seminar conferences/Seminar/Workshop Maximum 1 Score 3 Awards/Recognitions

Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV=

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member borroyam

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

Name Name	THARAYIL
Date of Birth	SUMAYYA THARAYIL
Educational Qualifications	02/03/1986
Department	MA, B.Ed
	ARABIC
Date of Joining this institution	08 JULY 2019
Date of Joining Teaching Profession	18/07/2011
Details of Other Employment if any	NO
Residential Address	MADASSERI HOUSE CHAPPANANGADI PO MALAPPURAM (DT) 676503(PIN)
Phone No	7025785893
Email Id	Ssmt8834@gmail.com
Adhar No	657316998393
PAN	BOOPT2580M

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	87%	25	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	NO		>20 Hrs Score 3 11-20 Hrs Score 2
3	Remedial Classes engaged	YES	i	<10 Hrs Score 1 >20 Hrs Score 3 11-20 Hrs Score 2
4	Class tutorship	Yes/No	NO	<10 Hrs Score 1
5	Innovative teaching methodology	Yes/No		If Yes Score 2 If Yes Score 2 And give a brief
l'ota	I from Category I		26	description

Attestation from the Head of the Department: Dy. MUHAMMED RIVES K

HEAD DEPT OF ARABIC.

MES KEVEGYAM COLLEGE VALANCHERY.

SI	egory II: Examination and Valuation (Maximum	Score: 20)	Score	Scoring Indicator
No	Ten	Number/ Response		>12 Score 6
1	Internal Examination duty	7	5	9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	NO		If Yes, Score 6
3	University Examination duty within college	12	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	NO		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	YES	3	Score 1 per paper Maximum 3 score
5	Valuation of University Examination(Regular)	YES	3	Score 1 per day Maximum 3 score
Cota	l for Category II	L	17	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

S1 No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	i i	1 point per day (Maximum 3)
5	Have You been the coordinator of any programme organized by the college?	Yes (Asst.coordinator)	2	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes (Asst.coordinator)	2	2 Points per prgoramme (Maximum 4)
	Have you been a member of organizing committee of any	Yes/No		1 point per programme

	programme in the college?		(Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	No	2 points per charge (Maximum 4)
	al for Category III		4

No	Item	Number/ Response	Score	Scoring Indicator
1	Publication in International journal with impact factor	(If Yes Specify)		Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	Tan India		Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	YES	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
)	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
0	Awards/Recognitions			Score 3

^{*}Attach Details of Publications/Presentations

Surrougys, Tharay:

Overall Score: Category I + Category II+ Category III+ Category IV= 47+1.5 = 48.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	I samma V
	ATHIRA K
Date of Birth	11-05-1996
Educational Qualifications	MA, NET
Department	English
Date of Joining this institution	01-06-2020
Date of Joining Teaching Profession	7-8-2018
Details of Other Employment if any	NII.
Residential Address	Kunnath(H), vengad(Po), kolathur
Phone No	9061943125
Email Id	athireadice Ogmail com
Adhar No	8655 6644 9451
PAN	NIL

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	91%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	∠10	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tota	al from Category I		33	

Attestation from the Head of the Department:

v II: Examination and Valuation (Maximum Score: 20)

Sl	Item	Number/ Response	Score	Scoring Indicator
No 1	Internal Examination duty	6	4	>12 Score 6 9-12 Score 5 5-8 Score 4
	Member of Internal Examination Cell Member of Internal Examination duty within college	Yes/No		If Yes, Score 6
3	University Examination	712	Ь	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college	NIL	NIL	Score 1 per day Maximum 3 score
5	(Practical/Viva) Question Paper Setting for Internal Examination	4	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	3	3	Score 1 per day Maximum 3 score
Tr.	tal for Category II		16	

Total for Category II

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

Sl No	gory III: Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
ı	Escorted study tour/field-trip	Yes/No	3	1 point per day (Maximum 3)*
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-	Yes/No	Ĭ	1 point per day (Maximum 3)
6	eurricular programmes Have You been the coordinator of any programme organized by the	Yes/No		2 Points per programme (Maximum 4)
7	college? Have You been the coordinator of any programme of the Department?	Yes/No	2	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any	Yes/No	1	1 point per programme (Maximum 3)
9	programme in the college? Do you have the charge of any cell/club/forum in the college	Yee/No	8	2 points per charge (Maximum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Number/ No Response Publication in International journal (If Yes Specify) Score 2 per paper 1 (Maximum 4) with impact factor Publication in National journal with Score 1 per paper 2 (Maximum 2) ISSN Books with ISBN Score 2 per book 3 (Maxmium 4) Score 2 per paper 4 Presentation in international 2 conferences/Seminar/Workshop (Maximum 4) 1 Score 1.5 per paper. 5 Presentation in national conferences/Seminar/Workshop Maximum 3 Participation in international Score 1.5 per 6 conferences/Seminar/Workshop 3 seminar 3 Maximum 3 Score 1 per seminar 7 Participation in National 3 Maximum 3 conferences/Seminar/Workshop Presentation/Invited talk in Regional Score 1 per 8 seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per 9 Participation in Regional 1 seminar conferences/Seminar/Workshop Maximum 1 Awards/Recognitions Score 3 Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 33+16+8+9=66

Moundamin

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Athina · K

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (F. 2021-22) Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	Luangua K
Date of Birth	UARSHA K 24-02-1988
Educational Qualifications	MA, B.ed, SET, NET
Department	
Date of Joining this institution	8-8-2019
Date of Joining Teaching Profession	2018
Details of Other Employment if any	NIL
Residential Address	Ramakrishna (H), vilayoor, Pattambi
Phone No	9746857056
Email Id	harshakvishna 24@ Yahoo · com
Adhar No	9872 8901 2914
PAN	BAPPH7764E

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	937.	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	210	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	12	2.	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/Ne	2	If Yes Score 2 And give a brief description
1 ota	l from Category I		37	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	7	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	712	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)		*	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	- 3	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	3	3	Score 1 per day Maximum 3 score
	al for Category II		16	14

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI	Item	Number/	Score	Scoring Indicator
No	a North Committee	Response	Score	scoring mulcator
		(If Yes Specify)	1 20	m a
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day - (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	(Maximum 4) 2 Points per prgoramme
8	Have you been a member of organizing committee of any	Yes/No	1	(Maximum 4) 1 point per programme
9	cell/club/forum in d	Yes/No		(Maximum 3) 2 points per charge (Maximum 4)
Tota	al for Category III	4 Viii 4 137	5	(iviaXiiitiiii 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score SI Number/ No Response (If Yes Specify) Score 2 per paper Publication in International journal 1 (Maximum 4) with impact factor Score 1 per paper Publication in National journal with 2 (Maximum 2) 188N Score 2 per book Books with ISBN 3 (Maxmium 4) Score 2 per paper Presentation in international 4 2 (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper, Presentation in national 5 LYIE conferences/Seminar/Workshop Maximum 3 1 Participation in international Score 1.5 per 6 conferences/Seminar/Workshop seminar 3 3 Maximum 3 Score 1 per seminar Participation in National 3 Maximum 3 conferences/Seminar/Workshop Score 1 per_ Presentation/Invited talk in Regional 8 seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional I seminar conferences/Seminar/Workshop Maximum 1 9 Score 3 Awards/Recognitions Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 37 + 16 + 5 + 9 = 67

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

yarsha k

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

Name Name	
Date of Birth	Nusrath P
Educational Qualifications	- 10006
Department	M.com, B.Ed. NET, SET
Date of Joining this institution	connerce
Date of Joining Teaching Profession	03-02-2022
Details of Other Employment if any	03-02-2022
Residential Address	The Vapour(DA) Green
Phone No	PilakkalCH), Kappur(p.0)67852
Email Id	9048560616
Adhar No	nusisharafuizza @gmail.com
PAN	4160 7222 7644 FSN PP7177R

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	99%	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	4		>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	5	1	>20 Hrs Score 3 11-20 Hrs Score 2
4	Class tutorship	Yes/No	NO	<10 Hrs Score 1
5	Innovative teaching methodology	Yes/No	Yes 2	If Yes Score 2 If Yes Score 2 And give a brief description
Tota	al from Category I		34	staperon

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20) Scoring Indicator Score Number/ 1 Internal Examination duty >12 Score 6 Response 9-12 Score 5 5-8 Score 4 Member of Internal Examination Cell If Yes, Score 6 University Examination duty within college Yes/No >12 Score 6 9-12 Score 5 5-8 Score 4 18 University Examination duty outside college Score I per day (Practical/Viva) Maximum 3 score Question Paper Setting for Internal Examination 5 Score 1 per paper Maximum 3 score Valuation of University Examination(Regular) Score 1 per day Maximum 3 score Total for Category II

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No	,	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	2000	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	-	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No	,	2 Points per programme (Maximum 4) 2 Points per prgoramme
7	Have You been the coordinator of any programme of the Department?	Yes/No Yes	*2	
8	Have you been a member of organizing committee of any	Yes/No	-	(Maximum 4) 1 point per programme
9	programme in the college? Do you have the charge of any cell/club/forum in the college	Yes/No	-	(Maximum 3) 2 points per charge
Γota	for Category III		5	(Maximum 4)

SI No	egory IV: Research and Publications* Item	Number/ Response	Score	Scoring Indicator
1	Publication in International journal	(If Yes Specify)		Score 2 per paper (Maximum 4)
2	with impact factor Publication in National journal with			Score 1 per paper (Maximum 2)
3	ISSN Books with ISBN	-		Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	_	1 6	Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop			Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	-		Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3

*Attach Details of Publications/Presentations 34+14+5 = 53

Overall Score: Category I + Category II+ Category III+ Category IV=

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Nusrathsp

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

Name	JITHIN KUMAR
Date of Birth	01-04-1995 2. Ed SET
Educational Qualifications	MA, UGC NET, B. Ed, SET -
Department	English
Date of Joining this institution	01-01-2021
Date of Joining Teaching Profession	01-01-2021
Details of Other Employment if any	
Residential Address	PooppaHa (H), Manalody, Nilambus
Phone No	21.15/2/42
Email Id	Jithing 33@gmail. com
Adhar No	9039 3499 1460
PAN	BUJPJ7939K

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	95%	30	>90% Score 30 80-90 Score 25 - Below 80 Score 20
2	No. of special classes engaged	NIL		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
To	tal from Category I		30	

Attestation from the Head of the Department:

SI No	egory II: Examination and Valuation (Maximum Item	Number/	Score	Scoring Indicator
1	Internal Examination duty	Response		>12 Score 6
*	Internal Examination duty	10	5	9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination data 131	Yes/Ivo		>12 Score 6
	University Examination duty within college	30	6	9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	NIL		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	1	1	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	NIL		Score 1 per day Maximum 3 score
Tota	d for Category II		12	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escerted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	-13	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme
7	Have You been the coordinator of any programme of the Department?	Yes/No	u u	(Maximum 4) 2 Points per prgoramme
8	Have you been a member of organizing committee of any programme in the college?	Yes/ No	2	(Maximum 4) 1 point per programme
9	Do you have the charge of any cell/club/forum in the college	Yes/No		(Maximum 3) 2 points per charge (Maximum 4)
Tota	l for Category III		2	(Maximum 4)

SI	Item Item	* (Nr		
1		Number/ Response	Score	Scoring Indicator
	Publication in International journal	(If Yes Specify)		
2	with impact factor Publication in National journal with ISSN	2	4	Score 2 per paper (Maximum 4)
3	Books with ISBN	196		Score 1 per paper (Maximum 2)
4	Presentation in i	1 1 1		Score 2 per book (Maxmium 4)
5	Presentation in pari	3	4	Score 2 per paper (Maximum 4)
_	conferences/Seminar/Workshop Participation in international			Score 1.5 per paper, Maximum 3
	comercines/Seminar/Workshop	5	3	Score 1.5 per seminar
7	Participation in National conferences/Seminar/Workshop	100 100 100	2	Maximum 3 Score 1 per seminar
	Presentation/Invited talk in Regional conferences/Seminar/Workshop		2	Maximum 3 Score 1 per seminar
	Participation in B.		G W AN	Maximum 2
	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
	Awards/Recognitions	Annual Residence		Score 3
otal	for Category IV		13	ocore j

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 30 + 12 + 2 + 13 = 57

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Jithin kumar p



MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information Name	AHSAN VASEEM P
Date of Birth	1988 .
Educational Qualifications	ENGLISH MA M. Pher, 5 50
Department	06-06-2019 FNGLISH
Date of Joining this institution	06.06.2019
Date of Joining Teaching Profession	01-06-2012-
Details of Other Employment if any	
Residential Address	PALAKKAPARAMEL (II), VILATHUR (DD) PALAKKI
Phone No	4560 840408
Email Id	pavaseem@gmail.com
Adhar No	4180 6988 9435
PAN	DOUDDI334C

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	91	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	14	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	12,	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Ycs/No		If Yes Score 2 And give a brief description
Tot	al from Category I	3.0	34	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

SI	Item	- Larl	Score	Scoring Indicator
No		Number/ Response		>12 Score 6
1	Internal Examination duty	6	4	9-12 Score 5 5-8 Score 4
2	W 1 0		111	If Yes, Score 6
2	Member of Internal Examination Cell	Yes/No	- KI	>12 Score 6
3	University Examination duty within college	13	6	9-12 Score 5 5-8 Score 4
4	University Examination duty outside college		all that i	Score 1 per day Maximum 3 score
	(Practical/Viva)	-171 ALL		Score 1 per paper
5	Question Paper Setting for Internal Examination	2	2	Maximum 3 score
6	Valuation of University Examination(Regular)	3	3	Score 1 per day Maximum 3 score
Tota	d for Category II		15	edin

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	10 m = 1	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	1	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	S	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No.	-7.	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	2,	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	2_	2 points per charge (Maximum 4)
Γota	I for Category III		8	C. Miliani

SI	egory IV: Research and Publications*	(Maximum Score: 10)	Score	Scoring Indicator
No		Number/ Response	300.0	
1	Publication in International journal with impact factor	(If Yes Specify)	-	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN		- 1	Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxinium 4)
4	Presentation in international conferences/Seminar/Workshop	W 10 10 10		Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	-		Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	3 8 1	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	3	3	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2	1.	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	The second of		Score 3
Tot	al for Category IV		6	

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 62.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Allen VASEGM. P

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	AMEENUDHEEN KP
Date of Birth	05-05-1995
Educational Qualifications	05-05-1995 M.com, MBA, MA PSYCHOLOGY (Pursuing)
Department	(Pursuing) RETAIL MANAGEMNT
Date of Joining this institution	01-06-2020
Date of Joining Teaching Profession	03-06-2019
Details of Other Employment if any	Career Trainer
Residential Address	KAKKIDI PAKKINI KALTHIL (H)
Phone No	9961789637
Email Id	drameenkp@gmail.com
Adhar No	912906164399
PAN	JQTPK9293K

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl	egory I: Teaching (Maximum Score: 40)	Number/ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	3	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	YES	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes	2	If Yes Score 2
5	Innovative teaching methodology	Yes (ppt,zoO m,Google meet)	2	If Yes Score 2 And give a brief description
Tota	I from Category I		37	

Attestation from the Head of the Department:

AMEENUDHEEN K.P. ASSISTANT PROFESSOR & HOD Dept, of B. Voc Retail Management MES Keveeyam College Valanchery - 676552

Category II: Examination and Valuation (Maximum Score: 20)

CII	T.	Score	Scoring Indicator		
SI No	Item	Number/ Response	11-11-5-5-5-5	>12 Score 6	
1	Internal Examination duty	6	4	9-12 Score 5 5-8 Score 4	
2	N. 1 Or I			If Yes, Score 6	
_	Member of Internal Examination Cell	Yes/No		>12 Score 6	
3	University Examination duty within college	13	6	9-12 Score 5 5-8 Score 4	
4	University Examination duty outside college			Score 1 per day Maximum 3 score	
	(Practical/Viva)	1	3	Score 1 per paper	
5	Question Paper Setting for Internal Examination			Maximum 3 score	
6	Valuation of University Examination(Regular)	YES	3	Score I per day Maximum 3 scor	
Tak	l for Category II			16	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes (IEDC,UBA, NSS)	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes (Football)	3	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-	Yes (IEDC,UBA)	2	1 point per day (Maximum 3)
5	Curricular programmes Have You been the coordinator of any programme organized by the college?	Yes (Human rights cell, UBA)	4	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes Interdepartmental Business Quiz, Festorzo (Retail Fest)	4	2 Points per prgoramme (Maximum 4)

organ	re you been a member of Yes anizing committee of any gramme in the college? Yes IEDC, UBA		1 point per programme (Maximum 3) 2 points per charge
9 Do yo	ou have the charge of any lub/forum in the college	Yes Human Rights Cell	(Maximum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Item Number/ No Response (If Yes Specify) Score 2 per paper 2 Publication in International journal 1 ISSN: 2319-7129 (Maximum 4) with impact factor Score 1 per paper 2 Publication in National journal with (Maximum 2) **ISSN** Score 2 per book 2 Books with ISBN 3 "Conference and (Maxmium 4) Event Management" Score 2 per paper 4 Presentation in international Christ Nagar college 4 (Maximum 4) conferences/Seminar/Workshop Amal college Score 1.5 per paper. 5 Presentation in national Maximum 3 conferences/Seminar/Workshop Score 1.5 per 3 Christ Nagar college Participation in international seminar conferences/Seminar/Workshop Amal college Maximum 3 Score 1 per seminar 3 MGNCRE Participation in National 7 Maximum 3 SAFI college conferences/Seminar/Workshop MES KVM College 2 Score 1 per Presentation/Invited talk in Regional Amal college Ambedhkar College seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional 9 conferences/Seminar/Workshop seminar Maximum 1 Score 3 Awards/Recognitions Total for Category IV 10

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 85

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member



MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self-Appraisal Form (For Adhoc Teachers)-2021-22

Name	Lakshmi sree. P
Date of Birth	02/06/1083
Educational Qualifications	MCom, MPhil, BEd, NET, SET
Department	Retail management
Date of Joining this institution	04/10/2021
Date of Joining Teaching Profession	2012
Details of Other Employment if any	The state of the s
Residential Address	Aní sree, choorakode, vallapuzha
Phone No	9745986363
Email Id	sreesankar7@gmail.com
Adhar No	700690543915
PAN	

B. Performance Evaluation for the Year 2021-22

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	85	25	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged		31-15	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	10	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes	2	If Yes Score 2
5	Innovative teaching methodology	Yes	Prese ntatio n thru PPT	If Yes Score 2 And give a brief description
Tota	al from Category I		30	

Attestation from the Head of the Department:

AMEENUDHEEN K.P. ASSISTANT PROFESSOR & HOD Dept. of B. Voc Retail Management MES Keveeyam College Valanchery - 676552

Category II: Examination and Valuation (Maximum Score: 20)

Sl	Item Maximum Score: 20)		Score	Scoring Indicator	
No		Number			
1	Internal Examination duty	Response 5	4	>12 Score 6 9-12 Score 5 5-8 Score 4	
2	Member of Internal Examination Cell	DI-		If Yes, Score 6	
3	University Examination duty within college	/No	6	>12 Score 6	
	within conege	16		9-12 Score 5 5-8 Score 4	
4	University Examination duty outside college (Practical/Viva)	No	- 1	Score 1 per day Maximum 3 score	
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score	
6	Valuation of University Examination(Regular)	3	3	Score 1 per day Maximum 3 score	
Tota	l for Category II	A PART		16	

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	/No	liki in	1 point per day (Maximum 3)
4	Accompanied students to sports meets	No	Carl F	l point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	No	W	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes	2	2 Points per programme
7	Have You been the coordinator of any programme of the Department?	Yes	4	(Maximum 4) 2 Points per prgoramme
8	Have you been a member of organizing committee of any programme in the college?	Yes	1	(Maximum 4) 1 point per programme
)	Do you have the charge of any	Yes	2	(Maximum 3) 2 points per charge

cell/club/forum in the college	(Maximum 4)
Total for Category III	8

Category IV: Research and Publications* (Maximum Score: 10)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Publication in International journal	(If Yes Specify) No		Score 2 per paper (Maximum 4)
2	with impact factor Publication in National journal with ISSN	No		Score 1 per paper (Maximum 2)
3	Books with ISBN	No		Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	No		Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	No		Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop	No		Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	No		Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop	No		Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	No	17	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	No		Score 3

Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 54

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Lakshmi sree

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information	=
Name	NISHEETA FARSANA-C
Date of Birth	NISHEETA FARSHULL 17/05/1995 Micon Finance, NET
Educational Qualifications	Mean France, And
Department	Dept of exeture of
Date of Joining this institution	07/02/2022 Januallas 920011000
Date of Joining Teaching Profession	The state of the s
Details of Other Employment if any	La de les collège de la contrat production
Residential Address	Cheropett (H), Kannowille (Rr) 676
Phone No	81 26 95 02 77
Email Id	mishyanas 186@gmail.com
Adhar No	5456 3454 7200
PAN	CPJPC1324M

B. Performance Evaluation for the Year 2020-21

SI	egory I: Teaching (Maximum Score: 40) Item	Number/ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	71 hrs Notal 65 Rugoged = 915%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2 -	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged		-	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship (First & Brow Retail mgt)	Yes/ No	2	If Yes Score 2
5	Innovative teaching methodology	Yes Alo G. meet PPT Breign Online Cler	2	If Yes Score 2 And give a brief description
To	tal from Category 1		34	

Attestation from the Head of the Department:

AMEENUDHEEN K.P. ASSISTANT PROFESSOR & HOD Dept. of B.Voc Retail Management MES Kevceyam College Valanchery - 676552

Sl	gory II: Examination and Valuation (Maximum ltem	Number/	Score	Scoring Indicator
No		Response	,	>12 Score 6
1	Internal Examination duty	2	2	9-12 Score 5 5-8 Score 4
				If Yes, Score 6
2	Member of Internal Examination Cell	Yes/No		>12 Score 6
3	University Examination duty within college	5	4	9-12 Score 5 5-8 Score 4
				Score 1 per day
4	University Examination duty outside college	_	-	Maximum 3 score
	(Practical/Viva)			Score 1 per paper
5	Question Paper Setting for Internal Examination	2	2	Maximum 3 score
				Score 1 per day
6	Valuation of University Examination(Regular)	(3days)	3	Maximum 3 score

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	egory III: Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No	-	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	-	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	-	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	-	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	-	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No Retail Fest (Dept Programme	2	2 Points per
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	-	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yesto Remedial Ceaching	2	2 points per charge (Maximum 4)
Tot	tal for Category III		4	Visital Visita

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Number/ No Response Score 2 per paper (If Yes Specify) Publication in International journal (Maximum 4) 1 Score 1 per paper with impact factor Publication in National journal with (Maximum 2) 2 Score 2 per book ISSN (Maxmium 4) Books with ISBN 3 Score 2 per paper (Maximum 4) Presentation in international 4 Score 1.5 per paper, conferences/Seminar/Workshop Maximum 3 Presentation in national 5 Score 1.5 per conferences/Seminar/Workshop Participation in international seminar 6 Maximum 3 conferences/Seminar/Workshop Score 1 per seminar Maximum 3 Participation in National 7 Score 1 per conferences/Seminar/Workshop Presentation/Invited talk in Regional seminar 8 Maximum 2 conferences/Seminar/Workshop Score 0.5 per Participation in Regional seminar conferences/Seminar/Workshop Maximum 1 Score 3 Awards/Recognitions NEI Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 34+ 11+4 = 49

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Nisheepa Farsana C Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

Name	HABEEBURAHIMANI. P.M.
Date of Birth	
Educational Qualifications	Man, MBA; Ph.D.
Department	Colomberce
Date of Joining this institution	6-06-2019
Date of Joining Teaching Profession	10-01-1983
Details of Other Employment if any	
Residential Address	Palakkapavambil, Vilath
Phone No	
Email Id	habochtalaki @ g.mail. Com
Adhar No	184724482 @ g.mail.com habeebfalaki @ g.mail.com - 205289205648
PAN	ACGPR 953517

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	91.7.	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	II S	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged		0	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	High section in	If Yes Score 2
5	Innovative teaching methodology	Yes/No.	2	If Yes Score 2 And give a brief description
Tota	al from Category I		34	

Attestation from the Head of the Department:

Br. P.M. Habeeh wahmm.

Category II: Examination and Valuation (Maximum Score: 20)

S1	Item		T are	Scoring Indicator	
No		Number/	Score		
1	Internal Examination duty	Response	6	>12 Score 6 9-12 Score 5 5-8 Score 4	
2	Member of Internal Examination Cell	Wes/No	6	If Yes, Score 6 >12 Score 6	
3	University Examination duty within college		-	9-12 Score 5 5-8 Score 4	
4	University Examination duty outside college (Practical/Viva)			Score 1 per day Maximum 3 score	
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score	
6	Valuation of University Examination(Regular)			Score 1 per day Maximum 3 score	
Tot	al for Category II	1 (1 4)	15	Taun Juni	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Sl No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	¥es/No	V	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	¥es/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	1	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	4	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No- Yes	3	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	-	2 points per charge (Maximum 4)
Tota	al for Category III		NIC	

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Item SI Number/ No Response (If Yes Specify) Score 2 per paper Publication in International journal 1 (Maximum 4) with impact factor Score I per paper Publication in National journal with 2 (Maximum 2) Score 2 per book Books with ISBN 3 (Maxmium 4) Score 2 per paper Presentation in international 4 (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper, Presentation in national Maximum 3 conferences/Seminar/Workshop Score 1.5 per Participation in international 6 seminar conferences/Seminar/Workshop Maximum 3 Score 1 per seminar Participation in National 7 Maximum 3 conferences/Seminar/Workshop Score 1 per Presentation/Invited talk in Regional seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional 9 seminar conferences/Seminar/Workshop 2 Maximum 1 Score 3 Awards/Recognitions Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 34+15+ 2+2=54

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. P. 10. Habeeb urahimom.

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (Franchischer Cell (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

A.	Personal	Information

Name	HASNATH
Date of Birth	HASNATH: T 11/04/1991
Educational Qualifications	MCOM NE
Department	COMMERCE
Date of Joining this institution	0/0//2020
Date of Joining Teaching Profession	15/10/2015
Details of Other Employment if any	A STATE OF THE PROPERTY OF THE
Residential Address	THAKAKKAL (M) PURAMANNUR (PO) WALAM
Phone No	0001711764
Email Id	hasna abicl@gmail-com 501764120787
Adhar No	507764120787
PAN	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Cat Sl	egory I: Teaching (Maximum Score: 40)	Number ³ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	9.5	30	590% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	15	2.	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	1.6	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tot	al from Category I		4038	

Attestation from the Head of the Department:

The same of the last of	gory II: Examination and Valuation (Maximum	Score: 20) Number/	Score	Scoring Indicator
SI No	Item	Response		>12 Score 6
1	Internal Examination duty	#2	£ 4	9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	12	6	9-12 Score 5 5-8 Score 4
4	University Examination duty outside college	ran salah	-	Score 1 per day Maximum 3 score
	(Practical/Viva)			Score 1 per paper
5	Question Paper Setting for Internal Examination		3	Maximum 3 score
6	Valuation of University Examination(Regular)		3	Score 1 per day Maximum 3 score
To	tal for Category II		16	N of Thister Co.

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI No	gory III: Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	f point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		I point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Ycs/No	İ	1-point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	2 -	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	2	U point per programme
9	Do you have the charge of any cell/club/forum in the college	Yes/No	2 4	(Maximum 3) 2 points per charge
То	tal for Category III		(4	(Maximum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Score Number/ Response Publication in International journal (If Yes Specify) Score 2 per paper 1 with impact factor (Maximum 4) Publication in National journal with Score 1 per paper 2 (Maximum 2) Score 2 per book Books with ISBN 3 (Maxmium 4) 2 Score 2 per paper Presentation in international 4 (Maximum 4) conferences/Seminar/Workshop Score 1.5 per paper. Presentation in national 5 Maximum 3 conferences/Seminar/Workshop 1.5 Score 1.5 per Participation in international 6 seminar conferences/Seminar/Workshop 3 Maximum 3 Score 1 per seminar 7 Participation in National Maximum 3 2 conferences/Seminar/Workshop Score 1 per Presentation/Invited talk in Regional seminar conferences/Seminar/Workshop Maximum 2 Score 0.5 per Participation in Regional 9 seminar conferences/Seminar/Workshop

Total for Category IV *Attach Details of Publications/Presentations

Awards/Recognitions

Overall Score: Category I + Category II+ Category III+ Category IV= 76.5

Declaration .

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member flasnath T

Maximum 1 Score 3

8.5

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For A ii Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	ABDUL GIPFOOR KP
Date of Birth	00 106 1995
Educational Qualifications	MCDO, NETWOOD JA
Department	commerce.
Date of Joining this institution	07/01/2020
Date of Joining Teaching Profession	0110812019
Details of Other Employment if any	
Residential Address	Kooldapulakkal CID iambiliyamp
Phone No	9072215661.
Email Id	gatoribro 1996 (c) group, com.
Adhar No	9072215661. 9072215661. 9072215661. 9072215661.
PAN THE TOTAL SALE	

B. Performance Evaluation for the Year 2020-21

SI . No	egory 1: Teaching (Maximum Score: 40) Hem	Number Response	Score.	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92 <i>-1</i> .	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	15	2	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	21	3	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/Xo	2	If Yes Score 2
5	Innovative teaching methodology	Yes/DW	2	If Yes Score 2 And give a brief description
Tot	al from Category I		39	

Attestation from the Head of the Department:

Dr. P.m. Hubeeburghinan

H: Examination and Valuation (Maximum Score: 20)

C	ltem	Number/ Response	Score	Scoring Indicator
No 1	Internal Examination duty	14	6	>12 Score 6 9-12 Score 5 5-8 Score 4
	Member of Internal Examination Cell YM/No		If Yes, Score 6	
2 3	University Examination	16	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	_	-	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	3	3	Score 1 per day Maximum 3 score
Tot	al for Category II		18	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
	Escorted study tour/field trip	Yes/No	-	1 point per day (Maximum 3)
)	Escorted students to C-Zone	¥es/No		l point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/Xo	3	1 point per day (Maximum 3)
į.	Accompanied students to sports meets	Yes/No	-	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	¥es/No	-	1 point per day (Maximum 3)
6:	any programme organized by the college?	¥cs/No	-	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	2	2 Points per prgoramme (Maximum 4) 1 point per
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	_	programme (Maximum 3) 2 points per charge
9	Do you have the charge of any cell/club/forum in the college at for Category III	Yes/No	5	(Naximam 4)

51	gory IV: Research and Publications*	Number	,10	Scoring Indicator
No		Response		
		(If Yes Specify)	3	Score 2 per pape.
	Publication in International journal with impact factor		_	(Maximum 4) Score I per paper
2	Publication in National journal with ISSN			(Maximum 2) Score 2 per book
3	Books with ISBN			(Alaxmann 4) Score 2 per paper
1	Presentation in international conferences Seminar Workshop			(Maximum 4) Score 1.5 per pape
5	Presentation in national conferences Seminar Workshop			Maximum 3 Score 1.5 per
()	Participation in international conferences Seminar Workshop	3	3	Scaninar Maximum 3
7	Participation in National conferences Seminar Workshop			Score 1 per semin Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar Workshop	2		Score 0.5 per seminar Maximum 1
10	Awards/Recognitions		3	Score 3
1 1	al for Category IV		7	

Overall Score: Category I + Category II+ Category III+ Category IV=

39+18 + 5 + 7 - 69

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Abdal Gatoor Kp

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	RUKSANA: K.V
Date of Birth	10 01 1991
Educational Qualifications	- COFOICH TOU
Department	Optomotory of Olypoisa roots kay jechnique
Date of Joining this institution	3-08-2020
Date of Joining Teaching Profession	
Details of Other Employment if any	I VIDIODETE NOOPIEAL TORY, OF THE EYECKER
Residential Address	Passakkatti (1-1), Pattorobi (PO) 699207
Phone No	9539729170
Email Id	Muksonaky 1992 & gossal Com
Adhar No	956143768805
PAN	CEMPR2659C

B. Performance Evaluation for the Year 2020-21 Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	>901.	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	11-20	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	<10°	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
Tot	al from Category I		35	

Attestation from the Head of the Department:

SI	egory II: Examination and Valuation (Maximum Item	Number/	Score	Scoring Indicator
No 1	Internal Examination duty	Response >12	6	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	>12	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	NO		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	6	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	-712	3	Score 1 per day Maximum 3 score
Tota	al for Category II		18	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/Nov	0	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No~	0	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No./	0	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	0	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No./		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	1	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)
Tota	l for Category III		5	(Maximum)

SI No	egory IV: Research and Publications* Item	Number/ Response	Score	Scoring Indicator
1	Publication in International journal	(If Yes Specify)		Score 2 per paper (Maximum 4)
2	with impact factor Publication in National journal with			Score 1 per paper (Maximum 2)
3	ISSN Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international			Score 2 per paper (Maximum 4)
5	Presentation in national			Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	No	V	Score 1.5 per seminar Maximum 3
7	Participation in National		NA I	Score 1 per seminar Maximum 3
8	conferences/Seminar/Workshop Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions		1 000	Score 3

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 35+18+5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

A. Personal Information	- Cuencis)
Name	SUHAILA.M.P
Date of Birth	30-05-1985
Educational Qualifications	The state of the s
Department	Computer Applications
Date of Joining this institution	15-12-2020
Date of Joining Teaching Profession	08-06-2008 1:00ll hool)
Details of Other Employment if any	Teaching (Delhi Indernational School) Hirakut, Thosuvanoor (Po), Valandory
Residential Address	Hirakut, Thosovanos
Phone No	
Email Id	subailajabbar@gmail.com
Adhar No	1443018 430
PAN	GOBPS 0996A

B. Performance Evaluation for the Year 2020-21

94	30	>90% Score 30 80-90Score 25 Below 80Score 20
		35 TO CONTROL 1 1021 133
25	3.	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
15	2_	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
s/No	- X 32	If Yes Score 2
xs/No	2_	If Yes Score 2 And give a brief description
	es/No es/No	22

Attestation from the Head of the Department:

Fareeda. P July 31/03/22

Scoring Indicator Category II: Examination and Valuation (Maximum Score: 20) Number/ Score Sl >12 Score 6 Response No Internal Examination duty 9-12 Score 5 1 6 5-8 Score 4 If Yes, Score 6 Member of Internal Examination Cell >12 Score 6 Yes/No 2 University Examination duty within college 9-12 Score 5 15 5-8 Score 4 Score 1 per day University Examination duty outside college Maximum 3 score 3 4 Score 1 per paper (Practical/Viva) Question Paper Setting for Internal Examination Maximum 3 score 3 Score 1 per day Valuation of University Examination(Regular) Maximum 3 score 6

Total for Category II Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

	gory III: Institutional Responsibilities İtem	Number/ Response (If Yes Specify)	Score	Scoring Indicator
	Escorted study tour field trip	Yes/No	3	1 point per day (Maximum 3)
	Escorted students to C-Zone	Yes/No	0	1 point per day (Maximum 3)
5	Accompanied students to NSS programmes/stayed at camp	Yes/No	0	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No-	O	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes		O	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	2	(Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	2_	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	1	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	2	2 points per charge (Maximum 4)

SI No	gory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor	specify)	0	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN		0	Score 1 per paper
3	Books with ISBN		0	Score 2 per book
4	Presentation in international conferences/Seminar/Workshop	2	4	Score 2 per paper
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	2	3.	Maximum 3
7	Participation in National conferences/Seminar/Workshop	3	3	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop	0	0	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2_	ı	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	0	0	Score 3

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV=

39+19+10+11=7

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

M.P SUHAILA

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

A. Personal Information	
Name	NOORA-CT
Date of Birth	14/12/1992.
Educational Qualifications	MCA.
Department	BCA.
Date of Joining this institution	1/07/2020
Date of Joining Teaching Profession	15/07/2019
Details of Other Employment if any	KOZHICHEERI(H), ARECKULAM O
Residential Address	KOZHICHEERI (H), ALE
Phone No	9656569084
Email Id	nooract@gmail-com.
Adhar No	7959 8105 9955
PAN	

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl	Item	Number/ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and	93	30 1	>90% Score 30 80-90Score 25 Below 80Score 20
2	Syllabus x 100 No. of special classes engaged	24	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	16	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
_	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Total	al from Category I		39	

Attestation from the Head of the Department: Fareeds. P.

Scoring Indicator Category II: Examination and Valuation (Maximum Score: 20) Score Number/ Item SI >12 Score 6 Response No Internal Examination duty 9-12 Score 5 1 6 5-8 Score 4 13 If Yes, Score 6 Member of Internal Examination Cell Yes/No->12 Score 6 2 University Examination duty within college 9-12 Score 5 3 18 5-8 Score 4 6 Score 1 per day University Examination duty outside college Maximum 3 score 4 Score 1 per paper (Practical/Viva) Question Paper Setting for Internal Examination Maximum 3 score 5 5 3 Score 1 per day Valuation of University Examination(Regular) Maximum 3 score 2 6 2 17 Total for Category II

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Cate Sl No	gory III: Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
i	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	ચ	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	1	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	2	2 points per charge (Maximum 4)
To	tal for Category III		-9	

ate	gory IV: Research and Publications*	Number/	Score	Scoring Indicator
0	Item	Response (If Yes Specify)		2 per paper
	Publication in International journal with impact factor	10 part listor: 7-97	4	(Maximum Zaper
	Publication in National Journal With		-	(Maximum 2) Score 2 per book
3	ISSN Books with ISBN		-	
4	Presentation in international conferences/Seminar/Workshop		2	Score 2 per paper (Maximum 4) Score 1.5 per paper,
5	Description in national		_	Maximum 3 Score 1.5 per
6	Presentation in international conferences/Seminar/Workshop	1	1.5	seminar Maximum 3 Score 1 per seminar
7	Participation in National	3	3	Maximum 3
8	conferences/Seminar/Workshop Presentation/Invited talk in Regional conferences/Seminar/Workshop		-	Score 1 per seminar Maximum 2
9	Pagional	2	1	Score 0.5 per seminar Maximum 1
	conferences/Schillian (Conferences/Schillian			Score 3
-	0 Awards/Recognitions		11.5	

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 39+17+9+11.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

NOORA.CT

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

A. Personal Information	
Name	FAREEDA.P
Date of Birth	
Educational Qualifications	MCA, UGIC-NET Computer Application
Department	Compuder Applicant
Date of Joining this institution	06/06/2019
Date of Joining Teaching Profession	06/06/2019
Details of Other Employment if any	NIL 11 (00) 676519
Residential Address	Pary (H), Hajlyanpully (P.O), 676519
Phone No	9544548369
Email Id	fascedapayo + Qgmail. com
Adhar No	
PAN	

B. Performance Evaluation for the Year 2020-21

Catagory I: Teaching (Maximum Score: 40)

Sl	Item	Number/ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and	92	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	syllabus x 100 No. of special classes engaged	२५	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	12	ચ	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
	Cl. Lumbin	Yes/No	2	If Yes Score 2
5	Class tutorship Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tof	al from Category I		39	•

Attestation from the Head of the Department:

Farceda.P

Scoring Indicator Category II: Examination and Valuation (Maximum Score: 20) Score Item Number/ SI >12 Score 6 No Response 9-12 Score 5 Internal Examination duty 1 6 5-8 Score 4 13 If Yes, Score 6 Member of Internal Examination Cell Yes/No >12 Score 6 University Examination duty within college 9-12 Score 5 3 6 5-8 Score 4 23 Score 1 per day University Examination duty outside college Maximum 3 score 4 NIL Score 1 per paper (Practical/Viva) Question Paper Setting for Internal Examination Maximum 3 score 5 3 8 Score 1 per day Valuation of University Examination(Regular) Maximum 3 score 3 4 18 Total for Category II

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

l lo	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
	Escorted study tour/field trip	Yes/No	-	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes			1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No	२	(Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	1	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)

o	gory IV: Research and Publications*	Response	500	Scoring Indicator
		(If Yes Specify)		Score 2 per paper
	Publication in International journal with impact factor			Maximum 47
	Publication in National journal with ISSN			Maximum 27
;	Books with ISBN			Maxmium 49
4	Presentation in international conferences/Seminar/Workshop	1	2	(Maximum 4) Score 1.5 per paper,
5	Presentation in national conferences/Seminar/Workshop			Maximum 3 Score 1.5 per
6	Participation in international conferences/Seminar/Workshop	1	1.5	seminar
7	Participation in National	3	3	Score 1 per seminar Maximum 3
	farances/Seminar/Workshop		- 1	Score 1 per.
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			seminar Maximum 2
9	* Designal	3	1	Score 0.5 per seminar Maximum 1
				Score 3
1	0 Awards/Recognitions		7.5	

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 39+18+11+4.5 = 75.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Fareeda. P Jul 03/22

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

A. Personal Information	
Name	JASNA . KV
Date of Birth	1000
Educational Qualifications	Msc. computed Science
Department	Computor Appuca
Date of Joining this institution	I W E
Date of Joining Teaching Profession	08 - 05 - 2018
Details of Other Employment if any	The state of the s
Residential Address	Kottilingal valappil(#) valench
Phone No	9539 778207
Email Id	Aszafaizand edpi @ gosail. com
Adhar No	
PAN	AZUPJO384M

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Item	Number/ Response	Score	Scoring Indicator
Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92%	30	>90% Score 30 80-90Score 25 Below 80Score 20
No. of special classes engaged	45	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
Remedial Classes engaged	16	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
Class tutorship	Yes/No	d	If Yes Score 2
Innovative teaching methodology	Yes/No	ર	If Yes Score 2 And give a brief description
	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship Response 92% 92% 16 Yes/No	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship Ves/No Ves/No Ves/No

Attestation from the Head of the Department:

Funerda. P July 22

SI No	gory II: Examination and Valuation (Maximum S Item	Number/ Response	Bee	Scoring Indicator
10	Internal Examination duty	15	6	9-12 Score 5 5-8 Score 4 If Yes, Score 6
_	Member of Internal Examination Cell	Yes/No		12 Score
3	University Examination duty within	9	5	9-12 Score 3 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)			Maximum 3 scor
5	(Practical/Viva) Question Paper Setting for Internal Examination	3	3	Maximum 3 Sco
6	Valuation of University Examination(Regular)		1	Score 1 per day Maximum 3 scor

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Item	Response .	Score	Scoring Indicator
Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
			1 point per day (Maximum 3)
Have You been the coordinator of any programme organized by the			2 Points per programme (Maximum 4)
Have You been the coordinator of any programme of the Department?		+	2 Points per prgoramme (Maximum 4)
Have you been a member of organizing committee of any programme in the college?			1 point per programme (Maximum 3)
Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)
	Escorted study tour/field trip Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/co-curricular programmes Have You been the coordinator of any programme organized by the college? Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college? Do you have the charge of any cell/club/forum in the college	Escorted study tour/field trip Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/co-curricular programmes Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college? Do you have the charge of any cell/club/forum in the college Ves/No Response (If Yes Specify) Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No	Item Response (If Yes Specify) Escorted students to C-Zone Accompanied students to NSS programmes/stayed at camp Accompanied students to sports meets Escorted students to other colleges or institutions for different academic/co- curricular programmes Have You been the coordinator of any programme organized by the college? Have You been the coordinator of any programme of the Department? Have you been a member of organizing committee of any programme in the college? Do you have the charge of any Yes/No

Sl No	gory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Score 2 per paper
1	Publication in International journal with impact factor	-s specify		(Maximum 4) Score 1 per paper
2	Publication in National journal with ISSN			(Maximum 2) Score 2 per book
3	Books with ISBN			(Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	4	2	Score 2 per paper (Maximum 4) Score 1.5 per paper,
5	Presentation in national conferences/Seminar/Workshop		United States	Maximum 3
6	Participation in international conferences/Seminar/Workshop	- 1	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	3	1	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
	tal for Category IV		4.5	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 62.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Jasner. kv

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

Name	DEEPTHI.T
Date of Birth	1.22
Educational Qualifications	MA English Literature
Department	ENGLISH
Date of Joining this institution	16/2/2022
Date of Joining Teaching Profession	3/1/2022
Details of Other Employment if any	707.0
Residential Address	Thekkekara, Naduvattam, 67930
Phone No	19011717181
Email Id	writetodeepthi2715@ gmail·Lom
Adhar No	8466 8636 5433
PAN	ETHPDOG23Q

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Sl No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	48/60	25	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
Tot	al from Category I		25	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicato
1	Internal Examination duty	4		9-12 Score 5
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty Willim College	2		9-12 Score 5 5-8 Score 4 Score 1 per day
4	University Examination duty outside college (Practical/Viva)			Maximum 3 score 1 per pape
5	Question Paper Setting for Internal Examination			Maximum 3 scot
6	Valuation of University Examination(Regular)			Score 1 per day Maximum 3 scor

Total for Category II

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

SI No	gory III: Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No Y		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/Nov		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No.		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No		l point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)

SI	gory IV: Research and Publications* Item	Number/	Score	Scoring Indicator
No	item	Response	Boom	
1	Publication in International journal with impact factor	(If Yes Specify)		Score 2 per paper (Maximum 4)
2	Publication in National journal with			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	Yes		Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	Yes 1	1.5	Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop			Score 1.5 per seminar Maximum 3
7	Participation in National	Yes A	3	Score 1 per seminar Maximum 3
8	conferences/Seminar/Workshop Presentation/Invited talk in Regional conferences/Seminar/Workshop	Yes 4	\$	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	产用数值效	. 5	Score 3

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 29.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Deeplhi T. Bas

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

A. Personal Information	- Tudino.
Name	SHABNA P
Date of Birth	
Educational Qualifications	Mcom, Mphil, B. Ed, NET
Department	Commerce
Date of Joining this institution	26/02/2018
Date of Joining Teaching Profession	01/11/2013
Details of Other Employment if any	
Residential Address	palusa CH) Yalunchery (Po
Phone No	9746699980
Email Id	shabnapls @ gmail:com
Adhar No	437652136386
PAN	ESSPP1344C

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	99%	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	4	1	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	5	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No		If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Fot 2	al from Category I		34	1.011

Attestation from the Head of the Department:

Hoad, PG. Department of Commerce Julias Keyesyam College Volanchary - 676552

Sl No	egory II: Examination and Valuation (Maximum Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	6	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	10	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	5	-	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
5	Valuation of University Examination(Regular)	6	3	Score 1 per day Maximum 3 score
Tota	ll for Category II		15	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	-	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	2	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	2	2 Points per prgoramme (Maximum 4)
3	Have you been a member of organizing committee of any programme in the college?	Yes/No	-	1 point per programme (Maximum 3)
)	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)
Cato	l for Category III		6_	

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Number/ Score No Response (If Yes Specify) 1 Publication in International journal Score 2 per paper with impact factor 2 (Maximum 4) 2 Publication in National journal with Score 1 per paper ISSN (Maximum 2) Books with ISBN 3 Score 2 per book (Maxmium 4) 4 Presentation in international Score 2 per paper conferences/Seminar/Workshop (Maximum 4) 5 Presentation in national Score 1.5 per paper, conferences/Seminar/Workshop Maximum 3 6 Participation in international Score 1.5 per conferences/Seminar/Workshop seminar Maximum 3 7 Participation in National Score 1 per seminar conferences/Seminar/Workshop Maximum 3 8 Presentation/Invited talk in Regional Score 1 per conferences/Seminar/Workshop seminar Maximum 2 Participation in Regional Score 0.5 per conferences/Seminar/Workshop seminar Maximum 1 Awards/Recognitions Score 3 Total for Category IV

*Attach Details of Publications/Presentations

Overall Score: Category I + Category III + Category III + Category IV= 34+15+6+2

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Shabna p

MES KEEVEEYAM COLLEGE, VALANCHERY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22
A. Personal Information

A. Personal Information Name	2.4
Date of Birth	JAMEELA M.K. 05-06-1989.
Educational Qualifications	M. Phil, M. word, NET, M. Phil
Department .	1. Paul, 1~1. ton, 100
Date of Joining this institution	Commerce.
Date of Joining Teaching Profession	23/11/2021
Details of Other Employment if any	02/06/2014
Residential Address	Maniyan Kunnan (H) Chundambo
Phone No	
Email Id	\$943714074
Adhar No	jemikoppam @ gmavil. com
PAN	3835 6903 8111

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	97	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	3	1	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	12	2,	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	Na	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tota	l from Category I		35	T.ion

Attestation from the Head of the Department:

ing Indicator
Score 6 Score 5 Score 4
es, Score 6
Score 6 Score 5 Score 4
e 1 per day mum 3 score
1 per paper mum 3 score
1 per day mum 3 score
1

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

No		Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	8	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No yes.	1	1 point per day (Maximum 3)
!	Accompanied students to sports meets	¥es/No		1 point per day (Maximum 3)
	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
	Have You been the coordinator of any programme organized by the college?	¥es/No	-	2 Points per programme
	Have You been the coordinator of any programme of the Department?	YesANO Yes.	2	(Maximum 4) 2 Points per prgoramme
	Have you been a member of organizing committee of any programme in the college?	Yes/No	<u>@</u>	(Maximum 4) 1 point per programme
- 10	Do you have the charge of any cell/club/forum in the college	Yes/No	_	(Maximum 3) 2 points per charge (Maximum 4)
otal	for Category III		3	Manum 4)

Category IV: Research and Publications* (Maximum Score: 10) Scoring Indicator Number/ Score No Response (If Yes Specify) 1 Publication in International journal Score 2 per paper with impact factor 4 (Maximum 4) 2 Publication in National journal with Score 1 per paper ISSN (Maximum 2) 3 Books with ISBN Score 2 per book (Maxmium 4) 4 Presentation in international Score 2 per paper conferences/Seminar/Workshop (Maximum 4) 5 Presentation in national Score 1.5 per paper, conferences/Seminar/Workshop Maximum 3 Participation in international Score 1.5 per conferences/Seminar/Workshop seminar 7 Maximum 3 Participation in National Score 1 per seminar conferences/Seminar/Workshop 8 Maximum 3 Presentation/Invited talk in Regional Score 1 per conferences/Seminar/Workshop seminar Participation in Regional Maximum 2 Score 0.5 per conferences/Seminar/Workshop seminar Maximum 1 Awards/Recognitions Score 3 Total for Category IV 2 4

*Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 57

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

3/22

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information	- Tenericis) 2-	_
Name	JANEESHMA E	
Date of Birth	15/05/1993	3
Educational Qualifications	Ph.D.	
Department	BOTANY	
Date of Joining this institution	7.09.2021	
Date of Joining Teaching Profession	7.09.2021	
Details of Other Employment if any	NIL	-
Residential Address	EDAPPAYIL HOUSE K. PURAM (P.O) TANALUR MALAPPURAM	
Phone No	PIN 676.07 9048969923	\dashv
Email Id	edappyiljaneeshma@gmail.com	-
Adhar No	650433434058	4
PAN	7,000,000	4

B. Performance Evaluation for the Year 2020-21

SI No	ltem	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	893	25	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	3	ı	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	1		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes	2	If Yes Score 2
5	Innovative teaching methodology	Yes (different online platforms are using and practical bicatatisti	2	If Yes Score 2 And give a brief description

	cs classes	
	CS CIASSOS	
	are	
	conductin	
tal from Category I-29	(9)	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Searce 20)

Response 5		
3	4	>12 Score 6 9-12 Score 5 5-8 Score 4
No		If Yes, Score 6
9-12	5	>12 Score 6 9-12 Score 5 5-8 Score 4
1	1	Score 1 per day Maximum 3 score
1,000	3	Score 1 per paper Maximum 3 score
2	2	Score 1 per day Maximum 3 score
)	1 on 5	9-12 5 1 1 on 5 3 2 2

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Cotonom III. Institutional Desponsibilities (Maximum C. 20)

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	No		1 point per day (Maximum 3)
5	Have You been the coordinator of any programme organized by the	Yes (WEC programs)	2	2 Points per programme (Maximum 4)
7	Have You been the coordinator of	No		2 Points per

(IVIdA)
(Maximum 4) 1 point per programme (Maximum 3)
abarge
0

Category IV: Research and Publications* (Maxim

SI	Item	Waximum Score: 1	0)	. Y limator
No		Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor	9	4	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN	2	4	Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	2	4	Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	7	3	Score 1.5 per paper, Maximum 3
6	Participation in international Workshop	2	3	Score 1.5 per seminar Maximum 3
7	Participation in National Workshop	1	1	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score I per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
Γota	I for Category IV -10		19	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 56

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Janceshma E

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	SHAHIL MON. P.P.
Date of Birth	24. 09. 1989.
Educational Qualifications	MA. ENGLISH
Department	ENGLISH
Date of Joining this institution	18.07.2018-
Date of Joining Teaching Profession	18.07.2018-
Details of Other Employment if any	
Residential Address	PANDAL PARAMBIL (HO), VENDALLOUR
Phone No	9995698833
Email Id	hailrosa + ever (8 quieil com
Adhar No	The second second
PAN	DIEPP4404E

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	91%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	2	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	1)	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No PPT	2	If Yes Score 2 And give a brief description
Tota	al from Category I		36	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

Sl	ltem	Number/ Response	Score	Scoring Indicator
No l	Internal Examination duty	6	4	>12 Score 6 9-12 Score 5 5-8 Score 4
	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	14	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college		-	Score 1 per day Maximum 3 score
5	(Practical/Viva) Question Paper Setting for Internal Examination	4	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	6	_3	Score 1 per day Maximum 3 score
To	tal for Category II		16	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI	gory III: Institutional Responsibilities	Number/	Score	Scoring Indicator
No	nem	Response (If Yes Specify)	l ne	
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes-No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	1	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No . Xvias	42	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No. women day	2+2	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	2	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No . Ash dab		2 points per charge (Maximum 4)
OT:	tal for Category III		14	

Category IV: Research and Publications* (Maximum Score: 10)

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor	E TITLE		Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop		-	Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	-2	3 *	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2	N.	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
Tot:	al for Category IV		4	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV=

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

SHAHLLMON- P.P.

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	AHLAM ABDUL AZIZ
Date of Birth	09-03-1988
Educational Qualifications	MSc, Ph.D (BIOTECHNOLOGY
Department	OPTOMETRY & OPHTHAL MOLEUICAL TECH.
Date of Joining this institution	08-02-2022
Date of Joining Teaching Profession	16-06-2020 SCIENCE, PERINTERIMA
Details of Other Employment if any	RESEARCH ASST, MES MEDICAL COLLEGE
Residential Address	RAVUMPURAM - 678 552
Phone No	9539229268
Email Id	ahlamabdulazio @ gmail-com
Adhar No	32003 4281 7005
PAN	BYVPA 7192K

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

Item	Number/ Response	Score	Scoring Indicator
Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100			>90% Score 30 80-90 Score 25 Below 80 Score 20
No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
Class tutorship	Yes/No		If Yes Score 2
Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship Yes/No	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100 No. of special classes engaged Remedial Classes engaged Class tutorship Yes/No

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty			>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college			>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)			Score I per day Maximum 3 score
5	Question Paper Setting for Internal Examination			Score I per paper Maximum 3 score
6	Valuation of University Examination(Regular)			Score 1 per day Maximum 3 score
Tota	il for Category II			

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No		1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No		2 points per charge (Maximum 4)
Γota	d for Category III			

SI No	gory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor	1 [4-3.73]	12	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop			Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 2

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Dr. Ahlus Abduldig 15 14/21
Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	RESMIM
Date of Birth	20.05.1991
Educational Qualifications	MSc, BEd, SET
Department	ZOOLOGY
Date of Joining this institution	06.06.2019
Date of Joining Teaching Profession	06 06 2019
Details of Other Employment if any	
Residential Address	Thickeveillil, Vengad, Kulothur
Phone No	8943181982
Email Id	resmitajagopalan@gmail.com
Adhar No	2890 4170 2675
PAN	DRTPM8214F

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	100%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	Liohns	<u>귀</u>	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	RPT, Serving	If Yes Score 2 And give a brief description
Tot	al from Category I		35	

Attestation from the Head of the Department:



KRISHNA PRABHA K.S ASSISTANT PROFESSOR HOD, Department of Zoology MES Keveeyam College Valanchery-676 552

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	5-8	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No.		If Yes, Score 6
3	University Examination duty within college	>12	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	A	3	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	4	4	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	4	3	Score 1 per day Maximum 3 score
Tota	il for Category II		17	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No/		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No/		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No/		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No/		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No/		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	3	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	2	2 points per charge (Maximum 4)
Tota	d for Category III		5	

ch and Publications* (Maximum Score: 10)

	gory IV: Research and Publications*	Number/	Score	Scoring Indicator
SI No	Item	Response (If Yes Specify)		
i	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop	Y Y	<u> </u>	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2	4	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
17.00	tal for Category IV		25	

^{*}Attach Details of Publications/Presentations

35+17+5+2.5 Overall Score: Category I + Category II+ Category III+ CategoryIV=

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

	the second secon	White the same of
Α.	Personal	Information

Name	ASWATHY P.K
Date of Birth	04-02-1994
Educational Qualifications	Msc Bed
Department	ZOOLDGY
Date of Joining this institution	01-12-2021
Date of Joining Teaching Profession	01-12-2021
Details of Other Employment if any	HST at vengalous English Medium Shel
Residential Address	KORACHATTIL HOUSE MARAVANCHER
Phone No	9645434471
Email Id	pkaswathio3@gmail.com
Adhar No	5628 7370 5399
PAN	

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI	ltem	Number/ Response	C40000	Scoring Indicator
No I	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	100 /		>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	210	ı	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
	C1 - correction	Yes/No		If Yes Score 2
5	Class tutorship Innovative teaching methodology	Yes/No	2 ppl, semina Prontina	If Yes Score 2 And give a brief description
TITLES	tal from Category I		33	

Attestation from the Head of the Department:

KRISHNA PRABHA K.S ASSISTANT PROFESSOR HOD, Department of Zoology MES Keveeyam College Valanchery-676 552

Category II: Examination and Valuation (Maximum Score: 20)

SI	Item	Number/ Response	Score	Scoring Indicator
No 1	Internal Examination duty	5	4	>12 Score 6 9-12 Score 5 5-8 Score 4
	1E minution Call	Yes/No		If Yes, Score 6
3	Member of Internal Examination Cell University Examination duty within college	5-8	4	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college			Score 1 per day Maximum 3 score
5	(Practical/Viva) Question Paper Setting for Internal Examination			Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	2	2	Score 1 per day Maximum 3 score
	tal for Category II		10	

Total for Category II

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

Cate	gory III: Institutional Responsibilities	Number/	Score	Scoring Indicator
SI No	Item	Response (If Yes Specify)	3500	
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes			1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No		2 Points per programme (Maximum 4)
7	college? Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any	Yes/No	3	1 point per programme (Maximum 3)
9	programme in the college? Do you have the charge of any cell/club/forum in the college.	Yes/No		2 points per charge (Maximum 4)
112	otal for Category III		3	

Category IV: Research and Publications* (Maximum Score: 10)

Cati	gory IV: Research and Publications"	(Maximum Score, 1	0)	
SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	r r	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2	(Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
Tot	al for Category IV		2.5	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 48.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Awathy. P.K

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	VICHITHRA: K		
Date of Birth	02/01/1997		
Educational Qualifications	Msc Xoologsy?		
Department	Zoology.		
Date of Joining this institution	16/02/2019		
Date of Joining Teaching Profession	16/12/2019		
Details of Other Employment if any	No		
Residential Address	Kakkungal (H) Pallapram, Ponnani.		
Phone No	8113048074		
Email Id	Vickithaotk @gmailcom		
Adhar No	Vickithsa07k € gmailcom 8140 1082.85\$7		
PAN	JYMPK329P		

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	>90%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	No		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	No		>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tota	al from Category I		34	

Attestation from the Head of the Department:



KRISHNA PRABHA K.S ASSISTANT PROFESSOR HOD, Department of Zoology MES Keveeyam College Valanchery-676 552

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	5-8	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No	No	If Yes, Score 6
3	University Examination duty within college	>12	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	No	-	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination		3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)		3	Score 1 per day Maximum 3 score
Tot	al for Category II		16	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Sl No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Y-es/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No	No	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	1	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No		2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No-	34	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	24	2 points per charge (Maximum 4)
Tot	al for Category III		84	

Category IV: Research and Publications* (Maximum Score: 10)

SI No	egory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor	No.		Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN	No.		Score 1 per paper (Maximum 2)
3	Books with ISBN	N.		Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	No		Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	No		Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	Yes	3	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	N.		Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop	45 No		Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	Yes	1	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	No		Score 3
Tot	al for Category IV		4	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 34+16+8+4 = 62

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Vichithaala Galas

Name and signature of the faculty member

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

Name	MANEESHA.P
Date of Birth	18/10/1995
Educational Qualifications	M.A, NET, B.ED
Department	MALAYALAM
Date of Joining this institution	15/12/2021
Date of Joining Teaching Profession	16/12/2021
Details of Other Employment if any	LIC agent
Residential Address	PARENGAL HOUSE ,THEYYALINGAL.P.O 676320
Phone No	6238186586
Email Id	Maneeshalijesh@gmail.com
Adhar No	303684446064
PAN	FLFPM5772N
ACCURATION AND ACCURA	

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	YES	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship			If Yes Score 2
5	Innovative teaching methodology	YES PPT CLASS	2	If Yes Score 2 And give a brief description
To	tal from Category I		33	

Attestation from the Head of the Department:

Shajid. P.P affind Has Sassistant Professor Dept of Malayelen

Category II: Examination and Valuation (Maximum Score: 20)

Sl No	Item	Number Response	Score	Scoring Indicator
1	Internal Examination duty	5	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell			If Yes, Score 6
3	University Examination duty within college	13.	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	NO		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	NO		Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	NO		Score 1 per day Maximum 3 score
Tot	al for Category II	1	0	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4.	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	NO		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes (Asst.coordinator)	2	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No		1 point per programme (Maximum 3)
9	Do you have the charge of any	No		2 points per charge

cell/club/forum in the college	(Maximum 4)
Total for Category III	2

Category IV: Research and Publications* (Maximum Score: 10)

SI No	egory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper. Maximum 3
6	Participation in international conferences/Seminar/Workshop	YES	3	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop		Pr.	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	YES	1	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
	tal for Category IV		4	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 49

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member MANEESHA P

MES KEEVEEYAM COLLEGE, VALANCHERY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	ANUSHA.P
Date of Birth	05/07/1999
Educational Qualifications	M.A
Department	HINDI
Date of Joining this institution	25/10/2021
Date of Joining Teaching Profession	25/10/2021
Details of Other Employment if any	
Residential Address	PORUNNAMKOTTIL HOUSE ,ALANGAD.P.O 678633
Phone No	8590678792
Email Id	Anushaanu050799@gmail.com
Adhar No	413259809946
PAN	

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	92%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	YES	1	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship			If Yes Score 2
5	Innovative teaching methodology	no		If Yes Score 2 And give a brief description
Total from Category I			31	

Attestation from the Head of the Department:

Dr. Prester-S.R. July

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	5	4	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell			If Yes, Score 6
3	University Examination duty within college	13	6	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	NO		Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	NO		Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	NO		Score 1 per day Maximum 3 score
Tot	al for Category II	1	0	

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score: 30)

Sl	Item	Number/	Score	Scoring Indicator
No		Response (If Yes Specify)		
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	NO		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes (Asst.coordinator)	2	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No		1 point per programme (Maximum 3)
9	Do you have the charge of any	No		2 points per char

cell/club/forum in the college	(Maximum 4)
otal for Category III	2

	gory IV: Research and Publications*	Number	Score	Scoring Indicator
SI No	Item	Response (If Yes Specify)	Section	
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper Maximum 3
6	Participation in international conferences/Seminar/Workshop	YES	3	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	no		Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
	tal for Category IV		3	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 46

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Amusha.p Amu

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

A. Personal Information	
Name	Akshaya B
Date of Birth	18/08/1996
Educational Qualifications	MITECH in Computer Science and Engineer
Department	computer Application
Date of Joining this institution	1/12/2021
Date of Joining Teaching Profession	1/12/2021
Details of Other Employment if any	
Residential Address	madom House, Edayur North Po, Pin: 676
Phone No	9567743960
Email Id	akshayabalaram @gmail.com
Adhar No	349797143348
PAN	CVPPB1175K

B. Performance Evaluation for the Year 2020-21

Category 1: Teaching (Maximum Score: 40)

SI	ltem (Maximum Score: 40)	Number/ Response	Score	Scoring Indicator
No 1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and	92%	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	syllabus x 100 No. of special classes engaged	24	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	18	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
		Yes/No	2	If Yes Score 2
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology			And give a brief description
	tal from Category I		39	

Attestation from the Head of the Department:

Farceda P -

Ja/03/22

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	14	6	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	9	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)			Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)			Score 1 per day Maximum 3 score
Tot	al for Category II		14	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score: 30)

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	I point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	¥es/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	¥es/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	¥es/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	¥es/No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/ No	4	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes /No		1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	¥es/No		2 points per charge (Maximum 4)
Tot	al for Category III		7	

	gory IV: Research and Publications* (Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
	Publication in International journal	(II Tes opening		Score 2 per paper (Maximum 4)
	with impact factor Publication in National journal with			Score 1 per paper
2	ISSN			(Maximum 2) Score 2 per book
3	Books with ISBN			(Maxmium 4)
4	Presentation in international			Score 2 per paper (Maximum 4)
5	conferences/Seminar/Workshop Presentation in national			Score 1.5 per paper, Maximum 3
6	conferences/Seminar/Workshop Participation in international conferences/Seminar/Workshop	r	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National			Score 1 per seminar Maximum 3
	conferences/Seminar/Workshop			Score 1 per
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	3	1	Score 0.5 per seminar Maximum 1
				Score 3
10	Awards/Recognitions otal for Category IV		21	5

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 62.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

AKShaya-B Arelmya

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	Ramseena N
Date of Birth	03/04/1998
Educational Qualifications	Msc. Computer Science
Department	
Date of Joining this institution	Department of Computer Application 18/11/2021
Date of Joining Teaching Profession	18/11/2021
Details of Other Employment if any	18/11/2021
Residential Address	Noololle (II) Obers I (Oc) M
Phone No	Neelath(H), Chemmalassesi (P.O), Ma
Email Id	8848483559
Adhar No	22mzeenasashid agmalf com
PAN	

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	93%	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	26 Hr	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	21 Hr	3	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
l'ot:	al from Category I		40	

Attestation from the Head of the Department:

Fanceda-P

100/22

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	13	6	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college	9	5	>12 Score 6 9-12 Score 5 5-8 Score 4
1	University Examination duty outside college (Practical/Viva)		_	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
5	Valuation of University Examination(Regular)		4	Score 1 per day Maximum 3 score
	I for Category II		14	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score: 30)

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No		1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes /No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No	1	1 point per day (Maximum 3)
5	Have You been the coordinator of any programme organized by the college?	Yes /No		2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	2 Points per prgoramme (Maximum 4)
	Have you been a member of organizing committee of any programme in the college?	Yes/ No	1	1 point per programme (Maximum 3)
	Do you have the charge of any cell/club/forum in the college	Yes/No	2	2 points per charge (Maximum 4)
ota	for Category III		8	(1)

No No	egory IV: Research and Publications' Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	1	2	Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	1	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop			Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	3	1	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
Fota	l for Category IV	0	4.5	

^{*}Attach Details of Publications/Presentations

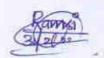
Overall Score: Category I + Category II+ Category III+ Category IV= 66.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Ramseena - N



INTERNAL QUALITY ASSURANCE CELL (IQAC)

A. Personal Information	Adhoc Teachers)-2021-22			
Name	26/10/1995			
Date of Birth	MA, UGIC NET			
Educational Qualifications	PG DEPARTMENT OF ENGLISH			
Department	01/01/2021			
Date of Joining this institution Date of Joining Teaching Profession	01/01/2021			
Details of Other Employment if any	CHOSSEN VEETIL (10) MAYOMEUNNO, TIRUR, 6 % 10			
Residential Address	9567010640			
Phone No	maidul drockstein @amail com			
Email Id	1112 4329			
Adhar No	8993 6613 4329			

B. Performance Evaluation for the Year 2020-21

ate	gory I: Teaching (Maximum Score: 40)	Number/ Response	Score	Scoring Indicator
io	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching (theory and	79	20	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	rotal No. of Hours of teaching practical) assigned as per workload and syllabus x 100 No. of special classes engaged			>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged			>20 Hrs Score 3 11-20 Hrs Score 3 <10 Hrs Score 1
		Yes/No		If Yes Score 2
4 5	Class tutorship Innovative teaching methodology	Yes/No		If Yes Score 2 And give a brief description
			20	

Attestation from the Head of the Department:

ate	gory II: Examination and Valuation (Maximum)	Number/ Response	Score	Scoring Indicator
lo	Internal Examination duty	2	4	>12 Score 6 9-12 Score 5 5-8 Score 4
		Yes/No		If Yes, Score 6
3	Member of Internal Examination Cell University Examination duty within college	13	6	>12 Score 6 9-12 Score 5 5-8 Score 4
90	University Examination duty outside college			Score 1 per day Maximum 3 score
4	(Practical/Viva) Question Paper Setting for Internal Examination	3	3	Score 1 per paper Maximum 3 score
5	Valuation of University Examination(Regular)	2	3	Score 1 per day Maximum 3 score
6	Valuation of Community		16	(BAZATII)

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

1	gory III: Institutional Responsibilities Item	Response	Score	Scoring Indicator
10	to to says/field trip	(If Yes Specify) Yes/No	2	1 point per day (Maximum 3)
	Escorted study tour/field trip	Yes/No	+	1 point per day
2	Escorted students to C-Zone		_	(Maximum 3) 1 point per day
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	2	(Maximum 3)
4	Accompanied students to sports	Yes/No		1 point per day (Maximum 3)
	meets	Yes/No		1 point per day
5	Escorted students to other colleges or institutions for different academic/co-			(Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No		2 Points per programme (Maximum 4)
7	college?	Yes/No		2 Points per prgoramme
	any programme of the Department.	77 81		(Maximum 4) 1 point per
8	organizing committee of any	Yes/No		programme (Maximum 3)
9	programme in the college:	Yes/No		2 points per charge (Maximum 4)
	cell/club/forum in the college Total for Category III		- 4	4

	gory IV: Research and Publications*	Number/	Score	Scoring Indicator
SI No	Item	Response (If Yes Specify)		
1	Publication in International journal with impact factor	1	2	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN	10	4	Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop	G	4	Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	4	3	Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	8	3	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	7	3	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop			Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum 1
10	Awards/Recognitions	1	3	Score 3
	tal for Category IV		10	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 50

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

MIRIDUL C MIRINAL

INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	Sanoobiya TE				
Date of Birth	06/12/1994				
Educational Qualifications	MSc. Statistics				
Department	Psychology				
Date of Joining this institution	08/01/2021				
Date of Joining Teaching Profession	08/01/2021				
Details of Other Employment if any	Nil				
Residential Address	ThoombathLdappanatt (11), Chenekkal, Cherushola (PO), Malappurum (Dt), Kerala 676510 (Pin)				
Phone No	8893332225				
Email Id	sanoobiya123/a gmail.com				
Adhar No.	863090347139				
PAN	AFIPE5029A				

B. Performance Evaluation for the Year 2020-21

Category 1: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Serre	Scoring Indicator
1	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching (theory and practical) assigned as per workload and syllabus x 100	100	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	12 Hrs	2.	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	13 Hrs	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	No	0	If Yes Score 2
5	Innovative teaching methodology	Yes	2	If Yes Score 2 And give a brief description
Tot	al from Category I		36	

Attestation from the Head of the Department;

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	1-4	6	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	No	0.	If Yes, Score 6
31	University Examination duty within college	10	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside collège (Practical/Viva)	Nil	0	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	14	3	Score I per paper Maximum 3 score
6	Valuation of University Examination(Regular)	Ni	0:	Score I per day Maximum 3 score
Tota	al for Category II		14	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score; 30)

SI No	Item	Response (If Yes Specify)	Score	Scoring Indicator
1	Escerted study tour/field trip	Yes	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	No	0	1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	No	0	1 point per day (Maximum 3)
4:	Accompanied students to sports meets	No	0	1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co- curricular programmes	No	0.	I point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	No	0	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes	2	2 Points per programma (Maximum 4)
×	Have you been a member of organizing committee of any programme in the college?	No	Ú	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	No	.0	2 points per charge (Maximum 4)

SI.	gory IV: Research and Publications ^a Item	Number/ Response	Score	Seering Indicator -
200		(If Yes Specify)		
1	Publication in International journal with impact factor		:0	Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN		Q	Score 1 per paper (Maximum 2)
ð	Books with ISBN		()	Score 2 per beat. (Maximlum 4)
4	Presentation in international conferences/Seminar/Workshop		O	(Maximum 4)
5	Presentation in national conferences/Seminar/Workshop		U	Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	INSIGITE 2022- International conference International PDP on basics of research statistics	ā.	Score 1,5 per seminar Maximum 3
7	Participation in National conferences Seminar Workshop	National Webinar on Research methodology to social science and health science	le d	Score I per semina Maximum 3
S	Presentation/Invited talk in Regional conferences/Seminar/Workshop		0	Scree 1 per scriptor Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	Eunoia 2021 - Workshop on mindfulness Webinar on Sample size estimation in health science,		Score 0.5 per seminar Maximum I
10	Awards/Recognitions		()	500000

Total for Category IV

**Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV = 36+14+5+5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Sanoobiya. T.E Sof

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	NISAR. UP		
Date of Birth	22/02/1992		
Educational Qualifications	MSC, UGIC-NET, GATE		
Department	Psychology. 1/7/2020		
Date of Joining this institution	1/7/20200		
Date of Joining Teaching Profession	117/2020		
Details of Other Employment if any			
Residential Address	VALPARAMBILCH, PANG (P. 0)		
Phone No	9946060363		
Email Id	nisarupworld agmail.com		
Adhar No.	9666 5272 0232		
PAN	BFPPVII3IN		

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

	egory I: Teaching (Maximum Score: 40)	Number	Score	Scoring Indicator
SI No	Item	Response	CONSTRUCTION OF THE PERSON OF	
1	Percentage of Classes engaged Total No. of Hours actually engaged Total No. of Hours of teaching (theory and practical) assigned as per workload and syllabus x 100	95	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	15	a	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3.	Remedial Classes engaged	15	2.	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Xes/No	2	If Yes Score 2
3	Innovative teaching methodology	Yes No.	2.	If Yes Score 2 And give a brief description
Tot	tal from Category I		39	8

Attestation from the Head of the Department:

Category I	1:	Examination and	Valuation (N	Iaximum	Score:	20)
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Sl No	Item	Number/ Response	Score	Scoring Indicator
T	Internal Examination duty	9	5	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/Att		If Yes, Score 6
3	University Examination duty within college	15	6	12 Score 6 9/12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	_	-	Score I per day Maximum I score
5	Question Paper Setting for Internal Examination	4	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	4	3	Score I per day Maximum I score
Tot	al for Category II		17	

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score: 30)

SI	Item	Number/	Score	Scoring Indicator
No		Response (If Yes Specify)	1	
1	Escorted study tour/field trip	Yes/No	3	(Musimum 3)
2	Escorted students to C-Zone	Yes/No		(Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No	2	1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No	_	Depoint per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co- curricular programmes	Yes/No-		f point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	_	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yos/No	2	2 Points per prgoramme (Maximum 4)
8	Have you been a member of organizing committee of any programme in the college?	Yes/No	-	1 point per programme (Maximum 3)
9	Do you have the charge of any cell/club/forum in the college	Yes/No	-	2 points per charge (Maximum 4)
Tot	al for Category III ·		7	

CHI	egory IV: Research and Publications	(Maximum Score: 10)		
SI No	Item	Number Response (If Yes Specify)	Scare	Scoring Indicator
1	Publication in International journal with/impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Some 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxminia 4)
4	Presentation in International conferences/Seminar Workshop			Score 2 per-paper (Maximum 4)
5	Presentation in national conferences/Seminar Workshop			Score 1.5 per paper. Maximum 3
6	Participation in international conferences/Seminar/Workshop	1	1.5	Score 1.5 per seminar Maximum 3
7.	Participation in National conferences Seminar Workshop	Ŷ	1	Score I per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop		-	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	2	ì	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions			Score 3
Down in his larger	al for Category IV			3.5

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II + Category IV =

38+17+7+315

65.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

NISAR. UP

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22

A. Personal Information

Name	Dr. Awwarya Rasmi MN
Date of Birth	19-01-1986
Educational Qualifications	PhD on Psychology
Department	Dayo La Nores
Date of Joining this institution	06-04-32-9
Date of Joining Teaching Profession	03 - 06 - 2010
Details of Other Employment if any	Fredance Counselling &
Residential Address	Puthukkathu Mana, College Road, Throngs
Phone No	85-905777245-
Email Id	moaiswaryarasmi @ smail um
Adhar No	8746 4204 346
PAN	474 700 5760

B. Performance Evaluation for the Year 2020-21

Category I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
E	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	95%	30	>90% Score 30 80-90 Score 25 Below 80 Score 20
2	No. of special classes engaged	22	3	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
3	Remedial Classes engaged	12	2_	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tot	al from Category I		39	

Attestation from the Head of the Department:

Category II: Examination and Valuation (Maximum Score: 20)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Internal Examination duty	13	6	>12 Score 6 9-12 Score 5 5-8 Score 4
2	Member of Internal Examination Cell	Yes/No		If Yes, Score 6
3	University Examination duty within college			>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college (Practical/Viva)	4	3	Score 1 per day Maximum 3 score
5	Question Paper Setting for Internal Examination	- Q	3	Score 1 per paper Maximum 3 score
6	Valuation of University Examination(Regular)	G	_3	Score 1 per day Maximum 3 score
Tota	I for Category II		13"	

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

Category III: Institutional Responsibilities (Maximum Score: 30)

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Escorted study tour/field trip	Yes/No	3	1 point per day (Maximum 3)
2	Escorted students to C-Zone	Yes/No		1 point per day (Maximum 3)
3	Accompanied students to NSS programmes/stayed at camp	Yes/No		1 point per day (Maximum 3)
4	Accompanied students to sports meets	Yes/No		1 point per day (Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes	Yes/No		1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the college?	Yes/No	2	2 Points per programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yés/No	4	2 Points per prgoramme (Maximum 4)
3	Have you been a member of organizing committee of any programme in the college?	Ygs/No	1	1 point per programme (Maximum 3)
)	Do you have the charge of any cell/club/forum in the college	Yes/No	2	2 points per charge (Maximum 4)
ota	for Category III		12	

SI No	Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with ISSN			Score 1 per paper (Maximum 2)
3	Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop			Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop	7	1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	2_	2	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop	2	2	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop			Score 0.5 per seminar Maximum I
10	Awards/Recognitions			Score 3
Tota	al for Category IV		5.5	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ CategoryIV= 71.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member

Dr. Alsworge Revoni MN 19412

MES KEEVEEYAM COLLEGE, VALANCHERY INTERNAL QUALITY ASSURANCE CELL (IQAC)

Self Appraisal Form (For Adhoc Teachers)-2021-22 A. Personal Information

Name	AlagTarana
Date of Birth	02/08/1996
Educational Qualifications	Msc,NE1
Department	Psychology
Date of Joining this institution	04/01/2021
Date of Joining Teaching Profession	04/01/2021
Details of Other Employment if any	Nil
Residential Address	Daffodils Apartments, Opp. SK Pottakkad hall, Puthiyara, Calicut, PIN 673004
Phone No	9497529550
Emuil Id	alagtarana@gmail.com
Adhar No	502856339870
PAN	BMDPT10113

B. Performance Evaluation for the Year 2020-21

SI No	Jiem Jiem (Maximum Score: 40)	Number Response	Senre	Scoring Indicator
Ī.	Percentage of Classes engaged Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	100	30	5-90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	20 hrs	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	2 hrs	1	>20 Hrs Score 3 11-20 Hrs Score 3 <10 Hrs Score 1
4	Class tutorship	Yes/No	3	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
Tot	ial from Category I		38	

Attestation from the Head of the Department:

Category II; Examination and Valuation (Maximum Score; 20)

	gory II; Examination and Valuation (Maximum S	Number	Score	Scoring Indicator
do.	Internal Examination duty	Response	14	>12 Score 6 0-12 Score 5 5-8 Score 4
	6570	Yes/No.	0	il Yes, Score b
3	Member of Internal Examination Cell University Examination duty within college		5	12 Score 5 0.12 Score 5 3.8 Score 4
	University Examination duty outside collège	0	Q.	Score 1 per day Maximum 3 score
Ą	(Practical/Viva) Question Paper Setting for Internal Examination	4	3	Score Uper paper Muslimum 3 sen)
5		7	3	Source per day
6	Valuation of University Examination(Regular)			Maximum 9 score

Total for Category II

Attestation by the Controller of University Examinations: Attestation by the Coordinator of Internal Examinations:

ates	gory 111: Institutional Responsibilities	Number:	Seore	Scoring Indicator
0	Item	Response (If Yes Specify)		
	Escorted dudy tour/field trip	Yes/No	2	(Maximum 3)
		YesiNo	.0	L point per day
	1 scorted students to C-Zone	128/18O		(Maximum 3) Logint per day
5	Accompanied students to NSS programmes/stayed at camp	Yes/No	Ø.	(Maximum 5)
4/	Accompanied students to sports	Yes/No	():	(Maximum 3)
S	Escorted students to other coffeges or	Yes/No	0	1 point per day (Maximum 3)
27	institutions for different academic co	Yes/No	0	2 Points per
6	Time You been the coordinator of any programme organized by the			programme (Naximum 4)
7	flave You been the coordinator of any programme of the Department?	Yes/No	2	2 Points per prgoramme (Maximum 4)
		YesNo	U	programme
8	Have you been a member of organizing committee of any programme in the college?		0	Maximum 31 2 points to ship
9		Yes/No		(Maximium 43./

MIC	gory IV: Research and Publications*	Number	Score	Scoring Indicator
1	lte##	Response (II Yes Specify)		
	The state of the s	The second	()	Score I per puper
	Publication in International journal			(* laxiount/4)
	with impact factor Publication in National Journal with		13	Score Uper paper
				() Inximum 2)
	Books with ISBN		0	Score 2 per book
	MUDES WHILL ESTAIN			(Maximum 4)
	Presentation in international		(1)	Score 2 раз рарет
	conferences Seminar Workshop			(Maximum #)
	Presentation in national	Yes	113	State 1.5 per paper
	conferences/Seminar Workshop			Vincintum 3
	Previousion in international		0	Scare 1.5 per
	conferences Seminar Workshop			Maximum 3
	185000000000000000000000000000000000000			Score I persenta
7	Participation in National	Yes		Maximum 3
	conterences Seminar Workshop	Yes		Some I. per
8	Presentation/Invited talk in Regional	X,400		(CHUTA)
	conferences/Seminar Workshop			Shariman 2
	Landania Panianal		die	Sixure 0.5 per
9	Participation in Regional conferences/Seminar/Workshop			-envinar-
	Contributes Schillen Assessed			Maximum
100	Awards/Recognitions			4. 63
10	tal for Category IV			3.5

Attach Details of Publications/Presentations

Overall Score: Category 1 + Category III+ Category III+ Category IV= 38+15++3.5=60.5

Declaration

Thereby declare that the information provided in this appraisable in the tools best of my know leeper



AlagTarana

Name and signature of the faculty member

INTERNAL QUALITY ASSURANCE CELL (IQAC) Self Appraisal Form (For Adhoc Teachers)-2021-22

A Personal Information

Name	Raseena P			
Date of Birth	21-08-1988			
Educational Qualifications	Msc, B. Ed mathematics.			
Department	mathematics.			
Date of Joining this institution	01-01-2016			
Date of Joining Teaching Profession	01-01-2016			
Details of Other Employment if any	7.			
Residential Address	Peningathu Thodi House, Isimbiliyam			
Phone No	8547063487			
Email Id	raseenamarahkan @ gmail.com			
Adhar No	215542016769			
PAN	DICPR 0316F			

B. Performance Evaluation for the Year 2020-21

Cotegory I: Teaching (Maximum Score: 40)

SI No	Item	Number/ Response	Score	Scoring Indicator
1	Percentage of Classes engaged = Total No. of Hours actually engaged / Total No. of Hours of teaching(theory and practical) assigned as per workload and syllabus x 100	947	30	>90% Score 30 80-90Score 25 Below 80Score 20
2	No. of special classes engaged	20	3	>20 Hrs Score 3 11-20 HrsScore 2 <10 HrsScore 1
3	Remedial Classes engaged	1.2	2	>20 Hrs Score 3 11-20 Hrs Score 2 <10 Hrs Score 1
4	Class tutorship	Yes/No	2	If Yes Score 2
5	Innovative teaching methodology	Yes/No	2	If Yes Score 2 And give a brief description
To	tal from Category I		39	

Attestation from the Head of the Department:

Faseeda.P (3/100/22

ate	gory II: Examination and Valuation (Maximum S	Number/ Response	Score	Scoring Indicator
No l	Internal Examination duty	S S	4	>12 Score 6 9-12 Score 5 5-8 Score 4
	0.11	Yes/No	6	If Yes, Score 6
3	Member of Internal Examination Cell University Examination duty within college	12	5	>12 Score 6 9-12 Score 5 5-8 Score 4
4	University Examination duty outside college			Score 1 per day Maximum 3 score
5	(Practical/Viva) Question Paper Setting for Internal Examination	6	3	Score 1 per paper Maximum 3 score
-	Valuation of University Examination(Regular)	1	1	Score 1 per day Maximum 3 score
6	Valuation of Car		20	

Total for Category II

Attestation by the Controller of University Examinations:
Attestation by the Coordinator of Internal Examinations:

ateg	gory III; Institutional Responsibilities Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
	Escorted study tour/field trip	Yes/No	-	1 point per day (Maximum 3)
	Escorted students to C-Zone	Yes/No	-	1 point per day (Maximum 3)
3	Accompanied students to NSS	Yés/No	3	1 point per day (Maximum 3)
	programmes/stayed at camp	Yes/No		1 point per day
4	Accompanied students to sports meets	163/110	-	(Maximum 3)
5	Escorted students to other colleges or institutions for different academic/co-curricular programmes		_	1 point per day (Maximum 3)
6	Have You been the coordinator of any programme organized by the	Yes/No		programme (Maximum 4)
7	Have You been the coordinator of any programme of the Department?	Yes/No	4	(Maximum 4)
8	Have you been a member of	Yes/No		1 point per programme (Maximum 3)
9	programme in the college?	Yes/No	49	

Sl No	gory IV: Research and Publications* Item	Number/ Response (If Yes Specify)	Score	Scoring Indicator
1	Publication in International journal with impact factor			Score 2 per paper (Maximum 4)
2	Publication in National journal with			Score 1 per paper (Maximum 2)
3	ISSN Books with ISBN			Score 2 per book (Maxmium 4)
4	Presentation in international conferences/Seminar/Workshop			Score 2 per paper (Maximum 4)
5	Presentation in national conferences/Seminar/Workshop	-		Score 1.5 per paper, Maximum 3
6	Participation in international conferences/Seminar/Workshop		1.5	Score 1.5 per seminar Maximum 3
7	Participation in National conferences/Seminar/Workshop	2.4	2.3	Score 1 per seminar Maximum 3
8	Presentation/Invited talk in Regional conferences/Seminar/Workshop	×	-	Score 1 per seminar Maximum 2
9	Participation in Regional conferences/Seminar/Workshop	3	1	Score 0.5 per seminar Maximum 1
10	Awards/Recognitions		7	Score 3
	tal for Category IV		4.5	

^{*}Attach Details of Publications/Presentations

Overall Score: Category I + Category II+ Category III+ Category IV= 39 + 20 + 11+4.5

Declaration

I hereby declare that the information provided in this appraisal form is true to the best of my knowledge.

Name and signature of the faculty member Rascena-P Rose